

**A-Engrossed**  
**Senate Bill 805**

Ordered by the Senate July 1  
Including Senate Amendments dated July 1

Sponsored by Senator STEINER HAYWARD, Representative WITT; Senators MONROE, ROBLAN, SHIELDS, Representatives BARNHART, BARTON, CLEM, DEMBROW, DOHERTY, FREDERICK, GALLEGOS, GOMBERG, GORSEK, HOLVEY, LIVELY, MATTHEWS, REARDON

**SUMMARY**

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure.

Permits employee of contracting agency that conducts cost analysis or determines feasibility of procurement, or exclusive representative of employee's bargaining unit, to seek judicial review of cost analysis or determination. Specifies conditions under which review may occur.

**Requires contracting agency to take certain steps to obtain information necessary to conduct cost analysis before advertising or soliciting procurement.**

**Requires contracting agency to update cost analysis and to reconsider determination of feasibility of agency performing services that are subject to procurement under certain circumstances.**

Requires contracting agency to consider contractor's profit in cost analysis. Prohibits contracting agency from considering proceeds of sale or costs of replacing long-term assets in cost analysis. Becomes operative January 1, 2014.

Declares emergency, effective on passage.

**A BILL FOR AN ACT**

1  
2 Relating to analyses required before conducting a procurement for services; creating new provisions;  
3 amending ORS 279B.030 and 279B.033; and declaring an emergency.

4 **Be It Enacted by the People of the State of Oregon:**

5 **SECTION 1. Section 2 of this 2013 Act is added to and made a part of ORS chapter 279B.**

6 **SECTION 2. (1)(a) An employee of a contracting agency that conducts a cost analysis**  
7 **under ORS 279B.033 or makes a determination under ORS 279B.036, or an exclusive repre-**  
8 **sentative, as defined in ORS 243.650, of the employee's bargaining unit, may seek judicial**  
9 **review of the contracting agency's cost analysis or determination if:**

10 (A) **The contracting agency allegedly violated a provision of ORS 279B.030, 279B.033 or**  
11 **279B.036;**

12 (B) **The employee or the exclusive representative described the alleged violation in a**  
13 **written notice to the contracting agency not later than 30 days after the date of the alleged**  
14 **violation;**

15 (C) **The contracting agency proceeded with a procurement after receiving the notice de-**  
16 **scribed in subparagraph (B) of this paragraph; and**

17 (D) **The employee or exclusive representative exhausted any administrative remedy the**  
18 **contracting agency provides to address the alleged violation.**

19 (b)(A) **Except as provided in subparagraph (B) of this paragraph, for the purposes of this**  
20 **section a contracting agency proceeded with a procurement if the contracting agency ad-**  
21 **vertised or solicited the procurement in accordance with the provisions of this chapter or**

**NOTE:** Matter in **boldfaced** type in an amended section is new; matter *[italic and bracketed]* is existing law to be omitted. New sections are in **boldfaced** type.

1 otherwise took affirmative steps to seek a contractor to perform services for which the  
2 contracting agency would be required to conduct a procurement under this chapter.

3 (B) A contracting agency did not, for the purposes of this section, proceed with a pro-  
4 curement if:

5 (i) The contracting agency issued a request for information or a request for a quotation  
6 or otherwise sought to obtain needed information in the course of complying with ORS  
7 279B.030, 279B.033 or 279B.036; or

8 (ii) The contracting agency, after advertising or soliciting a procurement, updated a cost  
9 analysis or reconsidered a determination in accordance with ORS 279B.030 (1)(c).

10 (2)(a) If an employee of a state contracting agency, or an exclusive representative of the  
11 employee's bargaining unit, seeks judicial review for a state contracting agency's alleged vi-  
12 olation of a provision of ORS 279B.030, 279B.033 or 279B.036, the Circuit Court for Marion  
13 County or the circuit court for the county in which the principal offices of the state con-  
14 tracting agency are located may review the alleged violation under ORS 183.484. For the  
15 purposes of the review, a state contracting agency's decision to advertise or solicit or oth-  
16 erwise proceed with a procurement is an order other than an order in a contested case.

17 (b) If an employee of a local contracting agency, or an exclusive representative of the  
18 employee's bargaining unit, seeks judicial review for a local contracting agency's alleged vi-  
19 olation of a provision of ORS 279B.030, 279B.033 or 279B.036, the circuit court for the county  
20 in which the principal offices of the local contracting agency are located may review the al-  
21 leged violation by means of a writ of review under ORS chapter 34.

22 (3)(a) If an employee of the contracting agency, or the exclusive representative of the  
23 employee's bargaining unit, notifies the contracting agency as provided in subsection  
24 (1)(a)(B) of this section and timely seeks review under this section, the contracting agency  
25 may not proceed with the procurement that is the subject of the review unless the con-  
26 tracting agency determines that:

27 (A) A compelling governmental interest exists in proceeding with the procurement; or

28 (B) An emergency exists that requires the procurement.

29 (b) A contracting agency that makes a determination to proceed with a procurement  
30 under paragraph (a) of this subsection shall set forth in writing the reasons for the deter-  
31 mination and provide the reasons to the employee or the exclusive representative imme-  
32 diately.

33 (c) Despite the contracting agency's determination under paragraph (a) of this sub-  
34 section, the court, after joining as a party to the litigation any prospective contractor in-  
35 terested in the procurement, may stay the procurement on the employee's or the exclusive  
36 representative's motion if the court finds that the contracting agency's determination under  
37 paragraph (a) of this subsection was not supported by substantial evidence or constituted a  
38 manifest abuse of discretion. In granting a stay under this paragraph, the court may require  
39 the employee or the exclusive representative to post a bond in an amount sufficient to pro-  
40 tect the contracting agency and the public from costs associated with a delay in the pro-  
41 curement if the court finds that issuing an injunction may irreparably harm the contracting  
42 agency or the contractor and that the employee's or the exclusive representative's likelihood  
43 of success on the merits of the case is minimal.

44 (4) Notwithstanding ORS 279B.145 or any other provision of this chapter or ORS chapter  
45 279A, a court shall review de novo a contracting agency's determination under ORS 279B.030,

1 **279B.033 or 279B.036.**

2 (5) **If the court rules in favor of the employee or the exclusive representative, the court**  
3 **shall enjoin the contracting agency from proceeding with the procurement. The court may**  
4 **not award costs and attorney fees to the prevailing party in the litigation.**

5 **SECTION 3.** ORS 279B.030 is amended to read:

6 279B.030. [(1)] (1)(a) Except as provided in ORS 279B.036, before conducting a procurement for  
7 services with an estimated contract price that exceeds \$250,000, a contracting agency shall:

8 [(a)] (A) Demonstrate, by means of a written cost analysis in accordance with ORS 279B.033,  
9 that the contracting agency would incur less cost in conducting the procurement than in performing  
10 the services with the contracting agency's own personnel and resources; or

11 [(b)] (B) [Demonstrate] **Determine**, in accordance with ORS 279B.036, that performing the ser-  
12 vices with the contracting agency's own personnel and resources is not feasible.

13 (b) **To obtain information necessary to conduct the cost analysis described in paragraph**  
14 **(a)(A) of this subsection or to make the determination described in paragraph (a)(B) of this**  
15 **subsection, a contracting agency, before advertising or otherwise soliciting a procurement,**  
16 **shall issue a request for information or a request for a quotation or shall use another rea-**  
17 **sonably practicable method to obtain needed information.**

18 (c) **If after advertising or otherwise soliciting a procurement and before awarding a**  
19 **contract a contracting agency obtains new or additional information from bids or proposals,**  
20 **or from other sources, that would alter or otherwise affect a cost analysis the agency con-**  
21 **ducted under ORS 279B.033 or a determination the contracting agency made under ORS**  
22 **279B.036, the contracting agency shall update the cost analysis with the new or additional**  
23 **information or, if necessary, reconsider the agency's determination as to the feasibility of**  
24 **performing with the contracting agency's own personnel or resources the services that are**  
25 **the subject of the procurement. The contracting agency may proceed with the procurement**  
26 **only after updating the cost analysis or, if appropriate, reconsidering the determination and**  
27 **only if the procurement continues to meet the applicable requirement set forth in ORS**  
28 **279B.033 (2) or 279B.036 (1).**

29 (2) If a local contracting agency authorizes a department, bureau, office or other subdivision of  
30 the local contracting agency to conduct a procurement on behalf of another department, bureau,  
31 office or subdivision of the local contracting agency, the department, bureau, office or subdivision  
32 on whose behalf the procurement is conducted shall comply with the requirement set forth in sub-  
33 section (1) of this section.

34 (3) Subsection (1) of this section does not apply to:

35 (a) A local contracting agency or a local contract review board for a city that has a population  
36 of not more than 15,000 or a county that has a population of not more than 30,000;

37 (b) A community college that enrolls not more than 1,000 full-time equivalent students, as de-  
38 fined in ORS 341.005;

39 (c) A special district, as defined in ORS 198.010, a diking district formed under ORS chapter 551  
40 and a soil and water conservation district organized under ORS 568.210 to 568.808;

41 (d) The Port of Portland; or

42 (e) Procurements for client services, [as defined in OAR 125-246-0110] **the definition and scope**  
43 **of which the Oregon Department of Administrative Services specifies by rule.**

44 **SECTION 4.** ORS 279B.033 is amended to read:

45 279B.033. (1)(a) In the cost analysis required under ORS 279B.030, a contracting agency shall:

1 [(a)] (A) Estimate the contracting agency's cost of performing the services, including:

2 [(A)] (i) Salary or wage and benefit costs for contracting agency employees who are directly  
3 involved in performing the services, including employees who inspect, supervise or monitor the  
4 performance of the services.

5 [(B)] (ii) Material costs, including costs for space, energy, transportation, storage, raw and fin-  
6 ished materials, equipment and supplies.

7 [(C)] (iii) Costs incurred in planning for, training for, starting up, implementing, transporting and  
8 delivering the services and costs related to stopping and dismantling a project or operation because  
9 the contracting agency intends to procure a limited quantity of services or procure the services  
10 within a defined or limited period of time.

11 [(D)] (iv) Miscellaneous costs related to performing the services. The contracting agency may  
12 not include in the cost analysis the contracting agency's indirect overhead costs for existing salaries  
13 or wages and benefits for administrators or for rent, equipment, utilities and materials except to the  
14 extent that the costs are attributable solely to performing the services and would not exist unless  
15 the contracting agency performs the services.

16 [(b)] (B) Estimate the cost a potential contractor would incur **and the profit the potential**  
17 **contractor would realize** in performing the services, including:

18 [(A)] (i) Average or actual salary or wage and benefit costs for contractors and employees who:

19 [(i)] (I) Work in the industry or business most closely involved in performing the services that  
20 the contracting agency intends to procure; and

21 [(ii)] (II) Would be necessary and directly involved in performing the services or who would  
22 inspect, supervise or monitor the performance of the services;

23 [(B)] (ii) Material costs, including costs for space, energy, transportation, storage, raw and fin-  
24 ished materials, equipment and supplies; and

25 [(C)] (iii) Miscellaneous costs related to performing the services, including but not limited to  
26 reasonably foreseeable fluctuations in the costs for the items identified in this [subsection] **para-**  
27 **graph** over the expected duration of the procurement.

28 (b) **In the cost analysis required under ORS 279B.030, a contracting agency may not in-**  
29 **clude proceeds or revenues from a sale, or costs incurred to replace, any of the contracting**  
30 **agency's long-term assets, including capital assets, vehicles or other durable goods.**

31 (2)(a) After comparing the difference between the costs estimated as provided in subsection  
32 [(1)(a)] (1)(a)(A) of this section with the costs estimated as provided in subsection [(1)(b)] (1)(a)(B)  
33 of this section, except as provided in paragraph (b) of this subsection, the contracting agency may  
34 proceed with the procurement only if the contracting agency would incur more cost in performing  
35 the services with the contracting agency's own personnel and resources than the contracting agency  
36 would incur in procuring the services from a contractor. The contracting agency may not proceed  
37 with the procurement if the [sole] **primary** reason that the costs estimated in subsection [(1)(b)]  
38 (1)(a)(B) of this section are lower than the costs estimated in subsection [(1)(a)] (1)(a)(A) of this  
39 section is because the costs estimated in subsection [(1)(b)(A)] (1)(a)(B)(i) of this section are lower  
40 than the costs estimated in subsection [(1)(a)(A)] (1)(a)(A)(i) of this section.

41 (b) A contracting agency may proceed with a procurement even if the contracting agency de-  
42 termines that the contracting agency would incur less cost in providing the services with the con-  
43 tracting agency's own personnel and resources if at the time the contracting agency intends to  
44 conduct a procurement, the contracting agency lacks personnel and resources that are necessary to  
45 perform the services within the time in which the services are required. If the contracting agency

1 conducts a procurement under the conditions described in this paragraph, the contracting agency  
2 shall:

3 (A) Keep a record of the cost analysis and findings that the contracting agency makes for each  
4 procurement the contracting agency conducts under this section, along with the basis for the con-  
5 tracting agency's decision to proceed with the procurement; and

6 (B) Collect and provide copies of the records described in subparagraph (A) of this paragraph  
7 each calendar quarter to the local contract review board, if the contracting agency is a local con-  
8 tracting agency, or to the Emergency Board, if the contracting agency is a state contracting agency.

9 (c) If the contracting agency is a state contracting agency, in addition to complying with the  
10 provisions of paragraph (b) of this subsection the contracting agency shall prepare a request to the  
11 Governor for an appropriation and any authority that is necessary for the contracting agency to  
12 hire personnel and obtain resources necessary to perform the services that the contracting agency  
13 procured under the conditions described in paragraph (b) of this subsection. The request must in-  
14 clude a copy of the records that the contracting agency provided to the Emergency Board under  
15 paragraph (b)(B) of this subsection.

16 (3) A cost analysis, record, documentation or determination made under this section is a public  
17 record.

18 **SECTION 5. Section 2 of this 2013 Act and the amendments to ORS 279B.030 and 279B.033**  
19 **by sections 3 and 4 of this 2013 Act apply to contracts that a contracting agency first ad-**  
20 **vertises or otherwise solicits or, if the contracting agency does not advertise or solicit the**  
21 **contract, to contracts that the contracting agency first enters into on or after the operative**  
22 **date specified in section 6 of this 2013 Act.**

23 **SECTION 6. (1) Section 2 of this 2013 Act and the amendments to ORS 279B.030 and**  
24 **279B.033 by sections 3 and 4 of this 2013 Act become operative on January 1, 2014.**

25 **(2) The Attorney General, the Director of the Oregon Department of Administrative**  
26 **Services, the Director of Transportation or a contracting agency that adopts rules under**  
27 **ORS 279A.065 may take any action before the operative date specified in subsection (1) of this**  
28 **section that is necessary to enable the Attorney General, the director or the contracting**  
29 **agency to exercise, on and after the operative date specified in subsection (1) of this section,**  
30 **all of the duties, functions and powers conferred on the Attorney General, the director or**  
31 **the contracting agency by section 2 of this 2013 Act and the amendments to ORS 279B.030**  
32 **and 279B.033 by sections 3 and 4 of this 2013 Act.**

33 **SECTION 7. This 2013 Act being necessary for the immediate preservation of the public**  
34 **peace, health and safety, an emergency is declared to exist, and this 2013 Act takes effect**  
35 **on its passage.**

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