

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Department of Administrative Services works to serve state government to benefit the people of Oregon.

DEPARTMENT OF ADMINISTRATIVE SERVICES	2009-11 Actuals	2011-13 Leg. Approved	2013-15 Current Service Level	2013-15 Governor's Budget	2013-15 Co-Chairs' Budget (1.0)	% Change 2011-13 LAB to 2013-15 CSL
General Fund	12,506,753	8,961,014	7,096,802	9,841,310	0	-20.8%
Lottery Funds	3,515,081	6,696,851	8,213,576	8,213,576	0	22.6%
Other Funds	909,266,545	905,162,100	816,731,668	881,583,298	0	-9.8%
Other Funds Nonlimited	114,030,629	157,843,736	122,552,277	122,552,277	0	-22.4%
Federal Funds	47,000	0	0	0	0	N/A
Federal Funds Nonlimited	0	1	0	0	0	-100.0%
TOTAL FUNDS	\$1,039,366,008	\$1,078,663,702	\$954,594,323	\$1,022,190,461	\$0	-11.5%
Positions	822	773	764	803	0	-1.2%
FTE	812.34	769.67	760.92	798.92	0.00	-1.1%

Major Revenues	Budget Environment	Comparison by Fund Type																								
<ul style="list-style-type: none"> Over 85% of the budget is comprised of limited Other Fund expenditures with revenue from service charges and assessments paid by state agencies. Non-limited Other Funds are used to purchase insurance and paying losses from the Insurance Fund. Most General Fund and Lottery Funds in DAS represent pass through special payments to other entities such as Oregon Public Broadcasting and the Oregon Historical Society. 	<ul style="list-style-type: none"> Achieving the commitment by the Chief Operating Officer (DAS Director) to reduce spending on administration activities by 10%. Ensuring the solvency of the Insurance Fund in an environment of increased tort claim caps and legislative reappropriations of Insurance Fund deposits. Meeting customer expectations of meeting their needs efficiently, quickly, and in a cost effective manner. 	<table border="1"> <caption>DEPARTMENT OF ADMINISTRATIVE SERVICES - Budget Comparison by Fund Type (Millions of Dollars)</caption> <thead> <tr> <th>Year</th> <th>General Fund/Lottery</th> <th>Other Funds</th> <th>Federal Funds</th> </tr> </thead> <tbody> <tr> <td>2009-11</td> <td>\$16.0</td> <td>\$1,023.3</td> <td>\$0.05</td> </tr> <tr> <td>2011-13</td> <td>\$15.7</td> <td>\$1,063.0</td> <td>\$0.0</td> </tr> <tr> <td>2013-15 CSL</td> <td>\$15.3</td> <td>\$939.3</td> <td>\$0.0</td> </tr> <tr> <td>2013-15 GB</td> <td>\$18.1</td> <td>\$1,004.1</td> <td>\$0.0</td> </tr> <tr> <td>2013-15</td> <td>\$0.0</td> <td>\$0.0</td> <td>\$0.0</td> </tr> </tbody> </table>	Year	General Fund/Lottery	Other Funds	Federal Funds	2009-11	\$16.0	\$1,023.3	\$0.05	2011-13	\$15.7	\$1,063.0	\$0.0	2013-15 CSL	\$15.3	\$939.3	\$0.0	2013-15 GB	\$18.1	\$1,004.1	\$0.0	2013-15	\$0.0	\$0.0	\$0.0
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MAJOR CHALLENGES AND DECISION POINTS

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| <ol style="list-style-type: none"> 1. Adds \$40M Other Funds for a comprehensive Human Resource Information System (HRIS) to replace the 20+ year old current system that DAS reports no longer adequately supports the state functions it was designed to accomplish. Package includes \$38M in bond proceeds that would be repaid beginning in 2015-17 using assessment revenue. Adds 7 permanent and 1 limited duration positions to design and implement the project. 2. Adds \$2.8M General Fund to the Chief Operations Office for two permanent positions, PEM G and Policy Analyst 4, to develop, plan, and implement a 10-year capital planning process. Work includes developing consistent methodologies to compare cost and benefits of all proposed capital projects for inclusion in the Governor's budget. 3. Adds \$500k for Special Payments to the Oregon Historical Society and \$250k for Oregon Public Broadcasting. 4. Adds \$850k for 4 positions (4.00 FTE) to the Chief Operations Office as Enterprise Initiative Project Managers. This includes continuation of 2 current limited-duration Project Manager 1 positions and two new permanent higher level Policy Analyst positions. Positions would work on new statewide initiatives. 5. Adds \$2.2M Other Funds from the sale of Q bonds for purchase of facilities assessment and planning software. Software would be designed to increase asset utilization and maintenance. Software would be made available to agencies on a charge-back basis for use in managing agency owned facilities. 6. Add \$3.5M Other Funds for replacement of vehicles in the state motor pool. Current replacement budget insufficient to replace the 700-800 vehicles that will go over the 130,000 mileage threshold in 13-15. | <ol style="list-style-type: none"> 7. Adds \$1.1M Other Funds and 2 permanent positions, including a PEM G, to establish a "proactive capital planning function" for the Chief Financial Officer. One position would serve as Statewide Sustainability Coordinator and one would be the "State Architect". 8. Includes a \$3.3M Other Funds reduction in Enterprise Technology Services (ETS) from changing telephone services. 9. Adds \$12.3M Other Funds expenditure limitation and 15 permanent positions (15.00 FTE) in ETS to serve as a placeholder for hardware, software, and other components purchases ETS would make in support of IT projects approved in other state agency budgets. 10. Adds \$3.4M Other Funds, 3 positions (3.00 FTE) in ETS to support growth in demand for existing ETS services. Funded by existing rates as this is projected growth in demand for services by agencies based on historical patterns. 11. Adds \$2.8M Other Funds and 3 positions (3.00 FTE) to purchase storage technologies which can reduce the demand for more expensive alternatives. Investment in 2013-15 would result in unspecified savings in future biennia. 12. Adds \$1.2M Other Funds and one position to purchase security improvements that audits have pointed out could be used to improve security and adds \$700K to implement a lifecycle replacement plan for ETS computing, network, and telephone equipment. 13. Includes \$16.8M Other Funds six-year capital construction limitation for DAS capital projects included in the Governor's budget. |
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