

**76th OREGON LEGISLATIVE ASSEMBLY – 2011 Regular Session
BUDGET REPORT AND MEASURE SUMMARY**

MEASURE: HB 5001-A

JOINT COMMITTEE ON WAYS AND MEANS

**Carrier – House: Rep. J. Smith
Carrier – Senate: Sen. Rosenbaum**

Action: Do Pass as Amended and as Printed A-Engrossed

Vote: 23 – 1 – 1

House – Yeas: Beyer, Buckley, Cowan, Freeman, Garrard, Komp, Kotek, McLane, Nathanson, Nolan, G. Smith, Thatcher, Whisnant
– Nays:
– Exc: Richardson

Senate – Yeas: Bates, Devlin, Edwards, Girod, Johnson, Monroe, Nelson, Thomsen, Verger, Winters
– Nays: Whitsett
– Exc:

Prepared By: D.J. Vogt, Department of Administrative Services

Reviewed By: Ken Rocco, Legislative Fiscal Office

Meeting Date: June 3, 2011

Agency

Oregon Advocacy Commissions Office

Budget Page

I-6

LFO Analysis Page

222

Biennium

2011-13

Budget Summary*

	2009-11 Legislatively Approved Budget (1)	2011-13 Current Service Level	2011-13 Governor's Budget	2011-13 Committee Recommendation	Committee Change from 2009-11 Leg Approved	
					\$ change	% change
General Fund	\$ 387,791	\$ 470,315	\$ 387,792	\$ 369,161	\$ (18,630)	-4.8%
Other Funds	75,000	76,800	75,000	40,000	(35,000)	-46.7%
Total	\$ 462,791	\$ 547,115	\$ 462,792	\$ 409,161	\$ (53,630)	-11.6%

Position Summary

Authorized positions	2	2	2	2	-
Full-time equivalent positions (FTE)	2.00	2.00	2.00	2.00	-

(1) Includes adjustments through March 2011

* Excludes Capital Construction expenditures

Summary of Revenue Changes

The Oregon Advocacy Commissions Office (OACO) is funded with General Fund. The individual commissions raise Other Funds from private donations and grants.

Summary of General Government Subcommittee Action

The OACO provides staff support to four advocacy commissions, each of which would otherwise have to provide its own independent administrative support. The four commissions are: Commission on Asian Affairs, Commission on Black Affairs, Commission on Hispanic Affairs and Commission for Women. The Subcommittee approved a budget for OACO of \$409,161 total funds and 2.00 full-time equivalents (FTE). The Subcommittee’s approved budget is a 4.8 percent General Fund decrease from the 2009-11 Legislatively Approved Budget.

The approved budget for OACO also includes a General Fund reduction to support a state General Fund supplemental ending balance. The Subcommittee approved General Fund reductions totaling \$13,389 in package 819 for this purpose. The reduction is intended to be applied against spending levels in the second year of the biennium and not to affect program delivery in the first year. To reinforce that intent, the agency’s budget bill includes specific language allowing the agency to expend up to 54 percent of its total biennial General Fund appropriation in the first year of the biennium.

The amount of the reduction for the supplemental ending balance may be restored to the agency, during the February 2012 session, for the second year of the biennium depending on economic conditions. Therefore, the Co-Chairs of the Joint Committee on Ways and Means expect the director to closely monitor the quarterly revenue forecast and other economic indicators to gauge adequacy of funding in the second year and manage the budget accordingly.

The Subcommittee approved package 085, Allotment Reduction Roll-ups. This package extends June 2010 Governor's Allotment Reductions for 2009-11 through the 2011-13 biennium. It reduces General Fund by \$38,866.

The Subcommittee approved package 086 and package 087 which eliminate inflation and decrease projected Personal Services costs by 5.5 percent.

The Subcommittee approved package 801, Targeted Statewide Adjustments, which reduces General Fund by \$5,242. This package implements a statewide reduction action included in the Co-Chairs' budget, a 6.5 percent reduction from total General Fund Services and Supplies expenditures included in the Governor's budget.

The Subcommittee approved package 810, LFO Analyst Adjustments. This package reduces Other Funds expenditure limitation to reflect historical receipt of Other Funds revenues. Actual Other Funds expenditures in the 2007-09 biennium were \$17,728; Other Funds expenditures in the 2009-11 biennium through April 2011 were \$18,126. The package reduces Other Funds expenditure limitation from \$75,000 in the Governor's budget to a total of \$40,000 for the 2011-13 biennium. If additional expenditure limitation is needed by the agency, adjustments can be made either in the February 2012 session or by the Emergency Board.

Summary of Performance Measure Action

See attached Legislatively Adopted 2011-13 Key Performance Measures form.

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

HB 5001-A

Oregon Advocacy Commissions Office
D.J. Vogt -- (503) 378-3117

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2009-11 Legislatively Approved Budget at March 2011*	\$387,791	\$0	\$75,000	\$0	\$0	\$0	\$462,791	2	2.00
2011-13 ORBITS printed Current Service Level (CSL)*	\$470,315	\$0	\$76,800	\$0	\$0	\$0	\$547,115	2	2.00
2011-13 Governor's Recommended Budget*	\$387,792	\$0	\$75,000	\$0	\$0	\$0	\$462,792	2	2.00
<u>SUBCOMMITTEE ADJUSTMENTS (from GRB)</u>									
Package 801: Targeted Statewide Adjustments									
Services and Supplies	(5,242)	0	0	0	0	0	(5,242)		
Package 810: LFO Analyst Adjustments									
Services and Supplies	0	0	(35,000)	0	0	0	(35,000)		
Package 819: Supplemental Statewide Ending Balance									
Personal Services	(10,750)	0	0	0	0	0	(10,750)		
Services and Supplies	(2,639)	0	0	0	0	0	(2,639)		
TOTAL ADJUSTMENTS	(\$18,631)	\$0	(\$35,000)	\$0	\$0	\$0	(\$53,631)	0	0.00
SUBCOMMITTEE RECOMMENDATION*	\$369,161	\$0	\$40,000	\$0	\$0	\$0	\$409,161	2	2.00
% Change from 2009-11 Leg Approved Budget	-4.8%	0.0%	-46.7%	0.0%	0.0%	0.0%	-11.6%	0.0%	0.0%
% Change from 2011-13 Current Service Level	-21.5%	0.0%	-47.9%	0.0%	0.0%	0.0%	-25.2%	0.0%	0.0%
% Change from 2011-13 Governor's Recommended Budget	-4.8%	0.0%	-46.7%	0.0%	0.0%	0.0%	-11.6%	0.0%	0.0%

*Excludes Capital Construction Expenditures

Legislatively Approved 2011-2013 Key Performance Measures

Agency: OREGON ADVOCACY COMMISSION

Mission: Responsible for administrative support to the Commissions as they strive for implementation and establishment of economic, social, legal and political equality for minorities in Oregon.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2012	Target 2013
1 - CUSTOMER SERVICE: percent of customers rating service quality as good or excellent-overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information	Accuracy	Approved KPM	82.00	70.00	70.00
1 - CUSTOMER SERVICE: percent of customers rating service quality as good or excellent-overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information	Availability of Information	Approved KPM	73.00	70.00	70.00
1 - CUSTOMER SERVICE: percent of customers rating service quality as good or excellent-overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information	Expertise	Approved KPM	77.00	70.00	70.00
1 - CUSTOMER SERVICE: percent of customers rating service quality as good or excellent-overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information	Helpfulness	Approved KPM	88.00	70.00	70.00
1 - CUSTOMER SERVICE: percent of customers rating service quality as good or excellent-overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information	Overall	Approved KPM	79.00	70.00	70.00
1 - CUSTOMER SERVICE: percent of customers rating service quality as good or excellent-overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information	Timeliness	Approved KPM	82.00	70.00	70.00
7 a - BEST PRACTICES: Percent of total best practices met for Boards and Commissions - COMMISSIONS.		Approved KPM	91.00	100.00	100.00
7 b - BEST PRACTICES: Percent of total best practices met for Boards and Commissions - OREGON ADVOCACY COMMISSION OFFICE.		Approved KPM	89.00	100.00	100.00
2 a - REPORTING: Completion of Biennial Community Report to the legislature by 12/31 of even numbered years - Asian Affairs.		Legislative Delete	3.90		
2 b - REPORTING: Completion of Biennial Community Report to the legislature by 12/31 of even numbered years - Black Affairs.		Legislative Delete	1.90		

Agency: OREGON ADVOCACY COMMISSION

Mission: Responsible for administrative support to the Commissions as they strive for implementation and establishment of economic, social, legal and political equality for minorities in Oregon.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2012	Target 2013
2 c - REPORTING: Completion of Biennial Community Report to the legislature by 12/31 of even numbered years -Women.		Legislative Delete	50.00		
2 d - REPORTING: Completion of Biennial Community Report to the legislature by 12/31 of even numbered years - Hispanic Affairs.		Legislative Delete	10.20		

LFO Recommendation:

LFO recommends approval of the agency's key performance measures and targets.

Sub-Committee Action:

The Subcommittee approved LFO's recommendations on Key Performance Measures 1 and 7, but deleted Key Performance Measures 2a, 2b, 2c, and 2d since they are output measures. The remaining measures will be renumbered for 2011-13.