

# VETERINARY MEDICAL EXAMINING BOARD

## 2013-15 Governor's Balanced Budget

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# BUDGET NARRATIVE

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## MISSION STATEMENT AND STATUTORY AUTHORITY

The Veterinary Medical Examining Board protects public and animal health and consumers of veterinary services by regulating veterinary professionals in Oregon through maintenance and enforcement of the Veterinary Practice Act. The Act establishes licensing requirements and professional conduct standards for veterinarians, veterinary technicians, and euthanasia technicians. The Board investigates consumer complaints and takes remedial or disciplinary action to ensure that appropriate veterinary care is offered to the public. The Board's authority and responsibilities are defined in Oregon Revised Statutes Ch. 686 and Oregon Administrative Rules Ch. 875.

## STRATEGIC PLANS

The Board continues to achieve efficiencies and share resources with its co-located health licensing boards, and anticipated further cost-saving partnerships with larger Boards. The Board will continue to partner with private professional organizations and other state veterinary boards to stay abreast of developments in the profession and improvements for customer service. A complete review of OAR Ch. 875 will occur in the biennium. The Board continues to be an active member of the American Association of Veterinary State Boards, which provides technical and practice education for members and staff. Three Board members currently serve on AAVSB committees. The Board will utilize planned technology improvements to expand online licensing options, offer Continuing Education online, and improve access to practice rules, guidelines and FAQs.

## PROCESS IMPROVEMENT PLAN

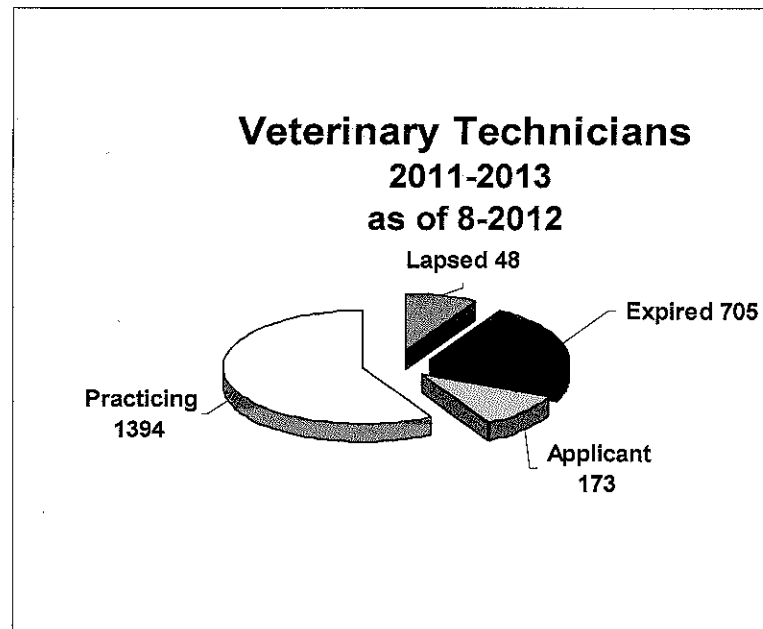
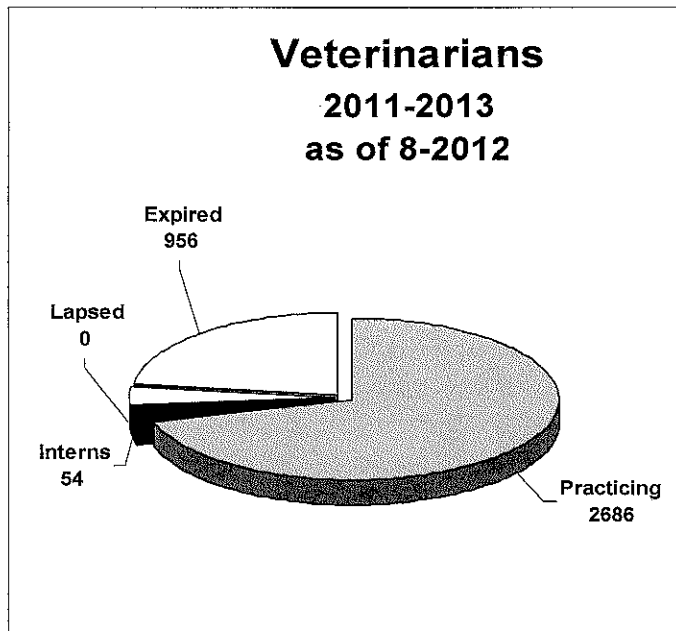
The Board reestablished rules regulating euthanasia in the state. The new rules require euthanasia to be administered consistent with current guidelines of the American Veterinary Medical Association and Association of Shelter Veterinarians. Working with the Oregon Board of Pharmacy, the Board also strengthened oversight of controlled drugs in facilities that administer euthanasia. The Board is proposing to amend the OARs to permit Certified Veterinary Technicians to perform limited duties in clients' homes or other locations outside of a veterinary facility. This will increase the availability of veterinary care for clients with limited mobility or transportation options, as well as ensuring follow-up or hospice care to patients in situations where the client cannot monitor the patient or administer medications or treatments. The Board has scheduled a complete review of the OARs in the 2013-15 biennium. Effective in 2013, the Board will no longer pre-screen applications for the Veterinary Technician National Exam, eliminating an extra fee and step for applicants. The Board will continue to require all applicants to pass the Juris Prudence Exam and Regional Disease Test. This ensures that applicants have read the rules and statutes governing their prospective practice, and are familiar with certain diseases not commonly found outside the Pacific Northwest. The Board continues to expand opportunities for licensees and the public to access vital information online. Conversion from antiquated database software (FoxPro) to Customer Relations Management (Microsoft) will further enable the Board to eliminate cumbersome or redundant licensing processes.

# BUDGET NARRATIVE

## 2013-15 SHORT-TERM PLAN

### Agency Programs

The Veterinary Medical Examining Board oversees the practice of veterinary medicine and veterinary technology in Oregon by the qualification of and issuing licenses to veterinary professionals. The Board investigates complaints alleging veterinary malpractice or other violations of the Veterinary Practice Act. Complaints may be reported by the public, as well as by other agencies. While veterinarians are not required to report suspected peer misconduct, complaints also come from licensees. The Board maintains close working relationships with sister agencies, e.g, Drug Enforcement Agency, state and federal departments of agriculture, Oregon Health Authority, to ensure that licensees are in compliance with all applicable practice requirements. Information and interpretation of rules and statutes are provided to licensees, the public, other state boards and law enforcement agencies, elected officials, pharmaceutical interests, and the media. As of August 2012, the Board licenses 2,157 veterinarians and 1,112 certified veterinary technicians, an approximately eight percent increase over the previous biennium. Additionally, the Board licenses 122 euthanasia technicians, 29 fewer than the last biennium. (This may be attributed to counties' decreased funding for animal control services.)



# BUDGET NARRATIVE

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## Environmental Factors

Fees: The Board last raised veterinary license fees (by 50 percent) in 1993. The Oregon Veterinary Medical Association is proposing legislation that will give the Board authority to license and inspect non-veterinarian owned facilities that provide veterinary medical care to the public. The Board is therefore proposing to raise fees 50 percent for veterinary licenses and 10 percent for Certified Veterinary Technician Licenses. The increase makes Oregon consistent with veterinary license fees nationwide. The OVMA has indicated support for the fee increase. The increase will provide an additional \$73K per biennium, which will be sufficient to implement education, licensing and inspection, and maintain enforcement.

## Unlicensed Veterinary Practice

ORS 686.120 requires that a person be licensed to practice veterinary medicine, which is defined as diagnosing, treating, prescribing medication and performing surgery or dentistry on an animal patient. Proliferation of unlicensed veterinary practice continues with increased advertising through social media and online service sites. While the majority of such practice is not directly harmful to animals, the danger lies in the client's reliance on an unqualified person to either miss or misdiagnose a potentially serious medical problem. For example, an increasing number of unlicensed persons offer 'anesthesia-free' teeth cleaning. Cats' and dogs' teeth cannot be thoroughly cleaned without some form of sedation; thus, the client is left with false confidence that the pet's teeth are healthy and disease-free. Dental hygiene is now known to be a significant factor in preventive health in animals. Unlicensed practitioners are not trained to diagnose dental or oral diseases, and therefore may not identify problems that should be referred for veterinary care. Proliferation of treatment modalities by unlicensed persons represents an ongoing risk to animal health and higher and preventable costs to the client when a medical problem is eventually diagnosed by a licensed veterinarian.

## Veterinary Services Provided by Animal Shelters

While many licensees have reduced fees or increased their pro bono activities, the cost of veterinary care is still beyond the reach of a growing part of the population. To address this gap, many shelters or non-profit organizations have begun to offer no- or low-cost veterinary care to the public. The Board does not have or seek authority over public agencies; legal counsel has advised that the Board may have authority over non-profit organizations. The Board addresses only those complaints about shelters that allege harm done to an animal. Of the small number of complaints received from the public alleging harm, none have been found to be valid. The Oregon Veterinary Medical Association (OVMA) intends to propose legislation that would grant the Board authority to license and regulate veterinary facilities that are not owned by a licensed veterinarian. Oregon is one of the few states that do not issue facility licenses. Establishing oversight of non-profit providers of veterinary care will establish minimum health and safety standards and ensure accountability for compliance therewith.

# BUDGET NARRATIVE

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## Complaints and Discipline

The Board has reviewed over 300 complaints thus far in the biennium. The majority of valid complaints involve a veterinarian's failure to use standard methods of diagnosis or treatment and inadequate medical recordkeeping. Veterinarians and Certified Veterinary Technicians were cited for failing to renew their licenses. Three veterinarians whose clinical practices were found to be below minimum standards agreed to surrender their licenses. The Board issued emergency license suspensions for two veterinarians for chronic substance abuse. A veterinarian with a mobile practice surrendered her license after her conduct was found to be a threat to public health. Most complaints are settled through negotiated agreement. In this way, the Board saves the cost of a hearing and the licensee is spared a fine.

The Board continues to receive numerous complaints about veterinary fees, business practices and attitudes, which are not within the Board's jurisdiction. The public continues to express desire for regulation of fees and certain business practices, such as the veterinarian's right to refuse service without payment and 'fire' clients.

### Complaint Investigation Summary\*

PERIOD	COMPLAINTS REVIEWED	VIOLATIONS FOUND	FINES IMPOSED	AVERAGE ENFORCEMENT COST PER CASE	TOTAL ADMINISTRATIVE COST
\$					
2011-2013	222	15	25,555	250	0
2009-2011	300	14	103,000**	180	\$37,373***
2007-2009	228	17	12,400**	240	0
2005-2007	159	10	2,800	177	177
2003-2005	172	13	3,950	0	0
* As of August 2012 **Includes a \$47,000 uncollected while on appeal. ***Includes a \$37,000 administrative assessment in a case currently on appeal. Not reflected in average cost per case.					

# BUDGET NARRATIVE

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## CRITERIA FOR 13-15 BUDGET DEVELOPMENT

The Agency Request Budget continues existing services with a fee increase for activities and expenditures planned for the 13-15 biennium.

### Results

Approval of the Board's agency request will provide resources to continue and enhance the Board's current programs.

- 1) Determining eligibility of applicants for veterinary, veterinary technician, euthanasia technician and facility licenses.
- 2) Investigating complaints of violations of the Veterinary Practice Act and taking appropriate action.
- 3) Providing technical assistance to licensees and general information to the public.
- 4) Implementing licensing and inspection of non-veterinarian owned facilities where veterinary medicine is practiced.

## PERFORMANCE MEASURES

The Veterinary Medical Examining Board uses Performance Measures to rate public protection and customer service. Customer satisfaction rates are obtained through compilation of survey responses. The Board appends a customer satisfaction survey to each email message, and a link to the survey is also on the Board's website. Responses are electronically entered and collated by the Board's Visual FoxPro database. Staff do not have access to returned surveys or raw data, other than summary reports. Results below are as of June 2010.

1. Average time from receipt of a new complaint to completion of the investigation: 79 days.
2. Percentage of decisions not contested, appealed and or upheld on appeal: 90%
3. Percent of customers rating their overall satisfaction with the agency above average or excellent: 74%
4. The Board continues to utilize the Best Practices performance measure.

### KPM Executive Summary

The Board is charged with regulating the veterinary profession to assure that consumers receive veterinary service that meets or exceeds the state's minimum veterinary practice standards. As part of that charge, the Board strives to promptly investigate and adjudicate complaints against licensees, and to obtain and evaluate voluntary feedback from the public and licensees. Compliance

## BUDGET NARRATIVE

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with Best Practices increases Board awareness of administrative responsibilities and creates an accountability loop between the Board and its administrative staff.

From July 2011 to the present, the Board has received over 300 complaints, found 77 warranting investigation, and issued disciplinary notices to 15 licensees. The average time to complete investigations was 190 days. We are defining completion as the Board's public vote adjudicating the complaint. Since the Board only meets every three months, an investigation may be technically complete in far less time than the average cited here. This time also reflects factors such as licensee postponements, in-person interviews conducted by the Board, delays in obtaining information from other jurisdictions, and review by the Board's counsel.

The Board disciplined 15 veterinary licensees during the report period; two have requested contested case hearings. The majority of disciplinary decisions were settled by stipulated agreement (the licensee did not oppose the Board's decision or request a hearing).

Sixty-two respondents completed the customer satisfaction survey. Of these, 55 responded to licensing questions, and five were consumers. One licensee complained that she or he was not provided with a printed receipt for the licensure fee. Another licensee complained about not receiving a renewal notice even though the licensee had not notified the Board of her change of address. A licensee complained that renewals are no longer accepted through USPS (they are). Some consumers are dissatisfied with complaint resolutions that did not meet the complainants' expectations. Others are dissatisfied with the rule requiring that veterinarians perform one physical exam per treatment year.

### Key Measure Update

KPM 1: Ensure Public Protection (Average time from receipt of a new complaint to completion of the investigation.)  
The Board is meeting the statutory requirement of reporting cases to the Board within 120 days.

KMP 2: Ensure Public Protection (Percent of decisions not contested or appealed, or upheld on appeal.)  
Two pending hearings are expected to support the Board's actions, as is the case on appeal.

KMP 3: Customer Service (Percent of customers rating their overall satisfaction with the agency above average or excellent.)  
Not meeting this target. As the economy worsens, the Board is increasingly held accountable for veterinary fees and perceived malpractice. Responses in this category reflect consumers' dissatisfaction with limits of the Board's authority.

KMP 4: Best Practices (Percent of Best Practices met by the Board.)  
The Board is meeting its targets.

# BUDGET NARRATIVE

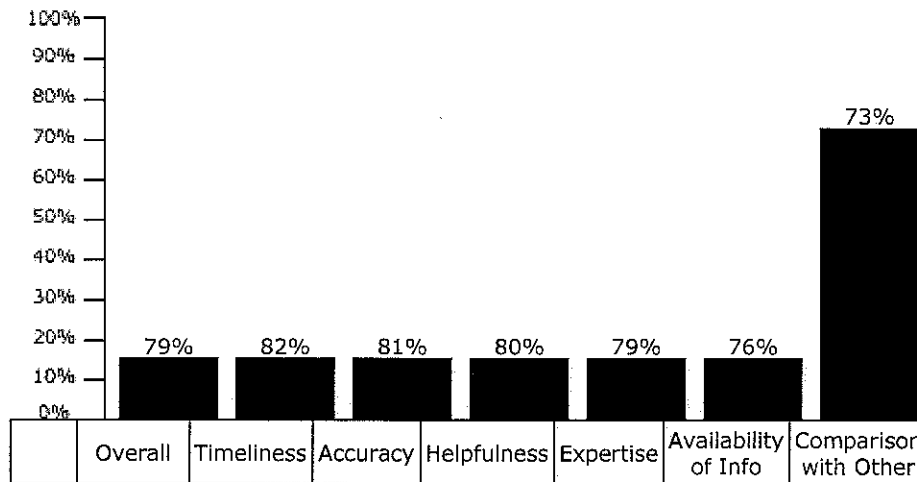
Customer Satisfaction Survey results from 7/01/2011 through 6/30/2012

## OVMEB

Showing Data for: OVMEB      Time Period: 7/2011 to 6/2012      [Change View](#)

Number of Responses: 62

Percent Rating Service Good or Excellent





# BUDGET NARRATIVE

## Summary of 2013-15 Biennium Budget

Health Related Licensing Boards  
 Veterinary Medical Examiners  
 2013-15 Biennium

Governor's Budget  
 Cross Reference Number: 83300-029-00-00-00000

Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
2011-13 Leg Adopted Budget	3	2.75	701,629	-	-	701,629	-	-	-
2011-13 Emergency Boards	-	-	-	-	-	-	-	-	-
<b>2011-13 Leg Approved Budget</b>	<b>3</b>	<b>2.75</b>	<b>701,629</b>	<b>-</b>	<b>-</b>	<b>701,629</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2013-15 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	26,366	-	-	26,366	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	-	-	-	-	-	-	-
Base Nonlimited Adjustment	-	-	-	-	-	-	-	-	-
Capital Construction	-	-	-	-	-	-	-	-	-
<b>Subtotal 2013-15 Base Budget</b>	<b>3</b>	<b>2.75</b>	<b>727,995</b>	<b>-</b>	<b>-</b>	<b>727,995</b>	<b>-</b>	<b>-</b>	<b>-</b>
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Non-PICS Personal Service Increase/(Decrease)	-	-	895	-	-	895	-	-	-
Subtotal	-	-	895	-	-	895	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	12,108	-	-	12,108	-	-	-
State Gov't & Services Charges Increase/(Decrease)	-	-	13,254	-	-	13,254	-	-	-
Subtotal	-	-	25,362	-	-	25,362	-	-	-

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Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2013-15 Current Service Level</b>	<b>3</b>	<b>2.75</b>	<b>754,252</b>	-	-	<b>754,252</b>	-	-	-

# BUDGET NARRATIVE

## Summary of 2013-15 Biennium Budget

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Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
<b>Subtotal: 2013-15 Current Service Level</b>	<b>3</b>	<b>2.75</b>	<b>754,252</b>	-	-	<b>754,252</b>	-	-	-
<b>070 - Revenue Reductions/Shortfall</b>									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2013-15 Current Service Level</b>	<b>3</b>	<b>2.75</b>	<b>754,252</b>	-	-	<b>754,252</b>	-	-	-
<b>080 - E-Boards</b>									
081 - May 2012 E-Board	-	-	-	-	-	-	-	-	-
082 - September 2012 E-Board	-	-	-	-	-	-	-	-	-
083 - December 2012 E-Board	-	-	-	-	-	-	-	-	-
<b>Subtotal Emergency Board Packages</b>	-	-	-	-	-	-	-	-	-
<b>Policy Packages</b>									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Statewide Administrative Savings	-	-	(463)	-	-	(463)	-	-	-
092 - PERS Taxation Policy	-	-	(1,166)	-	-	(1,166)	-	-	-
092 - Other PERS Adjustments	-	-	(9,315)	-	-	(9,315)	-	-	-
150 - Continue .50 FTE investigator	-	-	-	-	-	-	-	-	-
160 - Scanner Support	-	-	-	-	-	-	-	-	-
161 - Shift investigator costs to prof serv	-	-	-	-	-	-	-	-	-
160 - Increased Administrative/Compliance Workload	-	-	-	-	-	-	-	-	-
161 - Criminal Background Check Fees	-	-	-	-	-	-	-	-	-
182 - Enhanced Investigation/Background Checks	-	-	-	-	-	-	-	-	-
183 - Fee Increase	-	-	-	-	-	-	-	-	-
180 - Fee Increase	-	-	-	-	-	-	-	-	-
<b>Subtotal Policy Packages</b>	-	-	(10,944)	-	-	(10,944)	-	-	-

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# BUDGET NARRATIVE

## Summary of 2013-15 Biennium Budget

Health Related Licensing Boards  
 Veterinary Medical Examiners  
 2013-15 Biennium

Governor's Budget  
 Cross Reference Number: 83300-029-00-00-00000

Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
<b>Total 2013-15 Governor's Budget</b>	<b>3</b>	<b>2.75</b>	<b>743,308</b>	-	-	<b>743,308</b>	-	-	-
Percentage Change From 2011-13 Leg Approved Budget	-	-	5.90%	-	-	5.90%	-	-	-
Percentage Change From 2013-15 Current Service Level	-	-	-1.50%	-	-	-1.50%	-	-	-

## BUDGET NARRATIVE

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### Program Prioritization

The Board's only program consists of regulation of the veterinary profession, comprising licensing and enforcement.

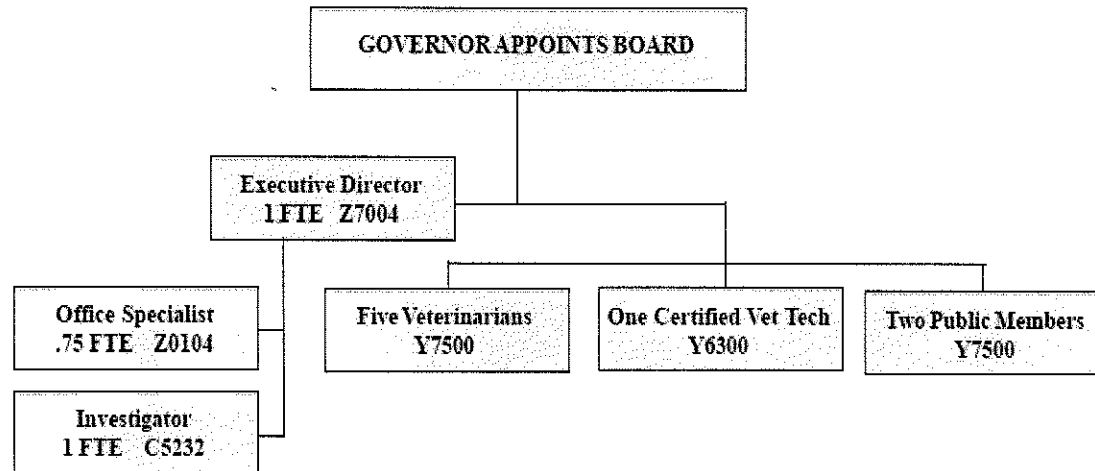
### 10/25% REDUCTIONS OPTION (ORS 291.216)

ACTIVITY OR PROGRAM	DESCRIBE REDUCTION	AMOUNT AND FUND TYPE	RANK AND JUSTIFICATION
(WHICH PROGRAM OR ACTIVITY WILL NOT BE UNDERTAKEN)	(DESCRIBE THE EFFECTS OF THIS REDUCTION. INCLUDE POSITIONS AND FTE IN 2013-15 AND 2015-17)	(GF, LF, OF, FF. IDENTIFY REVENUE SOURCE FOR OF, FF)	(RANK THE ACTIVITIES OR PROGRAMS NOT UNDERTAKEN IN ORDER OF LOWEST COST FOR BENEFIT OBTAINED)
1. Investigation of licensees, unlicensed practice and facilities will be reduced or eliminated.	Reduce investigator position to half time. C5232 .5 FTE	\$75,000 OT	Lower priority than other program activity (licensing).

# BUDGET NARRATIVE

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2013-15 ORGANIZATIONAL CHART



# BUDGET NARRATIVE

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## REVENUE NARRATIVE

**Source of Funds:** The Veterinary Board is funded solely by Other Funds. Application, examination and license fees comprises approximately 95% of the Board's revenue, with the remainder derived from the sale of license lists and civil penalties.

**Program Supported:** Regulation of the veterinary medical profession and animal euthanasia technicians.

**General Limits on Use of Funds:** The Board's budget must be used for the administration of ORS 686.101 through 686.270 and OAR Ch. 875.

**Basis for 2013-2015 Biennium Estimates:** Revenue calculation is based on R-STARS actual revenue and calculation and projection of current license revenue categorized by license type.

**Proposed Changes in Revenue Sources or Fees:**

The Oregon Veterinary Medical Association (OVMEB) is proposing a concept that will require licensing of non-veterinarian owned facilities that offer veterinary services to the public, e.g., non-profit shelters, as well as practices that are co-owned by a non-veterinarian or a corporation. Oregon is one of a few states that does not require facility licenses. Under the current rules, the Board has no authority over practices that are owned by out-of-state corporations or by non-profit entities, and can only discipline individual licensees, who may not be responsible for, or for correcting, non-compliant conditions in the facility. Additionally, a non-veterinarian employee, partner or spouse may not own any interest in a veterinary practice. The facility licensing program will be modeled on programs already successfully implemented in other states, thus saving design and development costs.

The Board is proposing to raise initial veterinary license and annual license renewal fees from \$100 to \$150, and Certified Veterinary Technician license/renewal fees from \$25 to \$35 annually. Fees for veterinary licenses were last raised in 1993. Fees for certified veterinary technician licenses have not changed since the inception of the category in 1975. The Oregon Veterinary Medical Association, which represents veterinarians in the state, does not oppose this increase.

# BUDGET NARRATIVE

## DETAIL OF FEE, LICENSE, OR ASSESSMENT REVENUE INCREASE

### PROPOSED FOR INCREASE/ESTABLISHMENT

Purpose or Type of Fee, License or Assessment	Who Pays	2011-13 Estimated Revenue	2013-15 Agency Request	2013-15 Governor's Recommended Budget	2013-15 Legislatively Adopted	Explanation
Veterinarian, Vet Technician	Licensee	557,470	800,470	800,470		10-Year Program Maintenance

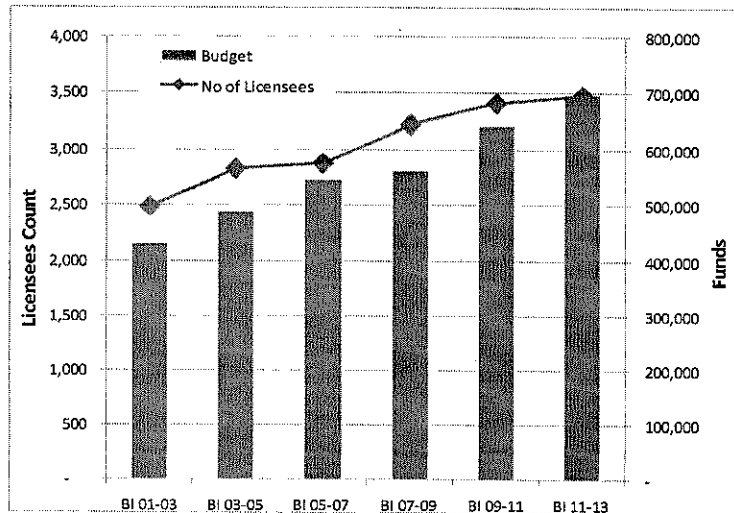
## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUE

Source	Fund	2009-11 Actual	2011-13 Legislatively Adopted	2011-13 Approved Budget	2013-2015		
					Agency Request	Governor's Recommended	Legislatively Adopted
Licenses and Fees	OF	555,891	557,470	557,470	800,470	800,470	
Fines and Forfeitures	OF	8,700	10,224	10,224	10,224	10,244	
Interest Income	OF	5,393	24,534	24,534	24,534	24,534	
Other Revenue	OF	1,277	1,156	1,156	1,156	1,156	
<b>TOTAL OTHER FUNDS</b>		<b>571,160</b>	<b>593,404</b>	<b>593,404</b>	<b>836,404</b>	<b>836,404</b>	



# BUDGET NARRATIVE

The Veterinary Medical Examining Board licenses and regulates the practice of veterinary medicine in Oregon. The Board sets minimum practice standards for veterinarians, Certified Veterinary Technicians (CVTs), and Certified Euthanasia Technicians; ensures that licensees meet essential and Continued Education requirements; and adjudicates complaints alleging veterinary practice that falls below minimum standards. This ensures that animals in Oregon receive veterinary care that conforms to current medical standards and practices and is consistent with the best interests of the public; and that animal euthanasia in public and private shelters is conducted humanely. The administrative process provides the public with expert review and resolution of complaints concerning veterinary care of their animals. The process is confidential and no cost to the public.



## Program Description

**Licensure:** The Board's licensing process ensures that only qualified individuals receive a license to provide veterinary care. The Board establishes licensure standards, confirms applicants' educational and practice credentials, conducts disciplinary and background checks as indicated, and verifies currency of Continuing Education. Licensees are given more than one renewal notice and have three grace periods with sequenced late fees. Oregon is the only state that requires an internship following graduation from veterinary school. New graduates must work for one year under varying degrees of supervision by a licensed Oregon veterinarian before they are allowed to practice autonomously. This gives the new graduate a safety net of mentorship and post-graduate 'real life' instruction, and as well protects the public from inexperienced and potentially unskilled veterinary treatment.

## BUDGET NARRATIVE

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Education: Continuing Education is a condition of license renewal or licensure for veterinarians and CVTs moving into the state. The Board reviews and approves Continuing Education providers. The Board licenses only those applicants who have graduated from nationally accredited veterinary schools; graduates of un-accredited foreign schools must complete one of two equivalency programs, which assess and test the applicant's education and ability to ensure competency equal to that of graduates of approved programs. An exam on Oregon's Veterinary Practice Act, as well as a test on three distinctively regional diseases, are also required for licensure.

Enforcement: Most complaints about veterinary care are brought by members of the public; however, the Board may on its own initiative investigate suspected violations of the Veterinary Practice Act. Dishonorable conduct, negligence or failure to meet minimum practice standards may result in disciplinary action ranging from warnings, civil penalties, remedial education, and when warranted, license suspension or revocation. To aid licensees in meeting minimum practice standards and practice compliance, the Board provides on-call technical and medical assistance through telephone, email and in person. Further clarification of rules, statutes and policy are provided through information on the Board's website and through the newsletter. Unlicensed veterinary practice, e.g., animal medical care offered by lay persons, is also to some degree subject to the Board's jurisdiction, however prosecution is initiated by a district attorney. Most unlicensed practice complaints concern modalities such as massage, chiropractic, teeth cleaning, and the like. The Board generally investigates these complaints only if harm to an animal is alleged.

Clarifying regulations: Over the last two biennia, the Board has reviewed and updated its Minimum Veterinary Practice Standards to reflect current veterinary teaching and techniques. Oregon is now one a growing number of states that mandate analgesia for veterinary procedures that may induce pain or discomfort. Previously, it was believed that animals either do not experience pain or that pain helps animals heal. Both theories have been disproved. An animal under anesthesia for surgery may still experience pain if proper analgesia is not supplied. The Board has also expanded the range of duties that may be performed by Certified Veterinary Technicians. This helps veterinary practices see more patients and reduces client costs. Expanded CVT duties include administration of rabies vaccine, dental cleaning and extractions and microchip implantation. Wider and less expensive access to these services promotes public and animal health.

Streamlining: Over the last two biennia, the Board has eliminated two redundant application processes and eliminated facility licensing requirements for public and private agencies that perform animal euthanasia. The Jurisprudence Exam and Regional Disease Test, which must be taken and passed as a requirement of licensure, are provided online immediately to applicants.

### Program Justification and Link to 10-Year Outcome

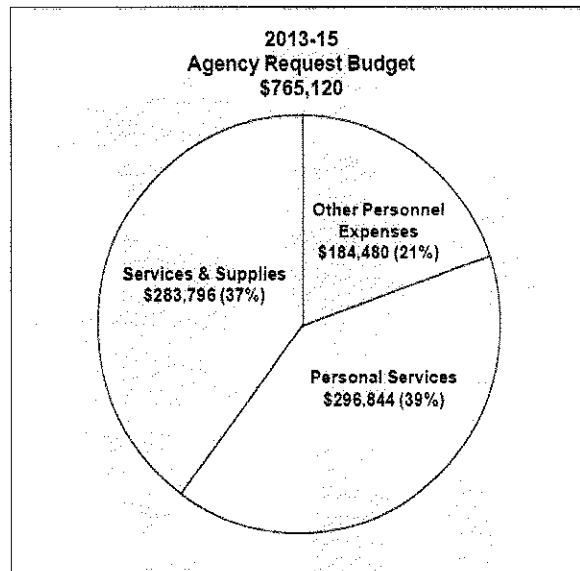
Veterinary care in Oregon must be provided by qualified and competent practitioners to assure the public that pets and food animals will be examined, diagnosed and treated with consistent expertise. The Board continually reviews and updates minimum practice

# BUDGET NARRATIVE

standards to regulate the profession consistent with new veterinary medical research and education, improvements in technology, and public expectations.

## Program Performance

Board staffing levels have not changed in 15 years. Staff includes the executive director, a .75 FTE office assistant, and a .5 FTE investigator. Licenses are issued on average within one or two days of completion of the application process. Most complaints are resolved within three months of filing. Increased use of technology and elimination of redundant processes have enabled the Board to continue to provide efficient and prompt customer service without raising fees.



# BUDGET NARRATIVE

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards Agency Number: 83300  
 2013-15 Biennium Cross Reference Number: 83300-029-00-00-00000

Source	2009-11 Actuals	2011-13 Leg Adopted Budget	2011-13 Leg Approved Budget	2013-15 Agency Request Budget	2013-15 Governor's Budget	2013-15 Leg Adopted Budget
<b>Other Funds</b>						
Business Lic and Fees	555,891	557,470	557,470	800,470	800,470	-
Fines and Forfeitures	8,700	10,244	10,244	10,244	10,244	-
Interest Income	5,292	24,534	24,534	24,534	24,534	-
Other Revenues	1,277	1,156	1,156	1,156	1,156	-
<b>Total Other Funds</b>	<b>\$571,160</b>	<b>\$593,404</b>	<b>\$593,404</b>	<b>\$836,404</b>	<b>\$836,404</b>	-

Agency Request  
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Legislatively Adopted  
Detail of LF, OF, and FF Revenues - BPR012

# BUDGET NARRATIVE

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Health Related Licensing Boards  
Pkg: 031 - Standard Inflation

Cross Reference Name: Veterinary Medical Examiners  
Cross Reference Number: 83300-029-00-00-00000

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Ending Balance							
Ending Balance	-	-	(25,362)	-	-	-	(25,362)
<b>Total Ending Balance</b>	-	-	<b>(\$25,362)</b>	-	-	-	<b>(\$25,362)</b>

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Essential and Policy Package Fiscal Impact Summary - BPR013

# BUDGET NARRATIVE

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards  
Pkg: 091 - Statewide Administrative Savings

Cross Reference Name: Veterinary Medical Examiners  
Cross Reference Number: 83300-029-00-00-00000

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Undistributed (S.S.)	-	-	(463)	-	-	-	(463)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$463)</b>	-	-	-	<b>(\$463)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(463)	-	-	-	(463)
<b>Total Expenditures</b>	-	-	<b>(\$463)</b>	-	-	-	<b>(\$463)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	463	-	-	-	463
<b>Total Ending Balance</b>	-	-	<b>\$463</b>	-	-	-	<b>\$463</b>

Agency Request  
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Legislatively Adopted  
Essential and Policy Package Fiscal Impact Summary - BPR013

The Governor's budget requires increased efficiency in the operation of state government, calls for additional savings in administrative expenditures, and allows for the reinvestment of some of the savings realized through efficiencies into agency programs or to other initiatives that will further improve the administrative operations of state government. Package 091 is included in all agency budgets as a placeholder for administrative efficiencies. The Improving Government subcommittee of the Enterprise Leadership Team will be identifying proposed efficiencies or changes in service delivery to meet the funding level in the Governor's budget, and will work with individual agencies on the impact to their budget, along with reinvestment opportunities.

# BUDGET NARRATIVE

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards  
Pkg: 092 - PERS Taxation Policy

Cross Reference Name: Veterinary Medical Examiners  
Cross Reference Number: 83300-029-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
PERS Policy Adjustment	-	-	(1,166)	-	-	-	(1,166)
<b>Total Personal Services</b>	-	-	<b>(\$1,166)</b>	-	-	-	<b>(\$1,166)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(1,166)	-	-	-	(1,166)
<b>Total Expenditures</b>	-	-	<b>(\$1,166)</b>	-	-	-	<b>(\$1,166)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	1,166	-	-	-	1,166
<b>Total Ending Balance</b>	-	-	<b>\$1,166</b>	-	-	-	<b>\$1,166</b>

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Essential and Policy Package Fiscal Impact Summary - BPR013

# BUDGET NARRATIVE

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards  
 Pkg: 093 - Other PERS Adjustments

Cross Reference Name: Veterinary Medical Examiners  
 Cross Reference Number: 83300-029-00-00-00000

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
PERS Policy Adjustment	-	-	(9,315)	-	-	-	(9,315)
<b>Total Personal Services</b>	-	-	<b>(\$9,315)</b>	-	-	-	<b>(\$9,315)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(9,315)	-	-	-	(9,315)
<b>Total Expenditures</b>	-	-	<b>(\$9,315)</b>	-	-	-	<b>(\$9,315)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	9,315	-	-	-	9,315
<b>Total Ending Balance</b>	-	-	<b>\$9,315</b>	-	-	-	<b>\$9,315</b>

\_\_\_\_ Agency Request  
 2013-15 Biennium

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 Essential and Policy Package Fiscal Impact Summary - BPR013



# BUDGET NARRATIVE

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards  
Pkg: 190 - Fee Increase

Cross Reference Name: Veterinary Medical Examiners  
Cross Reference Number: 83300-029-00-00-00000

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
Business Lic and Fees	-	-	243,000	-	-	-	243,000
<b>Total Revenues</b>	-	-	<b>\$243,000</b>	-	-	-	<b>\$243,000</b>
<b>Ending Balance</b>							
Ending Balance	-	-	243,000	-	-	-	243,000
<b>Total Ending Balance</b>	-	-	<b>\$243,000</b>	-	-	-	<b>\$243,000</b>

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Essential and Policy Package Fiscal Impact Summary - BPR013

The Board is proposing to raise initial veterinary license and annual license renewal fees from \$100 to \$150, and Certified Veterinary Technician license/renewal fees from \$25 to \$35 annually. Fees for veterinary licenses were last raised in 1993. Fees for certified veterinary technician licenses have not changed since the inception of the category in 1975. The Oregon Veterinary Medical Association, which represents veterinarians in the state, does not oppose this increase.

# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Budget Support - Detail Revenues and Expenditures  
2013-15 Biennium  
Veterinary Medical Examiners

Cross Reference Number: 83300-029-00-00-00000

Description	2009-11 Actuals	2011-13 Leg Adopted Budget	2011-13 Leg Approved Budget	2013-15 Agency Request Budget	2013-15 Governor's Budget	2013-15 Leg Adopted Budget
<b>BEGINNING BALANCE</b>						
0025 Beginning Balance						
3400 Other Funds Ltd	409,525	345,093	345,093	236,868	236,868	-
0030 Beginning Balance Adjustment						
3400 Other Funds Ltd	-	-	-	64,513	64,513	-
<b>BEGINNING BALANCE</b>						
3400 Other Funds Ltd	409,525	345,093	345,093	301,381	301,381	-
<b>TOTAL BEGINNING BALANCE</b>	<b>\$409,525</b>	<b>\$345,093</b>	<b>\$345,093</b>	<b>\$301,381</b>	<b>\$301,381</b>	<b>-</b>
<b>REVENUE CATEGORIES</b>						
<b>LICENSES AND FEES</b>						
0205 Business Lic and Fees						
3400 Other Funds Ltd	555,891	557,470	557,470	800,470	800,470	-
<b>FINES, RENTS AND ROYALTIES</b>						
0505 Fines and Forfeitures						
3400 Other Funds Ltd	8,700	10,244	10,244	10,244	10,244	-
<b>INTEREST EARNINGS</b>						
0605 Interest Income						
3400 Other Funds Ltd	5,292	24,534	24,534	24,534	24,534	-
<b>OTHER</b>						
0975 Other Revenues						
3400 Other Funds Ltd	1,277	1,156	1,156	1,156	1,156	-
<b>REVENUE CATEGORIES</b>						
3400 Other Funds Ltd	571,160	593,404	593,404	836,404	836,404	-

# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Budget Support - Detail Revenues and Expenditures  
2013-15 Biennium  
Veterinary Medical Examiners

Cross Reference Number: 83300-029-00-00-00000

Description	2009-11 Actuals	2011-13 Leg Adopted Budget	2011-13 Leg Approved Budget	2013-15 Agency Request Budget	2013-15 Governor's Budget	2013-15 Leg Adopted Budget
<b>TOTAL REVENUE CATEGORIES</b>	<b>\$571,160</b>	<b>\$593,404</b>	<b>\$693,404</b>	<b>\$836,404</b>	<b>\$836,404</b>	-
<b>AVAILABLE REVENUES</b>						
3400 Other Funds Ltd	980,685	936,497	936,497	1,137,785	1,137,785	-
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$980,685</b>	<b>\$936,497</b>	<b>\$936,497</b>	<b>\$1,137,785</b>	<b>\$1,137,785</b>	-
<b>EXPENDITURES</b>						
<b>PERSONAL SERVICES</b>						
<b>SALARIES &amp; WAGES</b>						
3110 Class/Unclass Sal. and Per Diem						
3400 Other Funds Ltd	229,247	308,886	308,886	296,844	296,844	-
3160 Temporary Appointments						
3400 Other Funds Ltd	4,346	-	-	-	-	-
<b>SALARIES &amp; WAGES</b>						
3400 Other Funds Ltd	233,593	308,886	308,886	296,844	296,844	-
<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$233,593</b>	<b>\$308,886</b>	<b>\$308,886</b>	<b>\$296,844</b>	<b>\$296,844</b>	-
<b>OTHER PAYROLL EXPENSES</b>						
3210 Empl. Rel. Bd. Assessments						
3400 Other Funds Ltd	42	113	113	110	120	-
3220 Public Employees' Retire Cont						
3400 Other Funds Ltd	15,464	43,681	43,681	57,431	55,510	-
3221 Pension Obligation Bond						
3400 Other Funds Ltd	10,741	17,369	17,369	18,336	18,336	-
3230 Social Security Taxes						
3400 Other Funds Ltd	16,113	23,629	23,629	22,708	22,708	-

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# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Budget Support - Detail Revenues and Expenditures  
2013-15 Biennium  
Veterinary Medical Examiners

Cross Reference Number: 83300-029-00-00-00000

Description	2009-11 Actuals	2011-13 Leg Adopted Budget	2011-13 Leg Approved Budget	2013-15 Agency Request Budget	2013-15 Governor's Budget	2013-15 Leg Adopted Budget
3250 Worker's Comp. Assess. (WCD)						
3400 Other Funds Ltd	125	162	162	162	177	-
3260 Mass Transit Tax						
3400 Other Funds Ltd	1,363	1,853	1,853	1,781	1,781	-
3270 Flexible Benefits						
3400 Other Funds Ltd	44,436	82,764	82,764	83,952	91,584	-
OTHER PAYROLL EXPENSES						
3400 Other Funds Ltd	88,304	169,571	169,571	184,480	190,216	-
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$88,304</b>	<b>\$169,571</b>	<b>\$169,571</b>	<b>\$184,480</b>	<b>\$190,216</b>	<b>-</b>
P.S. BUDGET ADJUSTMENTS						
3465 Reconciliation Adjustment						
3400 Other Funds Ltd	-	(26,315)	(26,315)	-	(7,657)	-
3991 PERS Policy Adjustment						
3400 Other Funds Ltd	-	-	-	-	(10,481)	-
P.S. BUDGET ADJUSTMENTS						
3400 Other Funds Ltd	-	(26,315)	(26,315)	-	(18,138)	-
<b>TOTAL P.S. BUDGET ADJUSTMENTS</b>	<b>-</b>	<b>(\$26,315)</b>	<b>(\$26,315)</b>	<b>-</b>	<b>(\$18,138)</b>	<b>-</b>
PERSONAL SERVICES						
3400 Other Funds Ltd	321,897	452,142	452,142	481,324	468,922	-
<b>TOTAL PERSONAL SERVICES</b>	<b>\$321,897</b>	<b>\$452,142</b>	<b>\$452,142</b>	<b>\$481,324</b>	<b>\$468,922</b>	<b>-</b>
SERVICES & SUPPLIES						
4100 Instate Travel						
3400 Other Funds Ltd	15,333	24,672	24,672	25,264	25,264	-

# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Budget Support - Detail Revenues and Expenditures  
2013-15 Biennium  
Veterinary Medical Examiners

Cross Reference Number: 83300-029-00-00-00000

Description	2009-11 Actuals	2011-13 Leg Adopted Budget	2011-13 Leg Approved Budget	2013-15 Agency Request Budget	2013-15 Governor's Budget	2013-15 Leg Adopted Budget
4125 Out of State Travel						
3400 Other Funds Ltd	2,360	5,302	5,302	5,429	5,429	-
4150 Employee Training						
3400 Other Funds Ltd	6,293	2,330	2,330	2,386	2,386	-
4175 Office Expenses						
3400 Other Funds Ltd	13,917	41,120	41,120	42,107	42,107	-
4200 Telecommunications						
3400 Other Funds Ltd	3,100	8,010	8,010	8,202	7,920	-
4225 State Gov. Service Charges						
3400 Other Funds Ltd	33,099	33,123	33,123	54,806	46,377	-
4250 Data Processing						
3400 Other Funds Ltd	-	126	126	129	129	-
4275 Publicity and Publications						
3400 Other Funds Ltd	3,419	2,570	2,570	2,632	2,632	-
4300 Professional Services						
3400 Other Funds Ltd	10,709	18,064	18,064	18,570	18,334	-
4315 IT Professional Services						
3400 Other Funds Ltd	6,300	9,640	9,640	9,910	9,910	-
4325 Attorney General						
3400 Other Funds Ltd	76,710	52,783	52,783	60,648	60,648	-
4400 Dues and Subscriptions						
3400 Other Funds Ltd	3,054	1,542	1,542	1,579	1,579	-
4425 Facilities Rental and Taxes						

# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Budget Support - Detail Revenues and Expenditures  
 2013-15 Biennium  
 Veterinary Medical Examiners

Cross Reference Number: 83300-029-00-00-00000

Description	2009-11 Actuals	2011-13 Leg Adopted Budget	2011-13 Leg Approved Budget	2013-15 Agency Request Budget	2013-15 Governor's Budget	2013-15 Leg Adopted Budget
3400 Other Funds Ltd	35,042	26,824	26,824	26,192	28,192	-
4475 Facilities Maintenance						
3400 Other Funds Ltd	426	-	-	-	-	-
4675 Agency Program Related S and S						
3400 Other Funds Ltd	300	19,589	19,589	20,059	20,059	-
4650 Other Services and Supplies						
3400 Other Funds Ltd	8,632	778	778	797	797	-
4675 Undistributed (S.S.)						
3400 Other Funds Ltd	-	-	-	-	(463)	-
4700 Expendable Prop 250 - 5000						
3400 Other Funds Ltd	1,393	1,514	1,514	1,550	1,550	-
4715 IT Expendable Property						
3400 Other Funds Ltd	5,542	1,500	1,500	1,536	1,536	-
<b>SERVICES &amp; SUPPLIES</b>						
3400 Other Funds Ltd	225,629	249,487	249,487	283,796	274,386	-
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$225,629</b>	<b>\$249,487</b>	<b>\$249,487</b>	<b>\$283,796</b>	<b>\$274,386</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>						
5600 Data Processing Hardware						
3400 Other Funds Ltd	736	-	-	-	-	-
<b>EXPENDITURES</b>						
3400 Other Funds Ltd	548,262	701,629	701,629	765,120	743,308	-
<b>TOTAL EXPENDITURES</b>	<b>\$548,262</b>	<b>\$701,629</b>	<b>\$701,629</b>	<b>\$765,120</b>	<b>\$743,308</b>	<b>-</b>
<b>ENDING BALANCE</b>						

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# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Budget Support - Detail Revenues and Expenditures  
 2013-15 Biennium  
 Veterinary Medical Examiners

Cross Reference Number: 83300-029-00-00-00000

Description	2009-11 Actuals	2011-13 Leg Adopted Budget	2011-13 Leg Approved Budget	2013-15 Agency Request Budget	2013-15 Governor's Budget	2013-15 Leg Adopted Budget
3400 Other Funds Ltd	432,423	236,868	236,868	372,665	394,477	-
<b>TOTAL ENDING BALANCE</b>	<b>\$432,423</b>	<b>\$236,868</b>	<b>\$236,868</b>	<b>\$372,665</b>	<b>\$394,477</b>	<b>-</b>
<b>AUTHORIZED POSITIONS</b>						
8150 Class/Unclass Positions	3	3	3	3	3	-
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>-</b>
<b>AUTHORIZED FTE</b>						
8250 Class/Unclass FTE Positions	2.75	2.75	2.75	2.75	2.75	-
<b>TOTAL AUTHORIZED FTE</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>	<b>-</b>

# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Version / Column Comparison Report - Detail  
 2013-15 Biennium  
 Veterinary Medical Examiners

Cross Reference Number:83300-029-00-00-00000

Description	Agency Request Budget (Y-01) 2013-15 Base Budget	Governor's Budget (Y-01) 2013-15 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>BEGINNING BALANCE</b>				
0025 Beginning Balance				
3400 Other Funds Ltd	236,868	236,868	0	-
0030 Beginning Balance Adjustment				
3400 Other Funds Ltd	64,513	64,513	0	-
<b>TOTAL BEGINNING BALANCE</b>				
3400 Other Funds Ltd	301,381	301,381	0	-
<b>REVENUE CATEGORIES</b>				
<b>LICENSES AND FEES</b>				
0205 Business Lic and Fees				
3400 Other Funds Ltd	557,470	557,470	0	-
<b>FINES, RENTS AND ROYALTIES</b>				
0505 Fines and Forfeitures				
3400 Other Funds Ltd	10,244	10,244	0	-
<b>INTEREST EARNINGS</b>				
0605 Interest Income				
3400 Other Funds Ltd	24,534	24,534	0	-
<b>OTHER</b>				
0975 Other Revenues				
3400 Other Funds Ltd	1,156	1,156	0	-
<b>TOTAL REVENUES</b>				
3400 Other Funds Ltd	593,404	593,404	0	-
<b>AVAILABLE REVENUES</b>				
3400 Other Funds Ltd	894,785	894,785	0	-

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# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

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2013-15 Biennium

Cross Reference Number:83300-029-00-00-00000

**Veterinary Medical Examiners**

Description	Agency Request Budget (V-01) 2013-15 Base Budget	Governor's Budget (Y-01) 2013-15 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd	296,844	296,844	0	-
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**OTHER PAYROLL EXPENSES**

3210 Empl. Rel. Bd. Assessments				
3400 Other Funds Ltd	110	120	10	9.09%

3220 Public Employees' Retire Cont				
3400 Other Funds Ltd	57,431	55,510	(1,921)	-3.34%

3221 Pension Obligation Bond				
3400 Other Funds Ltd	17,369	17,369	0	-

3230 Social Security Taxes				
3400 Other Funds Ltd	22,708	22,708	0	-

3250 Worker's Comp. Assess. (WCD)				
3400 Other Funds Ltd	162	177	15	9.26%

3260 Mass Transit Tax				
3400 Other Funds Ltd	1,853	1,853	0	-

3270 Flexible Benefits				
3400 Other Funds Ltd	83,952	91,584	7,632	9.09%

<b>TOTAL OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	183,585	189,321	5,736	3.12%

**P.S. BUDGET ADJUSTMENTS**

3465 Reconciliation Adjustment

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# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

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Cross Reference Number:83300-029-00-00-00000

2013-15 Biennium

Veterinary Medical Examiners

Description	Agency Request Budget (V-01) 2013-15 Base Budget	Governor's Budget (Y-01) 2013-15 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	-	(7,657)	(7,657)	100.00%
<b>TOTAL PERSONAL SERVICES</b>				
3400 Other Funds Ltd	480,429	478,508	(1,921)	-0.40%
<b>SERVICES &amp; SUPPLIES</b>				
4100 Instate Travel				
3400 Other Funds Ltd	24,672	24,672	0	-
4125 Out of State Travel				
3400 Other Funds Ltd	5,302	5,302	0	-
4150 Employee Training				
3400 Other Funds Ltd	2,330	2,330	0	-
4175 Office Expenses				
3400 Other Funds Ltd	41,120	41,120	0	-
4200 Telecommunications				
3400 Other Funds Ltd	8,010	8,010	0	-
4225 State Gov. Service Charges				
3400 Other Funds Ltd	33,123	33,123	0	-
4250 Data Processing				
3400 Other Funds Ltd	126	126	0	-
4275 Publicity and Publications				
3400 Other Funds Ltd	2,570	2,570	0	-
4300 Professional Services				
3400 Other Funds Ltd	18,064	18,064	0	-
4315 IT Professional Services				
3400 Other Funds Ltd	9,640	9,640	0	-

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# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

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 2013-15 Biennium  
 Veterinary Medical Examiners

Cross Reference Number:83300-029-00-00-00000

Description	Agency Request Budget (Y-01) 2013-15 Base Budget	Governor's Budget (Y-01) 2013-15 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4326 Attorney General				
3400 Other Funds Ltd	52,783	52,783	0	-
4400 Dues and Subscriptions				
3400 Other Funds Ltd	1,542	1,542	0	-
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	26,824	26,824	0	-
4675 Agency Program Related S and S				
3400 Other Funds Ltd	19,569	19,569	0	-
4650 Other Services and Supplies				
3400 Other Funds Ltd	778	778	0	-
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	1,514	1,514	0	-
4715 IT Expendable Property				
3400 Other Funds Ltd	1,500	1,500	0	-
TOTAL SERVICES & SUPPLIES				
3400 Other Funds Ltd	249,487	249,487	0	-
TOTAL EXPENDITURES				
3400 Other Funds Ltd	729,916	727,995	(1,921)	-0.26%
ENDING BALANCE				
3400 Other Funds Ltd	164,869	166,790	1,921	1.17%
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	3	3	0	-
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	2.75	2.75	0	-

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ANA100A - Version / Column Comparison Report - Detail  
ANA100A

# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Package Comparison Report - Detail  
2013-15 Biennium  
Veterinary Medical Examiners

Cross Reference Number: 83300-029-00-00-00000  
Package: Non-PICS Psnl Svc / Vacancy Factor  
Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>PERSONAL SERVICES</b>				
<b>OTHER PAYROLL EXPENSES</b>				
<b>3221 Pension Obligation Bond</b>				
3400 Other Funds Ltd	967	967	0	0.00%
<b>3260 Mass Transit Tax</b>				
3400 Other Funds Ltd	(72)	(72)	0	0.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	895	895	0	0.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$895</b>	<b>\$895</b>	<b>\$0</b>	<b>0.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	895	895	0	0.00%
<b>TOTAL PERSONAL SERVICES</b>	<b>\$895</b>	<b>\$895</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	895	895	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$895</b>	<b>\$895</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(895)	(895)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$895)</b>	<b>(\$895)</b>	<b>\$0</b>	<b>0.00%</b>

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ANA101A - Package Comparison Report - Detail  
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# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Package Comparison Report - Detail  
2013-15 Biennium  
Veterinary Medical Examiners

Cross Reference Number: 83300-029-00-00-00000  
Package: Standard Inflation  
Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

4100 Instate Travel				
3400 Other Funds Ltd	592	592	0	0.00%
4125 Out of State Travel				
3400 Other Funds Ltd	127	127	0	0.00%
4150 Employee Training				
3400 Other Funds Ltd	56	56	0	0.00%
4175 Office Expenses				
3400 Other Funds Ltd	987	987	0	0.00%
4200 Telecommunications				
3400 Other Funds Ltd	192	(90)	(282)	(146.88%)
4225 State Gov. Service Charges				
3400 Other Funds Ltd	21,663	13,254	(8,429)	(38.87%)
4250 Data Processing				
3400 Other Funds Ltd	3	3	0	0.00%
4275 Publicity and Publications				
3400 Other Funds Ltd	62	62	0	0.00%
4300 Professional Services				

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ANA101A - Package Comparison Report - Detail  
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# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Package Comparison Report - Detail  
2013-15 Biennium

Cross Reference Number: 83300-029-00-00-00000

Veterinary Medical Examiners

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	506	270	(236)	(46.64%)
4315 IT Professional Services				
3400 Other Funds Ltd	270	270	0	0.00%
4325 Attorney General				
3400 Other Funds Ltd	7,865	7,865	0	0.00%
4400 Dues and Subscriptions				
3400 Other Funds Ltd	37	37	0	0.00%
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	1,368	1,368	0	0.00%
4675 Agency Program Related S and S				
3400 Other Funds Ltd	470	470	0	0.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	19	19	0	0.00%
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	36	36	0	0.00%
4715 IT Expendable Property				
3400 Other Funds Ltd	36	36	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	34,309	25,362	(8,947)	(26.08%)

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# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Package Comparison Report - Detail  
 2013-15 Biennium  
 Veterinary Medical Examiners

Cross Reference Number: 83300-029-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL SERVICES &amp; SUPPLIES</b>	\$34,309	\$25,362	(\$8,947)	(26.08%)
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	34,309	25,362	(8,947)	(26.08%)
<b>TOTAL EXPENDITURES</b>	\$34,309	\$25,362	(\$8,947)	(26.08%)
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(34,309)	(25,362)	8,947	26.06%
<b>TOTAL ENDING BALANCE</b>	(\$34,309)	(\$25,362)	\$8,947	26.08%

# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Package Comparison Report - Detail  
2013-15 Biennium  
Veterinary Medical Examiners

Cross Reference Number: 83300-029-00-00-00000  
Package: Statewide Administrative Savings  
Pkg Group: POL Pkg Type: 090 Pkg Number: 091

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
4675 Undistributed (S.S.)				
3400 Other Funds Ltd	-	(463)	(463)	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	(463)	(463)	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	(\$463)	(\$463)	100.00%
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	(463)	(463)	100.00%
<b>TOTAL EXPENDITURES</b>	-	(\$463)	(\$463)	100.00%
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	463	463	100.00%
<b>TOTAL ENDING BALANCE</b>	-	\$463	\$463	100.00%



# BUDGET NARRATIVE

**Health Related Licensing Boards**

**Agency Number: 83300**

Package Comparison Report - Detail  
 2013-15 Biennium  
 Veterinary Medical Examiners

Cross Reference Number: 83300-029-00-00-00000  
 Package: PERS Taxation Policy  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>PERSONAL SERVICES</b>				
<b>P.S. BUDGET ADJUSTMENTS</b>				
3991 PERS Policy Adjustment				
3400 Other Funds Ltd	-	(1,166)	(1,166)	100.00%
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	-	(1,166)	(1,166)	100.00%
<b>TOTAL PERSONAL SERVICES</b>	-	<b>(\$1,166)</b>	<b>(\$1,166)</b>	100.00%
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	(1,166)	(1,166)	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>(\$1,166)</b>	<b>(\$1,166)</b>	100.00%
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	1,166	1,166	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>\$1,166</b>	<b>\$1,166</b>	100.00%

# BUDGET NARRATIVE

01/28/12 REPORT NO.: PF02LEUDD1  
 REPORT: SUMMARY LIST BY PGM BY SUMMARY XREF  
 AGENCY: 8100 HEALTH RELATED LICENSING BRD  
 SUMMARY XREF: 028-00-00 000 Veterinary Medical E

DEPT. OF ADMIN. SVCS. -- PF02 PICS SYSTEM

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 2013-15 FROM FILE  
 PICS SYSTEM, BUDGET PREPARATION

PGM	CLASS	COMP	DESCRIPTION	FOS CMT	FTE	MOR	AVERAGE RATE	OF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	E	Y7500	AA BOARD AND COMMISSION MEMBER		.00	.00	0.00		5.760			5.760
000	MEANS	0004	AA PRINCIPAL EXECUTIVE/MANAGER C	1	1.00	34.00	3.653.00		135.672			135.672
000	MEANS	0104	AA OFFICE SPECIALIST I	1	.75	18.00	3,274.00		58.832			58.832
000	VA	CS132	AA INVESTIGATOR 1	1	1.00	24.00	4,020.00		56.480			56.480
000				3	2.75	66.00	3,177.00		256.844			256.844
				3	2.75	66.00	1,177.00		256.844			256.844
				30	17.71	425.00	1,376.35		1,927.745			1,927.745

# BUDGET NARRATIVE

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01/28/13 REPORT NO.: PEPLEUDDL  
 REPORT: SUMMARY LIST BY PGC BY SUMMARY XREF  
 AGENCY: 0100 HEALTH RELATED LICENSING BRDS  
 SUMMARY XREF: 018-00-00 000 Veterinary Medical E

DEPT. OF ADMIN. SVCS. -- FRRS FICS SYSTEM

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 FICS SYSTEM: BUDGET PREPARATION  
 PROD FILE

PGC	CLASS	COMP	DESCRIPTION	POS CNT	FDR	MOS	AVERAGE RATE	CF SAL	OF SAL	FF SAL	LF SAL	RF SAL
				20	17.71	435.00	1,570.25		1,927,745			1,927,745

# BUDGET NARRATIVE

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## AFFIRMATIVE ACTION PLAN

All employment related actions; recruitment, hiring, transfers, promotions, terminations and all other terms, conditions and privileges of employment of individuals will be free of discrimination, including disabilities as defined in ORS 240.391. The Board will not tolerate discrimination against any person on the basis of race, color, ancestry, gender, national origin, age, family or marital status, sexual orientation, political or religious affiliation, veteran status, physical or mental disability. The Board is committed to equal employment opportunity covering all aspects of pre-and post-employment. The Board follows and complies with the Governor's Executive Order 05-01 on Affirmative Action.

The Veterinary Medical Examining Board assumes ultimate responsibility for the actions of the Board and its staff. The Board entrusts and delegates to the executive director the responsibility for implementation and adherence to this policy.