

A-Engrossed
House Bill 3360

Ordered by the House April 19
Including House Amendments dated April 19

Sponsored by Representative VEGA PEDERSON; Representative THATCHER

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure.

[Establishes Task Force on State Agency Information Technology Expertise for purpose of investigating extent to which creating division or other administrative unit within state agency and employing information technology specialists to meet common and critical information technology needs among state agencies is practical and feasible and to determine costs and benefits of employing information technology specialists within state agencies compared to costs and benefits of contracting for information technology specialists to meet state agencies' needs.]

[Sunsets task force on date of convening of 2015 regular session of Legislative Assembly.]

Establishes Office of Shared Information Technology Services within Oregon Department of Administrative Services. Specifies duties and powers of office. Requires state agencies to submit plans to develop or acquire information technology services, materials or equipment to office for approval. Requires office to review plans to ensure that state agencies use most efficient and cost-effective methods to derive best value from state agencies' information technology expenditures.

Requires department to prepare budget for office and to seek appropriation and expenditure limitation for office during 2014 regular session of Legislative Assembly.

Declares emergency, effective on passage.

A BILL FOR AN ACT

1
2 Relating to information technology expertise needed by state agencies; and declaring an emergency.

3 **Be It Enacted by the People of the State of Oregon:**

4 **SECTION 1. Section 2 of this 2013 Act is added to and made a part of ORS chapter 283.**

5 **SECTION 2. (1) There is established within the Oregon Department of Administrative**
6 **Services the Office of Shared Information Technology Services. The office shall provide state**
7 **agencies with direction, advice and direct assistance in:**

8 (a) **Assessing technology requirements;**

9 (b) **Assessing technology staffing requirements;**

10 (c) **Developing hardware acquisition strategies;**

11 (d) **Evaluating alternative technology solutions;**

12 (e) **Purchasing products and services;**

13 (f) **Overseeing technology architectures;**

14 (g) **Developing and coding custom hardware and software solutions;**

15 (h) **Managing projects; and**

16 (i) **Contracting, if necessary, for products and services.**

17 (2) **Each state agency shall submit to the office for approval the state agency's plans and**
18 **activities to develop or acquire information technology services, materials or equipment. The**
19 **office shall review the state agency's plans and activities to ensure that the state agency**
20 **uses the most efficient and cost-effective methods to derive the best value from the state**

NOTE: Matter in **boldfaced** type in an amended section is new; matter *[italic and bracketed]* is existing law to be omitted. New sections are in **boldfaced** type.

1 agency's information technology expenditures and shall approve the state agency's plans and
2 activities that meet the office's standards for efficiency and cost-effectiveness.

3 (3)(a) The department shall determine the staffing requirements for the office and shall
4 provide staff for the office by:

5 (A) Using existing state employees with job responsibilities connected with information
6 technology who are or may be available to respond to a variety of state agency needs; and

7 (B) Recruiting information technology expertise from outside state government.

8 (b) The department shall require the staff of the office to have expertise in:

9 (A) Current information technology hardware and software;

10 (B) Information technology architecture, development, coding and quality assurance;

11 (C) Project management;

12 (D) Information technology acquisition;

13 (E) Business and business case analysis; and

14 (F) Specification development for contracts with private vendors.

15 **SECTION 3.** The Oregon Department of Administrative Services shall prepare a budget
16 for creating, administering and staffing an Office of Shared Information Technology Services
17 by December 31, 2013, and shall request from the Legislative Assembly during its 2014 regular
18 session an appropriation and an expenditure limitation that reflect the budget the depart-
19 ment prepared. In preparing a budget, the department shall develop and specify a cost
20 structure for the office's services that includes a specification of rates that the office will
21 charge state agencies for specific services and an assessment that all state agencies will pay
22 to support the office's functions. The department shall scale the assessment according to
23 state agency size, based on the number of full-time equivalent employees a state agency has.
24 The department shall explain the budget and cost structure in detail in the department's
25 request to the Legislative Assembly.

26 **SECTION 4.** (1) Section 2 of this 2013 Act becomes operative July 1, 2014.

27 (2) The Oregon Department of Administrative Services may take any action before the
28 operative date specified in subsection (1) of this section that is necessary to enable the de-
29 partment to exercise, on and after the operative date specified in subsection (1) of this sec-
30 tion, all of the duties, functions and powers conferred on the department by section 2 of this
31 2013 Act.

32 **SECTION 5.** This 2013 Act being necessary for the immediate preservation of the public
33 peace, health and safety, an emergency is declared to exist, and this 2013 Act takes effect
34 on its passage.