

**Oregon Department of Corrections  
Prison Population Forecast and Bed Rollout Plan**

**October and April Forecast Comparison**

October 1, 2012 Forecast		April 1, 2013 Forecast		Difference
Date	Beds	Date	Beds	
4/1/2013	14,407	4/1/2013	14,377	-30 (-0.2%)
7/1/2013	14,486	7/1/2013	14,600	114 (0.8%)
7/1/2014	14,929	7/1/2014	14,861	-68 (-0.5%)
7/1/2015	15,301	7/1/2015	15,021	-280 (-1.8%)
7/1/2016	15,515	7/1/2016	15,220	-295 (-1.9%)
7/1/2017	15,661	7/1/2017	15,351	-310 (-2.0%)
7/1/2018	15,815	7/1/2018	15,502	-313 (-2.0%)
7/1/2019	15,976	7/1/2019	15,706	-270 (-1.7%)
7/1/2020	16,134	7/1/2020	15,924	-210 (-1.3%)
7/1/2021	16,287	7/1/2021	16,089	-198 (-1.2%)
7/1/2022	16,424	7/1/2022	16,257	-167 (-1.0%)
6/1/2023	16,501	6/1/2023	16,395	-106 (-0.6%)
10 Year Growth=2,094		10-Year Growth=2,018		-76 (-3.6%)

**Bed Rollout Plan**

Month	October 2012 Forecast	April 2013 Forecast	Impact
July '13	OSCI +78 e-beds CCCF +18 temp beds	OSCI +78 e-beds CCCF +18 e-beds	No Change No Change
Aug. '13	WCCF +30 e-beds	WCCF +30 e-beds	No change
Sept. '13	CCCF +15 temp beds	CCCF +15 temp beds	No change
Oct. '13	TRCI +16 temp beds	TRCI +16 temp beds	No change
Nov. '13		TRCI +40 temp beds	
Dec. '13	PRCF +30 e-beds	PRCF +30 e-beds CCCF +15 temp beds	No change No change
Jan. '14	TRCI +40 temp beds		
Feb. '14	TRCI +80 temp beds (double-bunk DSU)		
March '14	WCCF +20 e-beds	TRCI +40 temp beds CCCF +17	2-month delay No change
April '14		WCCF +20 e-beds	1-month delay
May '14	SCCI +50 permanent beds	TRCI +80 temp beds (double-bunk DSU)	3-month delay
June '14			
July '14	DRCI +140 (112 GP, 20 DSU, 8 INF)	CCCF +17	
Aug. '14	OSCI -78 (deactivate e-beds)		
Sep. '14	DRCI +112	SCCI +50 permanent beds	4-month delay
Oct. '14	SCCI +50 permanent expansion beds		
Nov. '14			
Dec. '14	DRCI +132 (112 GP, 20 DSU)		
Jan. '15	EOCI -56 (deactivate e-beds)		
Feb. '15			
March '15		DRCI +140 (112 GP, 20 DSU, 8 INF)	8-month delay
April '15	DRCI +113		
May '15			
June '15			
<i>*The grey shaded items get moved to '15-'17</i>			

**Cost**

	<b>Amount*</b>	<b>Beds Needed in 2013-15</b>	<b>Difference</b>
2013-15 ARB (April 2012 Forecast)	\$43.4 M	974	
2013-15 GBB (October 2012 Forecast)	\$34.1 M	880	-94
2013-15 LAB (April 2013 Forecast)	\$22.6 M	606	-274

*\*Amount is all divisions, less community corrections.*

## Oregon Department of Corrections 2013-15 Policy Option Packages

### Summary

Package	Title	ARB		GBB	
		General Fund	Other Funds	General Fund	Other Funds
101	Post Relief Factor	\$20,501,147			
102	Oregon Institute for Public Policy	\$2,530,847			
103	Public Safety Building	\$1,486,649	\$119,479,504		
104	Junction City Prison	\$1,400,956	\$89,746,535		
105	Electronic Health Records	\$2,624,992			
106	GED Online Requirements	\$593,370			
107	National PREA Standards	\$17,711,341			
108	Community Corrections Actual Cost Study	\$31,100,788			
109	Deferred Maintenance	\$1,671,598	\$48,251,123		\$5,050,000
110	HR Systems & Improvements	\$2,079,583			
117	Transfer Training from DPSST to DOC	\$(4,984,737)			
	<b>Total</b>	<b>\$76,716,534</b>	<b>\$257,477,162</b>		<b>\$5,050,000</b>

### Package Descriptions

#### **101 – Post Relief Factor**

The Post Relief Factor (PRF) is a methodology for determining the number of positions that must be available to provide constant staffing in 24-hour a day posts. Most posts are for the full seven days of the week, but some are only for five days a week.

The PRF has not been updated since 1995. Since that time, there have been changes to federal and state requirements for FMLA/OFLA, and accrual rates for vacation, military leave, sick leave, and many other components.

The department submitted a policy option package that requested an upgrade to the training component of the PRF. The importance of having well-trained staff cannot be overemphasized in our business. The current PRF provides staffing and funding for an average of 25 hours per employee per year. The desired level of training is 64 hours per year. To achieve this, the package requested funding for 178 additional security staff at a cost of \$20,501,147 General Fund for the 2013-15 biennium.

#### **102 – Oregon Institute for Public Policy**

This package was proposed to build on the current shared resource model between the department and the Oregon Youth Authority to establish a state-level Public Policy Institute, similar to what has been functioning well in Washington State for several years. Conceptually, the Institute would be comprised of a unique blend of economists and researchers working to provide information to agencies and decision-makers across state government. The package requested \$2,530,847 General Fund and twelve positions.

### ***103 – Public Safety Building***

This package proposed funding for design and construction of a public safety multi-agency facility to be constructed on department property near the Department of Public Safety Standards and Training. Proposed tenants include the DOC, Parole Board, Criminal Justice Commission, Oregon Youth Authority, and the Oregon State Police. Construction of the facility and co-location of these related agencies would eliminate demand for leased facilities and provide operational savings related to co-location. The funding request was for \$119,479,504 Other Funds for construction, and \$1,486,649 General Fund for related Debt Service in 2013-15.

### ***104 – Junction City Prison***

Based on recent current law forecasts by the Office of Economic Analysis, the department will need to construct a new minimum-custody facility that can be available for occupancy by April 2017. This package requested funding for design and construction on July 1, 2013, at a cost of \$89,746,535 Other Funds (Bonds), and \$1,400,956 General Fund for related Debt Service.

### ***105 – Electronic Health Records***

For years the department has recognized the inadequacy and risk associated with its antiquated paper medical records system. Modern medical document management has long since moved to electronic record-keeping, both for individual client services and for interaction with other medical providers. The department has not had internal resources with which to move forward on this project, but submitted a package requesting \$2.6M General Fund for one-time startup (\$222,500) and ongoing program costs (\$2.4M). This issue is critical for the department, and we are working to identify resources that will allow us to move forward toward a solution.

### ***106 – GED Online 2013 Requirements***

This package was submitted in response to new requirements set by the General Education Development Testing Service (GEDTS). In March 2011, GEDTS announced changes in the design and delivery of the GED test series, including a more rigorous test and the move to a computer-based delivery format. This new version will be the only format available beginning January 2014. For inmates to be able to access this new computer-based format, the department must have a sole source contract in place by September 2013 in order to meet the administrative and technical requirements to obtain “approved GED test site” status. Costs will also increase from \$50 for the current paper/pencil format, to \$120 per test battery for the computer-based model. There is no option but to convert to the new technology, so the department will reprioritize internal resources to meet the obligation. The package request was for \$593,370 General Fund.

### ***107 – National PREA Standards***

The U.S. Department of Justice’s national Prison Rape Elimination Act (PREA) standards were published in the federal register on June 20, 2012, and became effective on August 20, 2012. To continue responding to the new standards, the department submitted a package requesting five staff and several technology tools to assist with compliance. Staff and related costs were requested at \$976,700 General Fund, and costs for the technology was requested at \$16,734,641 General Fund. The department will rely on existing resources in order to meet the new national standards.

### ***108 – Community Corrections Actual Cost Study***

ORS 423.486 directs the department to conduct an actual cost study every six years. In addition to reporting on actual costs incurred for the 2011 Fiscal Year, the package reflects changes to the risk tool used to assign classifications to cases and adopts findings from a report by the Bureau of Justice Assistance (BJA) and the American Parole and Probation Association (APPA) regarding the amount of time that is appropriately spent on

each case for each risk level. The pricing resulting from this analysis produced a budget estimate that exceeded the base and caseload funding provided in the Agency Request Budget by \$31,100,788 General Fund.

### **109 – Deferred Maintenance**

The department continues to maintain a list of deferred maintenance liabilities in excess of \$58 million. To substantially address those needs, this package requested \$48,251,123 Other Funds (Bonds) for direct project expenses.

The Governor's Budget includes \$4,961,000 Other Funds for direct project costs and \$89,000 Other Funds for bond sale expenses. The funded projects are:

- \$1.4M was funded for roof repair or replacements at Oregon State Penitentiary (OSP) Minimum, Shutter Creek Correctional Institution (SCCI), and Eastern Oregon Correctional Institution (EOCI).
- \$631,031 was approved for electrical and electronic repairs or replacements at Santiam Correctional Institution, South Fork Forest Camp, EOIC, and OSP.
- \$1M was funded for kitchen floor replacements and other plumbing work at Two Rivers Correctional Institution, SCCL, OSP, and Powder River Correctional Facility.
- \$637,169 was approved for heating/ventilation/air conditioning projects at Snake River Correctional Institution (SRCI), TRCI, and Oregon State Correctional Institution (OSCI).
- \$1.3M was approved for electronic security system upgrades and replacements at SRCI and TRCI.
- \$18,000 was also approved to re-pipe the segregation housing unit at OSCI.

### **110 – HR Systems and Improvements**

This package was requested to allow the Human Resources Division to develop a single database to house all the existing information that currently resides in a number of separate databases. Significant efficiencies were anticipated by consolidating data into one location that could facilitate recording, coordinating, and reporting more accurately and effectively on staff investigations, grievances, BOLI/Tort/EEOC actions, and a variety of public records requests. Funding was requested at \$2,079,583 General Fund.

### **117 – Transfer Training from DPSST to DOC**

In 2009, HB 3199 provided the department with the authority to deliver training for new correctional officers on-site rather than sending them to the Department of Public Safety Standards and Training (DPSST). That authority is scheduled to sunset on January 2, 2014, and would require this training to once again be provided by DPSST. This package is the basis for HB 2235 (2013), which will extend the sunset to January 2, 2026, and allow the department to continue providing the training for new correctional officers.

Due to the pending sunset and its effective date, 18 months of this program were phased out as part of the Current Service Level budget. The package provides position authority and funding for continuation of seven staff at a cost of \$1,083,063 General Fund. This additional cost in the Human Resources Division is offset by savings of (\$6,067,200) General Fund, for a net package value of (\$4,984,137) General Fund. This is the only policy option package included in the Governor's Balanced Budget as requested.

## Oregon Department of Corrections Overview of 10% (Agency Request)

### Agency Request 10% Reduction Option

- The Agency Request 10% Reduction Option list was developed in 5% increments. In both increments, we assumed Community Corrections Grant-in-Aid funding would be proportionally reduced.

#### ***The first 5% increment of \$78.15M included the following:***

Community Corrections grants 5% reduction.	\$10,396,197
<ul style="list-style-type: none"> <li>• Proportional 5% reduction in overall funding for community caseload supervision.</li> </ul>	
Ballot Measure 73, third DUII funding for pre-trial and sentences served locally was reset, based on current invoice trends.	\$6,322,364
<ul style="list-style-type: none"> <li>• Eliminates over-funding of pre-trial and sentence served for 3<sup>rd</sup> DUII convictions served in county jails – BM 73/SB 395.</li> </ul>	
Funding for a sex offender pre-release pilot program (Depo Provera) was cut.	\$150,000
<ul style="list-style-type: none"> <li>• Funding is eliminated: program not able to be implemented.</li> </ul>	
Standard inflation for all but State Government Charges & Assessments, Community Corrections grants, and Attorney General fees is eliminated.	\$10,196,293
<ul style="list-style-type: none"> <li>• Reduce budgets for Services &amp; Supplies, Capital Outlay and Special Payments to 2011-13 funding levels.</li> <li>• Provides no growth for cost increases in Fuels &amp; Utilities, Food, or general cost-of-living inflationary influences</li> </ul>	
A proportional reduction to the Capital Improvement budget.	\$263,543
<ul style="list-style-type: none"> <li>• 10% reduction to funding for facility repair and maintenance projects – net of standard inflation taken in item above.</li> </ul>	
Deactivation of Mill Creek (Salem), Powder River (Baker City), and Warner Creek (Lakeview) for the full biennium, and Shutter Creek (North Bend) for approximately six months in 2013-15.	\$50,818,654
<ul style="list-style-type: none"> <li>• Assumes immediate release authority is provided to the department.</li> <li>• Net impact of closure includes mothball costs for operations and security, vacation payoffs and unemployment liabilities, system-wide staff reductions, and funding for community supervision caseload impacts.</li> <li>• 332 positions are eliminated – institutions and central functions/programs.</li> <li>• 1,284 inmates are released to community supervision.</li> </ul>	

***The second 5% increment of \$78.15M included the following:***

Community Corrections grants 5% reduction.	\$10,396,197
<ul style="list-style-type: none"><li>• Second proportional 5% reduction in overall funding for community caseload supervision.</li></ul>	
Deactivation of Shutter Creek (North Bend) for the remaining 18 months of the biennium, and deactivation of Columbia River (Portland), South Fork (Tillamook), and Santiam (Salem) for the full 24 months of the biennium.	\$67,750,854
<ul style="list-style-type: none"><li>• Assumes immediate release authority is provided to the department.</li><li>• Net impact of closure includes mothball costs for operations and security, vacation payoffs and unemployment liabilities, system-wide staff reductions, and funding for community supervision caseload impacts.</li><li>• 259 additional positions are eliminated – institutions and central functions/programs.</li><li>• 1,237 additional inmates are released to community supervision.</li></ul>	

Agency	Authorization	Position	RDC	Pos	Anticipated Fill Date	Reason Narrative	Reason	XREF	GF	OF	FF	LF	Vac 7-11	Vac 12+
29100	000665070	9702306	472	PP		.02 FTE position. Held open for savings	6	003-80-60-00000	1313	0	0	0	0	1
29100	000604790	9300143	405	PP		.05 FTE - Holding open for savings	6	003-60-60-00000	3940	0	0	0	0	1
29100	000996760	0700575	698	PP		.08 FTE - Holding for savings	6	003-65-60-00000	49306	0	0	0	0	1
29100	000663470	9702169	405	PP		.10 FTE - Holding open for savings	6	003-60-60-00000	7978	0	0	0	0	1
29100	000994260	0700199	483	PP		.19 FTE - Holding open for savings, not to be filled until DRCl pop. Changes	6	010-08-01-00000	10908	0	0	0	0	1
29100	000676500	9512333	457	PP		.20 FTE funds double-fill at OSP Position 6201002	8	010-02-80-00000	13390	0	0	0	0	1
29100	000663920	9702208	405	PP		.28 FTE - Holding open for savings	6	003-60-60-00000	22062	0	0	0	0	1
29100	000086900	0031103	011	PF		29% funding double fill in 9702603	8	008-04-00-00000	173376	0	0	0	0	1
29100	000996060	0700633	698	PP		Abolished in 2013-15 biennium	1	003-65-60-00000	21350	0	0	0	0	1
29100	000931840	0500246	636	PP		Abolished in 2013-15 biennium	1	011-10-01-00000	26214	0	0	0	0	1
29100	000931160	0500176	386	PP		Abolished in 2013-15 biennium	1	003-24-60-00000	85402	0	0	0	0	1
29100	000930520	0500115	381	PP		Abolished in 2013-15 biennium	1	010-01-24-00000	88571	0	0	0	0	1
29100	001092400	0900266	900	PF		Abolished in 2013-15 biennium	1	009-03-01-00000	101712	0	0	0	0	1
29100	000995960	0700624	698	PF		Abolished in 2013-15 biennium	1	003-65-60-00000	117744	0	0	0	0	1
29100	000870040	0109001	060	PF		Abolished in 2013-15 biennium	1	010-01-01-00000	123624	0	0	0	0	1
29100	000996130	0700639	698	PF		Abolished in 2013-15 biennium	1	003-65-60-00000	129744	0	0	0	0	1
29100	000996150	0700640	698	PF		Abolished in 2013-15 biennium	1	003-65-60-00000	129744	0	0	0	0	1
29100	001122660	1100005	028	PF		Abolished in 2013-15 biennium	1	011-01-01-00000	129744	0	0	0	0	1
29100	000994040	0700273	684	PF		Abolished in 2013-15 biennium	1	003-65-03-00000	142968	0	0	0	0	1
29100	000966520	0518001	461	PF		Abolished in 2013-15 biennium	1	003-80-60-00000	149976	0	0	0	0	1
29100	000086930	0032001	253	PF		Abolished in 2013-15 biennium	1	003-40-60-00000	173376	0	0	0	0	1
29100	000110490	8919003	451	PF		Approved to fill by DAS Exception Comm. WOC assignment	8	003-80-01-00000	124176	0	0	0	0	1
29100	000623330	9500245	251	PF		Approved to hire temp	8	006-06-02-00000	104040	0	0	0	0	1
29100	000818240	0100124	611	PP		CCCC .42 FTE - Funds positions 0100097 and 0100078, balance is 12 hours vacant	8	010-01-55-00000	48364	0	0	0	0	1
29100	000994050	0700184	688	PP		DRCl .1 FTE	7	010-01-65-00000	11995	0	0	0	0	1
29100	000994210	0700196	688	PP		DRCl .34 FTE, funds OT	7	010-01-65-00000	25543	0	0	0	0	1
29100	000095790	7083010	372	PF		Filled with developmental on 3-1-12. Funding position 8700044	8	003-70-03-00000	136488	0	0	0	0	1
29100	000832080	0100498	300	PP		Finance OSP RN #9702570	8	010-01-30-00000	55273	0	0	0	0	1
29100	000818380	0100137	636	PF		Finances pos# 8913006	8	011-02-01-00000	143136	0	0	0	0	1
29100	000931020	0500162	651	PP		funding 0500170 .60 Sgt, and 0500188 .90 Cpl	8	003-35-60-00000	70913	0	0	0	0	1
29100	000095830	7083025	372	PF		Funding developmental	8	003-70-03-00000	136488	0	0	0	0	1
29100	000087210	1000006	012	PF		Funding job rotation on position no. 8906006 (68%).	8	008-04-00-00000	81864	0	0	0	0	1
29100	000817640	0100081	633	PP		Funds CCCF- RN 0100120 .48 to .50 and funds WCCF RN 0500231 .46 to .50	8	010-01-58-00000	32243	0	0	0	0	1
29100	000679840	9512408	268	PP		Funds DBL RN 8900647	8	010-01-40-00000	84618	0	0	0	0	1
29100	000742460	9902440	508	PF		Funds DF at EOCl in #9512428	7	010-01-45-00000	436872	0	0	0	0	1
29100	000816350	0100063	013	PF		Funds double fill 0500531	8	008-08-00-00000	72552	0	0	0	0	1
29100	001096080	0900293	012	PF		Funds Job Rotation 73% pos. no 0100228	8	008-02-00-00000	150024	0	0	0	0	1
29100	000107330	8909030	015	PF	7/1/2013	Funds job rotation in Professional Development	6	008-02-00-00000	113112	0	0	0	0	1
29100	000773160	9712031	504	PF		Job development base position #9912048 effective 3/5/12	8	003-45-08-00000	131064	0	0	0	0	1
29100	000773080	9712023	504	PF		Job Development due to hiring freeze. Base position is 9902052. Effective 1-23-12	8	003-45-08-00000	191256	0	0	0	0	1
29100	000962780	0315015	901	PF		No funds to fill position. Will fill when budget is fully funded.	6	009-03-02-00000	118584	0	0	0	0	1
29100	000962730	0315010	901	PF		No funds to fill position. Will fill when budget is fully funded.	6	009-03-02-00000	149976	0	0	0	0	1
29100	000676610	9512344	055	PF		Position used to finance other positions	8	006-06-01-00000	113232	0	0	0	0	1
29100	000962660	0315001	900	PF		Resignation Settlement, no change, continues to remain vacant	2	009-03-01-00000	142968	0	0	0	0	1
29100	001122800	1100007	003	PF	1/1/13	Supervisor has given permission to fill this position and take to Policy Group	2	011-04-01-00000	65448	0	0	0	0	1
29100	000111000	8919054	052	PF	10/1/2012	Temp employee hired through 10-1-12, remainder to provide funds for Microsoft licensin	7	006-05-01-00000	98184	0	0	0	0	1
29100	000997370	0700110	008	PF		This position used to fund Electrician in Facilities	8	006-01-11-00000	78240	0	0	0	0	1
29100	000092550	6000039	008	PF		This position will assist in funding #8900342 Carol Roberts overfill	8	006-01-11-00000	71424	0	0	0	0	1
29100	000087270	1010006	008	PF		This position will be used to fund Electrician in Facilities	8	006-01-11-00000	68376	0	0	0	0	1
29100	000806200	9909005	055	PF		Used to finance position # 0100054.	8	006-06-02-00000	99360	0	0	0	0	1
29100	001098360	0900410	614	PP		Vacancy savings	6	003-01-01-00000	7879	0	0	0	0	1
29100	001100030	0900510	611	PP		Vacancy savings	6	010-01-01-00000	11515	0	0	0	0	1



Agency	Authorization	Position	RDC	Position	Anticipated Fill Date	Reason Narrative	Reason	XREF	GF	OF	FF	LF	Vac 7-11	Vac 12+
29100	001123260	1100257	003	PP		Vacancy savings	6	003-01-01-00000	16362	0	0	0	0	1
29100	000995660	0700600	698	PP		Vacancy savings	6	003-65-60-00000	26978	0	0	0	0	1
29100	000995100	0700372	698	PP		Vacancy savings	6	003-65-60-00000	31517	0	0	0	0	1
29100	001163100	1100492	060	PP		Vacancy savings	6	010-01-01-00000	34546	0	0	0	0	1
29100	000995450	0700330	696	PP		Vacancy savings	6	003-65-08-00000	35613	0	0	0	0	1
29100	001100090	0900541	381	PP		Vacancy savings	6	010-01-01-00000	46061	0	0	0	0	1
29100	000945400	0500569	614	PP		Vacancy savings	6	003-55-60-00000	47275	0	0	0	0	1
29100	000931560	0500216	340	PP		Vacancy savings	6	003-03-03-00000	48063	0	0	0	0	1
29100	000604670	9500131	469	PP		Vacancy savings	6	003-80-04-00000	55550	0	0	0	0	1
29100	000931510	0500211	610	PF		Vacancy savings	6	003-55-01-00000	55992	0	0	0	0	1
29100	001099210	0900554	508	PF		Vacancy savings	6	010-01-01-00000	58176	0	0	0	0	1
29100	001122400	1100199	021	PF		Vacancy savings	6	004-11-01-00000	65448	0	0	0	0	1
29100	001099600	0900590	524	PF		Vacancy savings	6	010-01-01-00000	65448	0	0	0	0	1
29100	001099620	0900592	524	PF		Vacancy savings	6	010-01-01-00000	65448	0	0	0	0	1
29100	000609090	9500220	468	PF		Vacancy savings	6	003-80-04-00000	65448	0	0	0	0	1
29100	000677960	9512118	454	PF		Vacancy savings	6	003-80-60-00000	65448	0	0	0	0	1
29100	000931600	0500220	005	PF		Vacancy savings	6	011-04-01-00000	65448	0	0	0	0	1
29100	000994480	0700274	698	PF		Vacancy savings	6	003-65-03-00000	65448	0	0	0	0	1
29100	001163050	1100487	060	PF		Vacancy savings	6	010-01-01-00000	65448	0	0	0	0	1
29100	000993890	0700266	710	PF		Vacancy savings	6	003-65-03-00000	71424	0	0	0	0	1
29100	001099220	0900555	508	PF		Vacancy savings	6	010-01-01-00000	74760	0	0	0	0	1
29100	000518260	9102003	555	PF		Vacancy savings	6	003-23-08-00000	74760	0	0	0	0	1
29100	001163040	1100486	060	PP		Vacancy savings	6	010-01-01-00000	75012	0	0	0	0	1
29100	001122650	1100004	028	PF		Vacancy savings	6	011-01-01-00000	78240	0	0	0	0	1
29100	000994640	0700284	707	PF		Vacancy savings	6	003-65-04-00000	78240	0	0	0	0	1
29100	000995210	0700317	696	PF		Vacancy savings	6	003-65-08-00000	78240	0	0	0	0	1
29100	000995250	0700319	696	PF		Vacancy savings	6	003-65-08-00000	78240	0	0	0	0	1
29100	000740010	9902503	054	PF		Vacancy savings	6	006-01-30-00000	78240	0	0	0	0	1
29100	001099200	0900553	300	PP		Vacancy savings	6	010-01-01-00000	80606	0	0	0	0	1
29100	001097570	0900440	056	PF		Vacancy savings	6	006-10-01-00000	81864	0	0	0	0	1
29100	000747140	9902343	107	PF		Vacancy savings	6	003-26-60-00000	82176	0	0	0	0	1
29100	001099250	0900558	508	PF		Vacancy savings	6	010-01-01-00000	83688	0	0	0	0	1
29100	000676910	9512017	466	PF		Vacancy savings	6	003-80-08-00000	85848	0	0	0	0	1
29100	000761090	9902480	021	PF		Vacancy savings	6	004-19-05-00000	85848	0	0	0	0	1
29100	001163110	1100493	060	PP		Vacancy savings	6	010-01-01-00000	90014	0	0	0	0	1
29100	001099320	0900565	625	PF		Vacancy savings	6	010-01-01-00000	93864	0	0	0	0	1
29100	001099580	0900588	524	PF		Vacancy savings	6	010-01-01-00000	93864	0	0	0	0	1
29100	001099610	0900591	524	PF		Vacancy savings	6	010-01-01-00000	93864	0	0	0	0	1
29100	001099630	0900593	524	PF		Vacancy savings	6	010-01-01-00000	93864	0	0	0	0	1
29100	001163030	1100485	060	PF		Vacancy savings	6	010-01-01-00000	93864	0	0	0	0	1
29100	001097580	0900441	034	PF		Vacancy savings	6	006-10-01-00000	98298	0	0	0	0	1
29100	001097710	0900454	055	PF		Vacancy savings	6	006-10-01-00000	99360	0	0	0	0	1
29100	000837690	0100444	617	PF		Vacancy savings	6	003-55-08-00000	103008	0	0	0	0	1
29100	000112870	8919241	472	PF		Vacancy savings	6	003-80-60-00000	103248	0	0	0	0	1
29100	001099240	0900557	508	PP		Vacancy savings	6	010-01-01-00000	105017	0	0	0	0	1
29100	000997520	0700125	395	PF		Vacancy savings	6	006-06-02-00000	109032	0	0	0	0	1
29100	001120190	1100002	015	PF		Vacancy savings	6	008-01-00-00000	112080	0	0	0	0	1
29100	000664460	9702609	021	PF		Vacancy savings	6	004-19-05-00000	113112	0	0	0	0	1
29100	000761100	9902477	021	PF		Vacancy savings	6	004-19-05-00000	113112	0	0	0	0	1
29100	000997110	0700097	012	PF	7/1/2013	Vacancy savings	6	008-02-00-00000	113112	0	0	0	0	1
29100	001099170	0900550	508	PF		Vacancy savings	6	010-01-01-00000	115152	0	0	0	0	1

Agency	Authorization	Position	RDC	Pos	Anticipated Fill Date	Reason Narrative	Reason	XREF	GF	OF	FF	LF	Vac 7-11	Vac 12+
29100	001099180	0900551	508	PF		Vacancy savings	6	010-01-01-00000	115152	0	0	0	0	1
29100	001099190	0900552	508	PF		Vacancy savings	6	010-01-01-00000	115152	0	0	0	0	1
29100	001163070	1100489	060	PF		Vacancy savings	6	010-01-01-00000	115152	0	0	0	0	1
29100	001163080	1100490	060	PF		Vacancy savings	6	010-01-01-00000	115152	0	0	0	0	1
29100	001163090	1100491	060	PF		Vacancy savings	6	010-01-01-00000	115152	0	0	0	0	1
29100	001120340	1100003	035	PF		Vacancy savings	6	006-10-01-00000	117864	0	0	0	0	1
29100	001097700	0900453	055	PF		Vacancy savings	6	006-10-01-00000	117864	0	0	0	0	1
29100	000929730	0500036	021	PF	11/1/2012	Vacancy savings	6	004-19-05-00000	118584	0	0	0	0	1
29100	000102340	8703057	405	PF		Vacancy savings	6	003-60-60-00000	122256	0	0	0	0	1
29100	000676810	9512007	481	PF	11/1/2012	Vacancy savings	6	004-19-05-00000	131064	0	0	0	0	1
29100	001099260	0900559	508	PP		Vacancy savings	6	010-01-01-00000	131208	0	0	0	0	1
29100	001096070	0900292	012	PF	7/1/2013	Vacancy savings	6	008-02-00-00000	150024	0	0	0	0	1
29100	001099590	0900589	524	PF		Vacancy savings	6	010-01-01-00000	150024	0	0	0	0	1
29100	001099230	0900556	508	PF		Vacancy savings	6	010-05-55-00000	150024	0	0	0	0	1
29100	000094540	6000864	060	PF		Vacancy savings	6	010-01-01-00000	150024	0	0	0	0	1
29100	000977360	0500624	055	PF		Vacancy savings	6	006-06-01-00000	243744	0	0	0	0	1
29100	000933930	0500432	680	PF		Vacancy savings and funding WOC	6	003-65-01-00000	96936	0	0	0	0	1
29100	000871610	0300031	200	PF		Vacancy savings and funding WOC	6	003-22-60-00000	112080	0	0	0	0	1
29100	000772800	9712003	500	PF		Vacancy savings and funding WOC, base position #9912003, effective 11/30/11	6	003-45-01-00000	173376	0	0	0	0	1
29100	000107360	8909033	041	PF	7/1/2013	Vacancy savings.	6	008-08-00-00000	92520	0	0	0	0	1
29100	000993310	0700150	061	PF	10/31/2012	Vacancy savings/protracted recruitment, now conducting job audit	6	010-08-01-00000	93864	0	0	0	0	1
29100	000997460	0700119	050	PF		Vacancy used to provide funds for Microsoft licensing	7	006-05-01-00000	81864	0	0	0	0	1
29100	000604760	9300140	472	PF		WOC assignment	8	003-80-60-00000	94080	0	0	0	0	1
29100	000664260	9702230	472	PF		WOC assignment	8	003-80-60-00000	112392	0	0	0	0	1
29100	000664120	9702223	472	PF		WOC assignment	8	003-80-60-00000	122256	0	0	0	0	1
29100	000773130	9712028	503	PF		WOC effective 10-28-11. Base position #9712045	8	003-45-07-00000	129744	0	0	0	0	1
29100	001031480	0710003	055	PF	11/1/2012	Currently using a temp employee. Will recruit at end of temp service	6	004-19-03-00000	0	68376	0	0	0	1
29100	000931420	0500202	385	PF		Costs are charged here for outside work crew contracts when reimbursement is being pr	8	003-24-17-00000	0	78792	0	0	0	1
29100	000931430	0500203	385	PF		Costs are charged here for outside work crew contracts when reimbursement is being pr	8	003-24-17-00000	0	78792	0	0	0	1
29100	000626730	9500408	113	PF		OF Inmate work crew supervision-no funds available	10	003-26-17-00000	0	78792	0	0	0	1
29100	000626740	9500409	113	PF		OF Inmate work crew supervision-no funds available	10	003-26-17-00000	0	78792	0	0	0	1
29100	000626750	9500410	502	PF		OF Inmate Work Programs - No Contracts. Suspension of the GF outside work crews du	10	003-45-17-00000	0	78792	0	0	0	1
29100	000931370	0500197	502	PF		Other Fund Inmate Work Program no contracts. Suspension of the GF outside work crev	10	003-45-17-00000	0	78792	0	0	0	1
29100	001097540	0900437	056	PF		Vacancy savings	6	006-10-01-00000	0	81864	0	0	0	1
29100	000931380	0500198	502	PF		OF Inmate Work Program - no contracts. Suspension of the GF outside work crews due t	10	003-45-17-00000	0	82176	0	0	0	1
29100	000092740	6000629	400	PF		Abolished in 2013-15 biennium	1	003-60-01-00000	136104	0	0	0	1	0
29100	000850200	9912066	614	PF		Abolished in 2013-15 biennium	1	003-55-60-00000	173376	0	0	0	1	0
29100	000663440	9702166	472	PF	1/1/13	Approval to fill received, recruitment in process	2	003-80-60-00000	112392	0	0	0	1	0
29100	000107140	8909011	450	PF		Approved for WOC	6	003-80-01-00000	96936	0	0	0	1	0
29100	000605070	9500171	466	PF	01/15/13	Approved to fill	2	003-80-08-00000	93864	0	0	0	1	0
29100	000111670	8919121	466	PF	1/1/13	Approved to fill - Interviews occurring	2	003-80-08-00000	131064	0	0	0	1	0
29100	000604610	9500125	469	PF	1/15/13	Approved to fill 11/7/12	2	003-80-04-00000	103008	0	0	0	1	0
29100	000661920	9702048	454	PF	1/1/13	Approved to fill-recruitment as been sent out	2	003-55-60-00000	78240	0	0	0	1	0
29100	000931470	0500207	650	PF	1/15/13	Currently recruiting	2	003-35-03-00000	129744	0	0	0	1	0
29100	000087170	0706201	310	PF		Extending WOC for vacancy savings	8	004-19-05-00000	157272	0	0	0	1	0
29100	000092510	6000035	014	PF		Funds Job Rotation position no. 0700145, temp appointment 0989999 and 0999820	8	008-05-00-00000	149976	0	0	0	1	0
29100	000100780	7207202	005	PF		Funds position #0100160	8	004-20-01-00000	210576	0	0	0	1	0
29100	000567360	9300075	382	PF		Funds WOC	8	003-24-03-00000	173376	0	0	0	1	0
29100	000090170	4108001	255	PF	01/15/12	Hiring in process	2	003-40-08-00000	118584	0	0	0	1	0
29100	000665370	9702447	396	PF	1/1/13	In process of interviewing	2	003-24-08-00000	85848	0	0	0	1	0
29100	000993660	0700250	701	PF		Position abolished as of 7-1-12	1	003-03-03-00000	142968	0	0	0	1	0

Agency	Authorization	Position	RDC	Position	Anticipated Fill Date	Reason Narrative	Reason	XREF	GF	OF	FF	LF	Vac 7-11	Vac 12+
29100	000104680	8900318	042	PF		Position abolished as of May 2012	1	008-04-00-00000	165336	0	0	0	1	0
29100	000094100	6000786	405	PF	1/31/13	Recruitment approved, in process	2	003-60-60-00000	89928	0	0	0	1	0
29100	000097790	7108218	375	PF	1/1/13	Requested to fill	2	003-70-60-00000	107760	0	0	0	1	0
29100	001122740	1100206	003	PP		Vacancy savings	6	003-01-01-00000	4268	0	0	0	1	0
29100	000747380	9902354	340	PP		Vacancy savings	6	003-03-03-00000	18885	0	0	0	1	0
29100	001122700	1100202	003	PF		Vacancy savings	6	003-01-01-00000	42679	0	0	0	1	0
29100	001122710	1100203	003	PF		Vacancy savings	6	003-01-01-00000	42679	0	0	0	1	0
29100	001122720	1100204	003	PF		Vacancy savings	6	003-01-01-00000	42679	0	0	0	1	0
29100	001122730	1100205	003	PF		Vacancy savings	6	003-01-01-00000	42679	0	0	0	1	0
29100	001122690	1100201	003	PF		Vacancy savings	6	003-01-01-00000	42679	0	0	0	1	0
29100	001163130	1100495	060	PP		Vacancy savings	6	010-01-01-00000	47020	0	0	0	1	0
29100	000104050	8900109	400	PF		Vacancy savings	6	003-60-01-00000	55992	0	0	0	1	0
29100	001163120	1100494	060	PF		Vacancy savings	6	010-01-01-00000	67172	0	0	0	1	0
29100	000993720	0700254	693	PF		Vacancy savings	6	003-65-01-00000	68376	0	0	0	1	0
29100	000871760	0300046	340	PF		Vacancy savings	6	003-03-03-00000	82176	0	0	0	1	0
29100	000931320	0500192	651	PF		Vacancy savings	6	003-35-60-00000	82176	0	0	0	1	0
29100	000834970	0100173	637	PF		Vacancy savings	6	003-55-01-00000	85848	0	0	0	1	0
29100	001092390	0900265	900	PF		Vacancy savings	6	009-03-01-00000	103008	0	0	0	1	0
29100	000993470	0700238	701	PF		Vacancy savings	6	003-03-03-00000	107760	0	0	0	1	0
29100	000105760	8901080	340	PF		Vacancy savings	6	003-03-03-00000	107760	0	0	0	1	0
29100	000667460	9702493	480	PF		Vacancy Savings	6	003-03-03-00000	107760	0	0	0	1	0
29100	000934730	0500513	622	PF		Vacancy savings	6	006-06-02-00000	109032	0	0	0	1	0
29100	000761250	9902515	518	PF		Vacancy savings	6	006-06-02-00000	137544	0	0	0	1	0
29100	000676740	9512357	478	PF	7/1/2013	Vacancy savings - will possibly fill in Sept with layoffs lists	6	004-19-02-00000	136488	0	0	0	1	0
29100	000623700	9500277	375	PF		Vacancy savings-Funding WOC	6	003-70-60-00000	149976	0	0	0	1	0
29100	000110260	8913128	022	PF	1/1/13	Will be recruiting - will possibly fill with layoff list	2	004-19-02-00000	136488	0	0	0	1	0
29100	001170880	1100505		LP		Funding federaly funded portion of 9912065 and 9100846	8	004-19-01-00000	0	0	20237	0	1	0
29100	001170890	1100506		LP		Funding federaly funded portion of 9912065 and 9100846	8	004-19-01-00000	0	0	20760	0	1	0
29100	001170870	1100504		LP		Funding federaly funded portion of 9912065 and 9100846	8	004-19-01-00000	0	0	41153	0	1	0

**UPDATED OTHER FUNDS ENDING BALANCES FOR THE 2011-13 & 2013-15 BIENNA**

Agency: Oregon Department of Corrections 29100  
 Contact Person (Name & Phone #): James Brand 503-945-0996

(a) Other Fund Type	(b) Program Area (SCR)	(c) Treasury Fund #/Name	(d) Category/Description	(e) Constitutional and/or Statutory reference	(f) (g) 2011-13 Ending		(h) (i) 2013-15 Ending		(j) Comments
					In LAB	Revised	In GBB	Revised	
Limited	003 - Operations	00401 - General Fund	Operations	Ch 631, S.2, SS.1, OL 2011	1,229,690	1,201,423	569,967	1,412,636	Projections include outstanding accounts receivables.
Limited	003 - Operations	00688 - State Prison	Other - Inmate Work Programs	Ch 631, S.2, SS.1, OL 2011	1,188,034	1,034,883	(445,949)	540,007	Column g includes outstanding accounts receivables of \$478k.
Limited	004 - Central Administration	00401 - General Fund	Operations	Ch 631, S.2, SS.2, OL 2011	935,121	2,012,910	3,275,215	2,087,759	Includes Inmate Welfare Fund. Social Security Administration incentive revenue has increased.
Limited	005 - Public Services	00401 - General Fund	Operations	Ch 631, S.2, SS.2, OL 2011	0	0	0	0	SCR has been incorporated into SCR 011.
Limited	006 - General Services	00401 - General Fund	Operations	Ch 631, S.2, SS.2, OL 2011	1,202,078	542,138	176,151	202,666	Commissary/canteen. Column g includes outstanding accounts receivables of \$232k.
Limited	007 - Transitional Services	00401 - General Fund	Operations	Ch 631, S.2, SS.3, OL 2011	0	0	0	0	SCR has been incorporated into SCR 011.
Limited	007 - Transitional Services	00688 - State Prison	Other - Inmate Work Programs	Ch 631, S.2, SS.3, OL 2011	0	0	0	0	SCR has been incorporated into SCR 011.
Limited	008 - Human Resources	00401 - General Fund	Operations	Ch 631, S.2, SS.2, OL 2011	0	2,357	0	2,357	Rental of shooting ranges.
Limited	009 - Community Corrections	00401 - General Fund	Operations	Ch 631, S.2, SS.4, OL 2011	2,068,709	1,923,243	669,705	1,846,444	Linn & Douglas County's supervision fees were used to supplement their Grant in Aid distribution to keep the current service level. Feb-13 session limitation request would reduce columns g & i by \$1.4m.
Limited	010 - Health Services	00401 - General Fund	Operations	Ch 631, S.2, SS.1, OL 2011	607,950	72,240	61,458	75,000	2011-13 LAB amount analyzed & reduced by \$570k in 2013-15 base. ROX pharmacy settlements during 2011-13 approx \$221k.
Limited	011 - Offender Management & Rehabilitation	00401 - General Fund	Operations	Ch 631, S.2, SS.3, OL 2011	15,042	913,268	651,070	702,515	VINE program contract payment adjustment.
Limited	011 - Offender Management & Rehabilitation	00688 - State Prison	Other - Inmate Work Programs	Ch 631, S.2, SS.3, OL 2011	421,211	923,950	790,355	767,915	New SCR structure due to agency reorganization. Work-based education programs revenue has increased.
Capital Improvement	088 - Capital Improvements	00401 - General Fund	Other-Capital Improvements	Ch 110, S.2, OL 2012	0	0	0	0	Previous one-time Other Funds were phased out.

**Objective:** Provide updated Other Funds ending balance information which reflects the agency's best estimate of changes in economic conditions or budget adjustments due to General Fund allotment reductions.

**Instructions:**

- Column (a): Select one of the following: Limited, Nonlimited, Capital Improvement, Capital Construction, Debt Service, or Debt Service Nonlimited.
- Column (b): Select the appropriate Summary Cross Reference number and name from those included in the 2011-13 Legislatively Approved Budget. If this changed from previous structures, please note the change in Comments (Column (j)).
- Column (c): Select the appropriate, statutorily established Treasury Fund name and account number where fund balance resides. If the official fund or account name is different than the commonly used reference, please include the working title of the fund or account in Column (j).
- Column (d): Select one of the following: Operations, Trust Fund, Grant Fund, Investment Pool, Loan Program, or Other. If "Other", please specify. If "Operations", in Comments (Column (j)), specify the number of months the reserve covers, the methodology used to determine the reserve amount, and the minimum need for cash flow purposes.
- Column (e): List the Constitutional, Federal, or Statutory references that establishes or limits the use of the funds.
- Columns (f) and (h): Use the appropriate, audited amount from the 2011-13 Legislatively Approved Budget and the 2013-15 Governor's Balanced Budget.
- Columns (g) and (i): Provide updated ending balances based on revised expenditure patterns or revenue trends. Do not include adjustments for reduction options that have been submitted unless the options have already been implemented as part of the 2011-13 General Fund approved budget or otherwise incorporated in the 2011-13 LAB. Provide a description of revisions in Comments (Column (j)).
- Column (j): **Please note any reasons for significant changes in balances previously reported during the 2011 session.**

Additional Materials: If the revised ending balances (Columns (g) or (i)) reflect a variance greater than 5% or \$50,000 from the amounts included in the LAB (Columns (f) or (h)), attach supporting memo or spreadsheet to detail the revised forecast.