

# MEMORANDUM

Legislative Fiscal Office

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TO: General Government Subcommittee  
FROM: John Borden, Legislative Fiscal Office (503.986.1842)  
SUBJECT: Phase-II General Instructions and Topical Issues  
DATE: April 11th, 2013

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The purpose of this memorandum is to outline those agencies scheduled for Phase-II hearings, the general instructions provided to the agencies for these hearings, and specific issues that the Subcommittee asked be discussed.

The general instructions to Phase-II agencies are to:

- Review the budget details, including descriptions of essential and policy option packages,
- Identify any policy bills that are needed to support policy packages,
- Review state agency assessments increases,
- Review latest quarterly long-term vacancy data, and
- Review agency 10% reduction options.

The following are specific issues that agencies are prepared to discuss during their Phase-II hearings. Most of these issues are associated with specific policy options package requests.

Measure	Phase-II Agencies	Phase-II Issues
HB 5002	Administrative Services, Department of	Information Technology Governance; Facilities Master Planning; limitation & service delivery issues; Human Resource Information System; and North Campus/Department of Human Services transfer
HB 5022	Library, Oregon State	Reorganization plan and federal maintenance of effort
SB 5513	Construction Contractors Board	Work Plan for improved work processes and other responses to questions.
SB 5522	Government Ethics Commission	Information technology request and training position
SB 5537	Public Employees Retirement System	Retiree Health Insurance Program
SB 5538	Revenue, Department of	Information technology; revenue enhancement options; and Elderly Rental Housing Assistance Program.
SB 5539	Secretary of State	Transfer of Archives Division funding to Other Funds; Depletion of Federal HAVA funds that support certain Elections Division programs; and additional information technology staffing.
SB 5546	Treasurer of State	Policy package initiatives

The Subcommittee may schedule other topical issues for informational hearings later in session, if needed (e.g., Broadband coordination).