

House Bill 2666

Sponsored by COMMITTEE ON JUDICIARY (at the request of Legislative Action Committee of Community Associations Institute Oregon Chapter, Condominium-HOA Working Group, Oregon Washington Community Association Managers)

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure **as introduced**.

Revises provisions governing condominiums and planned communities.

A BILL FOR AN ACT

1
2 Relating to properties governed by declarations; creating new provisions; and amending ORS 94.550,
3 94.590, 94.625, 94.858, 100.005, 100.020, 100.102, 100.105, 100.115, 100.275, 100.405, 100.410, 100.510,
4 100.535, 100.540, 100.550 and 100.640 and section 29, chapter 569, Oregon Laws 2003.

5 **Be It Enacted by the People of the State of Oregon:**

6 **SECTION 1.** ORS 94.550 is amended to read:

7 94.550. As used in ORS 94.550 to 94.783:

8 (1) "Assessment" means any charge imposed or levied by a homeowners association on or
9 against an owner or lot pursuant to the provisions of the declaration or the bylaws of the planned
10 community or provisions of ORS 94.550 to 94.783.

11 (2) "Blanket encumbrance" means a trust deed or mortgage or any other lien or encumbrance,
12 mechanic's lien or otherwise, securing or evidencing the payment of money and affecting more than
13 one lot in a planned community, or an agreement affecting more than one lot by which the developer
14 holds such planned community under an option, contract to sell or trust agreement.

15 (3) "Class I planned community" means a planned community [*as defined in ORS 94.550*] that:

16 (a) Contains at least 13 lots or in which the declarant has reserved the right to increase the
17 total number of lots beyond 12; and

18 (b) Has an estimated annual assessment, including an amount required for reserves under ORS
19 94.595, exceeding \$10,000 for all lots or \$100 per lot, whichever is greater, based on:

20 (A) For a planned community created on or after January 1, 2002, the initial estimated annual
21 assessment, including a constructive assessment based on a subsidy of the association through a
22 contribution of funds, goods or services by the declarant; or

23 (B) For a planned community created before January 1, 2002, a reasonable estimate of the cost
24 of fulfilling existing obligations imposed by the declaration, [*and*] bylaws **or other governing doc-**
25 **ument** as of January 1, 2002.

26 (4) "Class II planned community" means a planned community [*as defined in ORS 94.550*] that:

27 (a) Is not a Class I planned community;

28 (b) Contains at least five lots; and

29 (c) Has an estimated annual assessment exceeding \$1,000 for all lots based on:

30 (A) For a planned community created on or after January 1, 2002, the initial estimated annual
31 assessment, including a constructive assessment based on a subsidy of the association through a

NOTE: Matter in **boldfaced** type in an amended section is new; matter [*italic and bracketed*] is existing law to be omitted.
New sections are in **boldfaced** type.

1 contribution of funds, goods or services by the declarant; or

2 (B) For a planned community created before January 1, 2002, a reasonable estimate of the cost
 3 of fulfilling existing obligations imposed by the declaration, *[and]* bylaws **or other governing doc-**
 4 **ument** as of January 1, 2002.

5 (5) "Class III planned community" means a planned community *[as defined in ORS 94.550]* that
 6 is not a Class I or II planned community.

7 (6) "Common expenses" means expenditures made by or financial liabilities incurred by the
 8 homeowners association and includes any allocations to the reserve account under ORS 94.595.

9 (7) "Common property" means any real property or interest in real property within a planned
 10 community which is owned, held or leased by the homeowners association or owned as tenants in
 11 common by the lot owners, or designated in the declaration **or the plat** for transfer to the associ-
 12 ation.

13 (8) "Condominium" means property submitted to the provisions of ORS chapter 100.

14 (9) "Declarant" means any person who creates a planned community under ORS 94.550 to 94.785.

15 (10) "Declarant control" means any special declarant right relating to administrative control of
 16 a homeowners association, including but not limited to:

17 (a) The right of the declarant or person designated by the declarant to appoint or remove an
 18 officer or a member of the board of directors;

19 (b) Any weighted vote or special voting right granted to a declarant or to units owned by the
 20 declarant so that the declarant will hold a majority of the voting rights in the association by virtue
 21 of such weighted vote or special voting right; and

22 (c) The right of the declarant to exercise powers and responsibilities otherwise assigned by the
 23 declaration or bylaws or by the provisions of ORS 94.550 to 94.783 to the association, officers of the
 24 association or board of directors of the association.

25 (11) "Declaration" means the instrument described in ORS 94.580 which establishes a planned
 26 community, and any amendments to the instrument.

27 (12) "Governing document" means an instrument or plat relating to common ownership or com-
 28 mon maintenance of a portion of a planned community and that is binding upon lots within the
 29 planned community.

30 (13) "Homeowners association" or "association" means the organization of owners of lots in a
 31 planned community, created under ORS 94.625, required by a governing document or formed under
 32 ORS 94.572.

33 (14) "Majority" or "majority of votes" or "majority of owners" means more than 50 percent of
 34 the votes in the planned community.

35 (15) "Mortgagee" means any person who is:

36 (a) A mortgagee under a mortgage;

37 (b) A beneficiary under a trust deed; or

38 (c) The vendor under a land sale contract.

39 (16) "Owner" means the owner of any lot in a planned community, unless otherwise specified,
 40 but does not include a person holding only a security interest in a lot.

41 (17) "Percent of owners" or "percentage of owners" means the owners representing the specified
 42 voting rights as determined under ORS 94.658.

43 (18)(a) "Planned community" means any subdivision under ORS 92.010 to 92.190 that results in
 44 a pattern of ownership of real property and all the buildings, improvements and rights located on
 45 or belonging to the real property, in which the owners collectively are responsible for the mainte-

1 nance, operation, insurance or other expenses relating to any property within the planned commu-
 2 nity, including common property, if any, or for the exterior maintenance of any property that is
 3 individually owned.

4 (b) "Planned community" does not mean:

5 (A) A condominium under ORS chapter 100;

6 (B) A planned community that is exclusively commercial or industrial; or

7 (C) A timeshare plan under ORS 94.803 to 94.945.

8 (19) "Purchaser" means any person other than a declarant who, by means of a voluntary trans-
 9 fer, acquires a legal or equitable interest in a lot, other than as security for an obligation.

10 (20) "Purchaser for resale" means any person who purchases from the declarant more than two
 11 lots for the purpose of resale whether or not the purchaser for resale makes improvements to the
 12 lots before reselling them.

13 (21) "Special declarant rights" means any rights, in addition to the rights of the declarant as a
 14 lot owner, reserved for the benefit of the declarant under the declaration or ORS 94.550 to 94.783,
 15 including but not limited to:

16 (a) Constructing or completing construction of improvements in the planned community which
 17 are described in the declaration;

18 (b) Expanding the planned community or withdrawing property from the planned community
 19 under ORS 94.580 (3) and (4);

20 (c) Converting lots into common property; **or**

21 *[(d) Making the planned community subject to a master association under ORS 94.695; or]*

22 *[(e)]* (d) Exercising any right of declarant control reserved under ORS 94.600.

23 (22) "Successor declarant" means the transferee of any special declarant right.

24 (23) "Turn over" means the act of turning over administrative responsibility pursuant to ORS
 25 94.609 and 94.616.

26 (24) "Unit" means a building or portion of a building located upon a lot in a planned community
 27 and designated for separate occupancy or ownership, but does not include any building or portion
 28 of a building located on common property.

29 (25) "Votes" means the votes allocated to lots in the declaration under ORS 94.580 (2).

30 **SECTION 2.** ORS 94.625 is amended to read:

31 94.625. (1) **Except as provided in subsection (2) of this section**, not later than the date on
 32 which the first lot in the planned community is conveyed, the declarant shall:

33 (a) Organize the homeowners association as a nonprofit corporation under ORS chapter 65;

34 (b) Adopt, on behalf of the association, the initial bylaws required under ORS 94.635 to govern
 35 the administration of the planned community; and

36 (c) Record the bylaws in the office of the recording officer of each county in which the planned
 37 community is located.

38 **(2) If the plat contains a conveyance of any property to the homeowners association, the**
 39 **declarant shall organize the homeowners association as a nonprofit corporation under ORS**
 40 **chapter 65 before the plat is recorded.**

41 *[(2)(a)]* **(3)(a)** The board of directors of an association of a planned community created under
 42 ORS 94.550 to 94.783 before January 1, 2002, or a planned community described in ORS 94.572 shall
 43 cause the bylaws of the association and amendments to the bylaws in effect but not codified in the
 44 bylaws to be certified as provided in this subsection and recorded in the office of the recording of-
 45 ficer of each county in which the planned community is located within 180 days of receipt of a

1 written request from an owner that the bylaws be recorded.

2 (b) The president and secretary of the association shall certify and acknowledge, in the manner
3 provided for acknowledgment of deeds, that:

4 (A) The bylaws are the duly adopted bylaws of the association; and

5 (B) Each amendment to the bylaws was duly adopted in accordance with the bylaws of the as-
6 sociation.

7 (c) The 180-day period specified in paragraph (a) of this subsection may be extended as necessary
8 if the board of directors is unable to record the bylaws for justifiable reasons.

9 (d) Failure to record the bylaws or amendments to the bylaws in accordance with this subsection
10 does not render the bylaws or amendments to the bylaws ineffective.

11 [(3)] (4) Unless otherwise provided in the bylaws, amendments to the bylaws may be proposed
12 by a majority of the board of directors or by at least 30 percent of the owners of the planned com-
13 munity.

14 [(4)] (5) Subject to subsection [(5)] (6) of this section, an amendment is not effective unless the
15 amendment is:

16 (a) Approved, unless otherwise provided in the bylaws, by a majority of the votes in a planned
17 community present, in person or by proxy, at a duly constituted meeting, by written ballot in lieu
18 of a meeting under ORS 94.647 or other procedure permitted under the declaration or bylaws;

19 (b) Certified by the president and secretary of the association as having been adopted in ac-
20 cordance with the bylaws and this section and acknowledged in the manner provided for acknowl-
21 edgment of deeds if the amendment is required to be recorded under paragraph (c) of this subsection;
22 and

23 (c) Recorded in the office of the recording officer if the bylaws to which the amendment relates
24 were recorded.

25 [(5)] (6) If a provision required to be in the declaration under ORS 94.580 is included in the
26 bylaws, the voting requirements for amending the declaration shall also govern the amendment of
27 the provision in the bylaws.

28 [(6)] (7) Notwithstanding a provision in the bylaws, including bylaws adopted prior to July 14,
29 2003, that requires an amendment to be executed, or executed and acknowledged, by all owners ap-
30 proving the amendment, amendments to the bylaws under this section become effective after ap-
31 proval by the owners if executed and certified on behalf of the association by the president and
32 secretary in accordance with subsection [(4)(b)] (5)(b) of this section.

33 [(7)] (8) An amendment to the bylaws is conclusively presumed to have been regularly adopted
34 in compliance with all applicable procedures relating to the amendment unless an action is brought
35 within one year after the effective date of the amendment or the face of the amendment indicates
36 that the amendment received the approval of fewer votes than required for approval. Nothing in this
37 subsection prevents the further amendment of an amended bylaw.

38 [(8)] (9) Failure to comply with subsection (1) of this section does not invalidate a conveyance
39 from the declarant to an owner.

40 [(9)] (10) The board of directors, by resolution and without the further approval of the owners,
41 may cause restated bylaws to be prepared and recorded to codify individual amendments that have
42 been adopted in accordance with subsection [(4)] (5) of this section. Bylaws restated under this
43 subsection must:

44 (a) Include all previously adopted amendments that are in effect and may not include any other
45 changes except to correct scrivener's errors or to conform format and style;

1 (b) Include a statement that the board of directors has adopted a resolution in accordance with
 2 this subsection and is causing the bylaws to be restated and recorded under this subsection;

3 (c) Include a reference to the recording index numbers and date of recording of the initial by-
 4 laws, if recorded, and all previously recorded amendments that are in effect and are being codified;

5 (d) Include a certification by the president and secretary of the association that the restated
 6 bylaws include all previously adopted amendments that are in effect and no other changes except,
 7 if applicable, to correct scriveners' errors or to conform form and style; and

8 (e) Be executed and acknowledged by the president and secretary of the association and re-
 9 corded in the deed records of each county in which the planned community is located.

10 **SECTION 3. Section 4 of this 2007 Act is added to and made a part of ORS chapter 100.**

11 **SECTION 4. (1) A declarant may amend the declaration or bylaws in order to comply with**
 12 **requirements of the Federal Housing Administration, the United States Department of Vet-**
 13 **erans Affairs, Rural Development or the Farm Service Agency of the United States Depart-**
 14 **ment of Agriculture, the Federal National Mortgage Association, the Government National**
 15 **Mortgage Association, the Federal Home Loan Mortgage Corporation, any department, bu-**
 16 **reau, board, commission or agency of the United States or the State of Oregon or any cor-**
 17 **poration wholly owned, directly or indirectly, by the United States or the State of Oregon**
 18 **that insures, guarantees or provides financing for a condominium or units in a condominium.**

19 **(2) If the need to amend the declaration or the bylaws occurs after turnover to the as-**
 20 **sociation of unit owners has occurred, the amendment must be approved by the association**
 21 **in accordance with the approval provisions of the declaration or bylaws and this chapter.**

22 **SECTION 5.** ORS 100.005 is amended to read:

23 100.005. As used in this chapter, unless the context requires otherwise:

24 (1) "Assessment" means any charge imposed or levied by the association of unit owners on or
 25 against a unit owner or unit pursuant to provisions of the declaration or the bylaws of the condo-
 26 minium or provisions of ORS 100.005 to 100.910.

27 (2) "Association of unit owners" means the association provided for under ORS 100.405.

28 (3) "Association property" means any real property or interest in real property acquired, held
 29 or possessed by the association under ORS 100.405.

30 (4) "Blanket encumbrance" means a trust deed or mortgage or any other lien or encumbrance,
 31 mechanic's lien or otherwise, securing or evidencing the payment of money and affecting more than
 32 one unit in a condominium, or an agreement affecting more than one such unit by which the devel-
 33 oper holds such condominium under an option, contract to sell or trust agreement.

34 (5) "Building" means a multiple-unit building or single-unit buildings, or any combination
 35 thereof, comprising a part of the property. "Building" also includes a floating structure described
 36 in ORS 100.020 (3)(b)(D).

37 (6) "Commissioner" means the Real Estate Commissioner.

38 (7) "Common elements" means the general common elements and the limited common elements.

39 (8) "Common expenses" means:

40 (a) Expenses of administration, maintenance, repair or replacement of the common elements;

41 (b) Expenses agreed upon as common by all the unit owners; and

42 (c) Expenses declared common by ORS 100.005 to 100.625 or by the declaration or the bylaws
 43 of the particular condominium.

44 (9) "Condominium" means:

45 (a) With respect to property located within this state:

1 (A) The land, if any, whether fee simple, leasehold, easement or other interest or combination
2 thereof, and whether contiguous or noncontiguous;

3 (B) Any buildings, improvements and structures on the property; and

4 (C) Any easements, rights and appurtenances belonging to the property submitted to the pro-
5 visions of ORS 100.005 to 100.625; and

6 (b) With respect to property located outside this state, the property that has been committed to
7 the condominium form of ownership in accordance with the jurisdiction within which the property
8 is located.

9 (10) "Conversion condominium" means a condominium in which there is a building, improvement
10 or structure that was occupied prior to any negotiation and that is:

11 (a) Residential in nature, at least in part; and

12 (b) Not wholly commercial or industrial, or commercial and industrial, in nature.

13 (11) "Declarant" means a person who records a declaration under ORS 100.100 or a supple-
14 mental declaration under ORS 100.110.

15 (12) "Declaration" means the instrument described in ORS 100.100 by which the condominium
16 is created and as modified by any amendment recorded in accordance with ORS 100.135 or supple-
17 mental declaration recorded in accordance with ORS 100.120.

18 (13) "Developer" means a declarant or any person who purchases an interest in a condominium
19 from declarant, successor declarant or subsequent developer for the primary purpose of resale.

20 [(14) " Dwelling unit," "premises," "rental agreement" and "tenant" mean those terms as defined in
21 ORS 90.100.]

22 [(15)] (14) "Flexible condominium" means a condominium containing property that may be re-
23 classified or withdrawn from the condominium pursuant to ORS 100.150 (1).

24 [(16)] (15) "General common elements," unless otherwise provided in a declaration, means all
25 portions of the condominium that are not part of a unit or a limited common element, including but
26 not limited to the following:

27 (a) The land, whether fee simple, leasehold, easement, other interest or combination thereof,
28 together with any rights and appurtenances;

29 (b) The foundations, columns, girders, beams, supports, bearing and shear walls, **windows, ex-**
30 **cept glazing and screening, unit access doors, except glazing and screening,** roofs, halls, cor-
31 ridors, lobbies, stairs, fire escapes, entrances and exits of a building;

32 (c) The basements, yards, gardens, parking areas and outside storage spaces;

33 (d) Installations of central services such as power, light, gas, hot and cold water, heating, re-
34 frigeration, air conditioning, waste disposal and incinerating;

35 (e) The elevators, tanks, pumps, motors, fans, compressors, ducts and in general all apparatus
36 and installations existing for common use;

37 (f) The premises for the lodging of janitors or caretakers of the property; and

38 (g) All other elements of a building and the condominium necessary or convenient to their ex-
39 istence, maintenance and safety, or normally in common use.

40 [(17)] (16) "Leasehold" means the interest of a person, firm or corporation who is the lessee
41 under a lease from the owner in fee and who files a declaration creating a condominium under ORS
42 100.100.

43 [(18)] (17) "Limited common elements" means those common elements designated in the decla-
44 ration, as reserved for the use of a certain unit or number of units, to the exclusion of the other
45 units.

1 [(19)] (18) "Majority" or "majority of unit owners" means more than 50 percent of the voting
 2 rights allocated to the units by the declaration.

3 (19) "Mortgagee" means any person who is:

4 (a) A mortgagee under a mortgage;

5 (b) A beneficiary under a trust deed; or

6 (c) The vendor under a land sale contract.

7 (20) "Negotiation" means any activity preliminary to the execution by either developer or pur-
 8 chaser of a unit sales agreement, including but not limited to advertising, solicitation and promotion
 9 of the sale of a unit.

10 (21) "Nonwithdrawable property" means property which pursuant to ORS 100.150 (1)(b):

11 (a) Is designated nonwithdrawable in the declaration and on the plat; and

12 (b) Which may not be withdrawn from the condominium without the consent of all of the unit
 13 owners.

14 (22) "Percent of owners" or "percentage of owners" means the percent of the voting rights de-
 15 termined under ORS 100.525.

16 (23) "Purchaser" means an actual or prospective purchaser of a condominium unit pursuant to
 17 a sale.

18 (24) "Recording officer" means the county officer charged with the duty of filing and recording
 19 deeds and mortgages or any other instruments or documents affecting the title to real property.

20 (25) "Reservation agreement" means an agreement relating to the future sale of a unit which is
 21 not binding on the purchaser and which grants purchaser the right to cancel the agreement without
 22 penalty and obtain a refund of any funds deposited at any time until purchaser executes a unit sales
 23 agreement.

24 (26) "Sale" includes every disposition or transfer of a condominium unit, or an interest or estate
 25 therein, by a developer, including the offering of the property as a prize or gift when a monetary
 26 charge or consideration for whatever purpose is required by the developer. "Interest or estate" in-
 27 cludes a lessee's interest in a unit for more than three years or less than three years if the interest
 28 may be renewed under the terms of the lease for a total period of more than three years. "Interest
 29 or estate" does not include any interest held for security purposes or a timeshare regulated or
 30 otherwise exempt under ORS 94.803 and 94.807 to 94.945.

31 (27) "Special declarant right" means any right, in addition to the regular rights of the declarant
 32 as a unit owner, reserved for the benefit of or created by the declarant under the declaration, by-
 33 laws or the provisions of this chapter.

34 (28) "Staged condominium" means a condominium which provides for annexation of additional
 35 property pursuant to ORS 100.115 and 100.120.

36 (29) "Successor declarant" means the transferee of any special declarant right.

37 (30) "Termination date" means that date described in ORS 100.105 (2)(b) or (7)(d).

38 (31) "Transitional committee" means the committee provided for under ORS 100.205.

39 (32) "Turnover meeting" means the meeting provided for under ORS 100.210.

40 (33) "Unit" or "condominium unit" means a part of the property which:

41 (a) Is described in ORS 100.020 (3);

42 (b) Is intended for any type of independent ownership; and

43 (c) The boundaries of which are described pursuant to ORS 100.105 (1)(d).

44 (34) "Unit designation" means the number, letter or combination thereof designating a unit in
 45 the declaration and on the plat.

1 (35) "Unit owner" means, except to the extent the declaration or bylaws provide otherwise, the
 2 person owning fee simple interest in a unit, the holder of a vendee's interest in a unit under a re-
 3 corded installment contract of sale and, in the case of a leasehold condominium, the holder of the
 4 leasehold estate in a unit.

5 (36) "Unit sales agreement" means a written offer or agreement for the sale of a condominium
 6 unit which when fully executed will be binding on all parties. "Unit sales agreement" includes but
 7 is not limited to an earnest money receipt and agreement to purchase and other such agreements
 8 which serve as an agreement of sale for a cash transaction or which are preliminary to the exe-
 9 cution of an installment contract of sale, but does not include a reservation agreement.

10 (37) "Variable property" means property described in ORS 100.150 (2) and designated as variable
 11 property in the declaration and on the plat.

12 (38) "Voting rights" means the portion of the votes allocated to a unit by the declaration in
 13 accordance with ORS 100.105 [(1)(i)] (1)(j).

14 **SECTION 6.** ORS 100.020 is amended to read:

15 100.020. (1) Except as otherwise provided in subsections (2) and (3) of this section, ORS 100.100
 16 to 100.625 apply only to property located within this state which a person elects to submit to the
 17 condominium form of ownership as provided in ORS 100.005 to 100.625.

18 (2) Unless the declarant elects otherwise, ORS 100.175, 100.185, 100.200 (2), 100.205, 100.210,
 19 100.300, 100.305, 100.310, 100.315 and 100.320 apply only to condominiums that include units to be
 20 used for residential purposes.

21 (3) Property may not be submitted to the condominium form of ownership under ORS 100.005 to
 22 100.625 unless:

23 (a) Each unit has legal access to a public street or highway or, if the unit has such access only
 24 by virtue of common ownership with other units, the declaration executed under ORS 100.110 pro-
 25 hibits conveyance of the unit unless after conveyance the unit will continue to have legal access to
 26 a public street or highway;

27 (b) Subject to paragraph (c) of this subsection, each unit consists of:

28 (A) A building or part of a building;

29 (B) A space used for the parking or storage of automobiles, trucks, boats, campers or other ve-
 30 hicles or equipment;

31 (C) A space for the moorage of a watercraft, floating home or other structure; or

32 (D) A floating structure, including a structure formerly used as a ship or other vessel that:

33 (i) Is permanently moored to structures in a river, lake or other waterway pursuant to a long-
 34 term lease with a remaining term at the time the declaration and plat are recorded of not less than
 35 15 years;

36 (ii) Contains two or more residential units with a combined floor space of not less than 2,000
 37 square feet; and

38 (iii) Has upland common elements owned in fee or by leasehold having a remaining term of not
 39 less than the remaining term of the leasehold on the submerged or submersible land. The units in
 40 a condominium described in this subparagraph shall be considered real property for purposes of the
 41 Oregon Condominium Act; and

42 (c) Each unit has an interest in the common elements in accordance with ORS 100.515. However,
 43 a unit may not include any portion of the land. A declaration may not provide that there are no
 44 common elements.

45 (4)(a) Except as otherwise provided in subsection (5) of this section, ORS 100.015 and 100.635

1 to 100.910 apply to condominiums having units to be used for residential purposes which are not
 2 offered for sale as a security pursuant to ORS 59.005 to 59.451[, 59.660 to 59.830, 59.991 and
 3 59.995].

4 **(b) ORS 100.635 (2), 100.640 (8) to (12), 100.655, 100.705, 100.720, 100.725, 100.730, 100.735,**
 5 **100.740 and 100.745 do not apply to the sale of units to be used for nonresidential purposes**
 6 **unless the units, including units used for parking or storage, are ancillary to the sale of units**
 7 **to be used for residential purposes.**

8 (5) ORS 100.650, 100.660, 100.670, 100.675, 100.750, 100.770, 100.775, 100.780, 100.900, 100.905 and
 9 100.990 apply to *[the sale of condominium units]* **a condominium located in this state that consists**
 10 **exclusively of units** to be used for nonresidential purposes **or that consists of units to be offered**
 11 **for sale as a security under ORS 59.005 to 59.451.**

12 (6) The units in a condominium described in subsection (3)(b)(C) and (D) of this section shall be
 13 considered real property for purposes of this chapter.

14 **(7) Unless the declaration or bylaws provide otherwise, a condominium unit may be sub-**
 15 **mitted to the condominium form of ownership under ORS 100.005 to 100.625.**

16 **SECTION 7.** ORS 100.102 is amended to read:

17 100.102. (1) The owner of fee title interest in the real property underlying a leasehold condo-
 18 minium may submit the fee title to the provisions of this chapter by the procedures set forth in this
 19 section. Submission has the effect set forth in ORS 100.103.

20 (2) The fee title interest of a leasehold condominium may be submitted to the provisions of this
 21 chapter by an amendment to the declaration. The amendment must:

22 (a) Include a reference to the recording index numbers and date of recording of the initial dec-
 23 laration, supplemental declarations recorded pursuant to ORS 100.120 and the lease;

24 (b) State that the fee title interest in the real property subject to the leasehold is submitted to
 25 the provisions of this chapter pursuant to this section;

26 (c) State that the submission of the fee title interest in the real property subject to the leasehold
 27 to the provisions of this chapter has the effect set forth in ORS 100.103;

28 (d) State that there are no encumbrances against the fee title interest securing payment of
 29 moneys except for the assessments of the owners association that are not yet due;

30 (e) Be approved by at least 75 percent of the unit owners *[or, if a larger percentage is specified*
 31 *in the declaration to effect amendments to the declaration, the larger percentage]*, **notwithstanding**
 32 **that the declaration may require approval by a larger percentage of owners or the consent**
 33 **of another person to amend the declaration;**

34 (f) Be executed by the fee title holder and the chairperson and secretary of the association and
 35 acknowledged in the manner provided for acknowledgment of instruments;

36 (g) Be certified by the chairperson and secretary as being adopted in accordance with this sec-
 37 tion;

38 (h) Be approved as required by ORS 100.110; and

39 (i) Be recorded in the office of the recording officer of each county in which the condominium
 40 is located.

41 (3) At the time of submission, the fee title interest being submitted may not be subject to an
 42 encumbrance securing payment of money except for the assessments of an association that are not
 43 yet due.

44 (4) Nothing in this section precludes the declarant of a leasehold condominium, all unit owners
 45 and the association from agreeing to other procedures for submitting the fee title interest to the

1 provisions of this chapter, provided the procedures are set forth in:

2 (a) The declaration; or

3 (b) An amendment to the declaration approved by at least 75 percent of the unit owners or, if
4 a larger percentage is specified in the declaration to effect amendments to the declaration, the
5 larger percentage, and 75 percent of the lenders holding a first-priority security position in any unit
6 in the condominium.

7 **SECTION 8.** ORS 100.105 is amended to read:

8 100.105. (1) A declaration shall contain:

9 (a) A description of the property, including property on which a unit or a limited common ele-
10 ment is located, whether held in fee simple, leasehold, easement or other interest or combination
11 thereof, that is being submitted to the condominium form of ownership and that conforms to the
12 description in the surveyor’s certificate provided under ORS 100.115 (2).

13 (b) Subject to subsection (11) of this section, a statement of the interest in the property being
14 submitted to the condominium form of ownership, whether fee simple, leasehold, easement or other
15 interest or combination thereof.

16 (c) Subject to subsection (5) of this section, the name by which the property shall be known and
17 a general description of each unit and the building or buildings, including the number of stories and
18 basements of each building, the total number of units and the principal materials of which they are
19 constructed.

20 (d) The unit designation, a statement that the location of each unit is shown on the plat, a de-
21 scription of the boundaries and area in square feet of each unit and any other data necessary for
22 proper identification. The area of a unit shall be the same as shown for that unit on the plat de-
23 scribed in ORS 100.115 (2).

24 (e) **A notice in substantially the following form in at least 12-point type that is either all**
25 **capitals or boldface:**

26
27
28
29 **NOTICE**

30
31 **THE SQUARE FOOTAGE AREAS STATED IN THIS DECLARATION AND THE PLAT**
32 **ARE BASED ON THE BOUNDARIES OF THE UNITS AS DESCRIBED IN THIS DECLARA-**
33 **TION AND MAY VARY FROM THE AREA OF UNITS CALCULATED FOR OTHER PUR-**
34 **POSES.**
35

36
37 [(e)] (f) A description of the general common elements.

38 [(f)] (g) An allocation to each unit of an undivided interest in the common elements in accord-
39 ance with ORS 100.515 and the method used to establish the allocation.

40 [(g)] (h) The designation of any limited common elements including:

41 (A) A general statement of the nature of the limited common element;

42 (B) A statement of the unit to which the use of each limited common element is reserved, pro-
43 vided the statement is not a reference to an assignment of use specified on the plat; and

44 (C) The allocation of use of any limited common element appertaining to more than one unit.

45 [(h)] (i) The method of determining liability for common expenses and right to common profits

1 in accordance with ORS 100.530.

2 [(i)] (j) The voting rights allocated to each unit in accordance with ORS 100.525 or in the case
 3 of condominium units committed as property in a timeshare plan defined in ORS 94.803, the voting
 4 rights allocated in the timeshare instrument.

5 [(j)] (k) A statement of the use, residential or otherwise, for which the building or buildings and
 6 each of the units is intended.

7 [(k)] (L) A statement that the designated agent to receive service of process in cases provided
 8 in ORS 100.550 (1) is named in the Condominium Information Report which will be filed with the
 9 Real Estate Agency in accordance with ORS 100.250 (1)(a).

10 [(L)] (m) The method of amending the declaration and the percentage of voting rights required
 11 to approve an amendment of the declaration in accordance with ORS 100.135.

12 [(m)] (n) A statement as to whether or not the association of unit owners pursuant to ORS
 13 100.405 (5) and (8) has authority to grant leases, easements, rights of way, licenses and other similar
 14 interests affecting the general and limited common elements of the condominium and consent to
 15 vacation of roadways within and adjacent to the condominium.

16 [(n)] (o) If the condominium contains a floating structure described in ORS 100.020 (3), a state-
 17 ment regarding the authority of the board of directors of the association, subject to ORS 100.410,
 18 to temporarily relocate the floating structure without a majority vote of affected unit owners.

19 [(o)] (p) Any restrictions on alienation of units. Any such restrictions created by documents
 20 other than the declaration may be incorporated by reference in the declaration to the official re-
 21 cords of the county in which the property is located.

22 [(p)] (q) Any other details regarding the property that the person executing the declaration
 23 considers desirable. However, if a provision required to be in the bylaws under ORS 100.415 is in-
 24 cluded in the declaration, the voting requirements for amending the bylaws shall also govern the
 25 amendment of the provision in the declaration.

26 (2) In the event the declarant proposes to annex additional property to the condominium under
 27 ORS 100.125, the declaration shall also contain a general description of the plan of development,
 28 including:

29 (a) The maximum number of units to be included in the condominium.

30 (b) The date after which any right to annex additional property will terminate.

31 (c) A general description of the nature and proposed use of any additional common elements
 32 which declarant proposes to annex to the condominium, if such common elements might substantially
 33 increase the proportionate amount of the common expenses payable by existing unit owners.

34 (d) A statement that the method used to establish the allocation of undivided interest in the
 35 common elements, the method used to determine liability for common expenses and right to common
 36 profits and the method used to allocate voting rights for each unit annexed shall be as stated in the
 37 declaration in accordance with subsection [(1)(f), (h) and (i)] (1)(g), (i) and (j) of this section.

38 (e) Such other information as the Real Estate Commissioner shall require in order to carry out
 39 the purposes of ORS 100.015, 100.635 to 100.730 and 100.740 to 100.910.

40 (3) Except where expressly prohibited by the declaration and subject to the requirements of ORS
 41 100.135 (2) and subsections (9) and (10) of this section:

42 (a) Not later than two years following the termination dates specified in subsections (2)(b) and
 43 (7)(d) of this section, such termination dates may be extended for a period not exceeding two years;
 44 and

45 (b) The general description under subsection (2)(c) of this section and the information included

1 in the declaration in accordance with subsection (7)(c), (g) and (h) of this section may be changed
 2 by an amendment to the declaration.

3 (4) The information included in the declaration in accordance with subsection (2)(a) and (d) of
 4 this section and subsection (7)(a), (b), (e), (f) and (k) of this section may not be changed unless all
 5 owners agree to the change and record an amendment to the declaration in accordance with this
 6 chapter.

7 (5) The name of the property shall include the word “condominium” or “condominiums” or the
 8 words “a condominium.”

9 (6) A condominium may not bear a name which is the same as or deceptively similar to the name
 10 of any other condominium located in the same county.

11 (7) If the condominium is a flexible condominium containing variable property, the declaration
 12 shall also contain a general description of the plan of development, including:

13 (a) A statement that the rights provided for under ORS 100.150 (1) are being reserved.

14 (b) A statement:

15 (A) Of any limitations on rights reserved under ORS 100.150 (1), including whether the consent
 16 of any unit owner shall be required, and if so, a statement of the method by which the consent shall
 17 be ascertained; or

18 (B) That there are no limitations on rights reserved under ORS 100.150 (1).

19 (c) A statement of the total number of tracts of variable property within the condominium, in-
 20 cluding:

21 (A) A designation of each tract as withdrawable or nonwithdrawable variable property;

22 (B) Identification of each variable tract by a label in accordance with ORS 100.115 (2)(i);

23 (C) A statement of the method of labeling each tract depicted on the plat in accordance with
 24 ORS 100.115 (2)(i); and

25 (D) A statement of the total number of tracts of each type of variable property.

26 (d) The termination date, which is the date or time period after which any right reserved under
 27 ORS 100.150 (1) will terminate, and a statement of the circumstances, if any, that will terminate any
 28 right on or before the date or time period specified. The date or time period may not exceed seven
 29 years from the recording of the conveyance of the first unit in the condominium to a person other
 30 than the declarant. Recording shall be in the county in which the property is located.

31 (e) The maximum number of units that may be created.

32 (f) A statement that the method used to establish the allocations of undivided interest in the
 33 common elements, the method used to determine liability for common expenses and right to common
 34 profits and the method used to allocate voting rights as additional units are created shall be the
 35 same as stated in the declaration in accordance with subsection [(1)(f), (h) and (i)] **(1)(g), (i) and (j)**
 36 of this section.

37 (g) A general description of all existing improvements and the nature and proposed use of any
 38 improvements that may be made on variable property if the improvements might substantially in-
 39 crease the proportionate amount of the common expenses payable by existing unit owners.

40 (h) A statement of whether or not the declarant reserves the right to create limited common
 41 elements within any variable property, and if so, a general description of the types that may be
 42 created.

43 (i) A statement that the plat shows the location and dimensions of all withdrawable variable
 44 property that is labeled “WITHDRAWABLE VARIABLE PROPERTY.”

45 (j) A statement that if by the termination date all or a portion of the withdrawable variable

1 property has not been withdrawn or reclassified, the withdrawable property shall automatically be
 2 withdrawn from the condominium as of the termination date.

3 (k) A statement of the rights of the association under ORS 100.155 (2).

4 (L) A statement of whether or not all or any portion of the variable property may not be with-
 5 drawn from the condominium and, if so, with respect to the nonwithdrawable variable property:

6 (A) A statement that the plat shows the location and dimensions of all nonwithdrawable prop-
 7 erty that is labeled "NONWITHDRAWABLE VARIABLE PROPERTY."

8 (B) A description of all improvements that may be made and a statement of the intended use of
 9 each improvement.

10 (C) A statement that, if by the termination date all or a portion of the variable property desig-
 11 nated as "nonwithdrawable variable property" has not been reclassified, the property shall auto-
 12 matically be reclassified as of the termination date as a general common element of the
 13 condominium and any interest in such property held for security purposes shall be automatically
 14 extinguished by such classification.

15 (D) A statement of the rights of the association under ORS 100.155 (3).

16 (m) A statement by the local governing body or appropriate department thereof that the with-
 17 drawal of any variable property designated as "withdrawable variable property" in the declaration
 18 in accordance with paragraph (L) of this subsection, will not violate any applicable planning or
 19 zoning regulation or ordinance. The statement may be attached as an exhibit to the declaration.

20 (8) The plan of development for any variable property included in the declaration or any sup-
 21 plemental declaration of any stage in accordance with subsection (7) of this section shall be subject
 22 to any plan of development included in the declaration in accordance with subsection (2) of this
 23 section, except that the time limitation specified in subsection (7)(d) of this section shall govern any
 24 right reserved under ORS 100.150 (1) with respect to any variable property.

25 (9) The information included in the declaration in accordance with subsection (7)(j), (k) and (m)
 26 of this section may not be deleted by amendment.

27 (10) Approval by the unit owners shall not be required to redesignate variable property as
 28 "nonwithdrawable variable property" by supplemental declaration or amendment if such redesisig-
 29 nation is required by the local governing body or appropriate department thereof to comply with
 30 any planning or zoning regulation or ordinance. If as a result of such redesignation the information
 31 required to be included in the supplemental declaration or an amendment under subsection (7)(L)(B)
 32 of this section is inconsistent with the information included in the declaration or supplemental
 33 declaration in accordance with subsection (7)(g) of this section, an amendment to the declaration
 34 approved by at least 75 percent of owners shall be required.

35 (11) The statement of an interest in property other than fee simple submitted to the condomin-
 36 ium form of ownership and any easements, rights or appurtenances belonging to property submitted
 37 to the condominium form of ownership, whether leasehold or fee simple, shall include:

38 (a) A reference to the recording index numbers and date of recording of the instrument creating
 39 the interest; or

40 (b) A reference to the law, administrative rule, ordinance or regulation that creates the interest
 41 if the interest is created under law, administrative rule, ordinance or regulation and not recorded
 42 in the office of the recording officer of the county in which the property is located.

43 **SECTION 9. Section 10 of this 2007 Act is added to and made a part of ORS 100.305 to**
 44 **100.320.**

45 **SECTION 10. As used in ORS 100.305 to 100.320, "dwelling unit" and "tenant" have the**

1 **meanings given those terms in ORS 90.100.**

2 **SECTION 11.** ORS 100.405 is amended to read:

3 100.405. (1)(a) An association of unit owners shall be organized to serve as a means through
 4 which the unit owners may take action with regard to the administration, management and opera-
 5 tion of the condominium. The association **of a condominium created on or after the effective**
 6 **date of this 2007 Act** shall be organized as a corporation for profit or nonprofit corporation or, **if**
 7 **the condominium consists of not more than four units, excluding units used for parking,**
 8 **storage or other use ancillary to a unit,** as an unincorporated association. If the association is
 9 incorporated, the name of the association shall include the complete name of the condominium.

10 *[(b) Unless otherwise provided in the declaration or bylaws, an unincorporated association may be*
 11 *incorporated if such action is approved by a majority of unit owners in person, by written ballot or*
 12 *by proxy at a meeting at which a quorum is present.]*

13 **(b) Notwithstanding a provision in the declaration or bylaws of a condominium created**
 14 **before the effective date of this 2007 Act that states that the association shall be**
 15 **unincorporated or that requires approval of owners to incorporate as a nonprofit corporation**
 16 **under ORS chapter 65, an unincorporated association may be incorporated as a nonprofit**
 17 **corporation under ORS chapter 65 if the board of directors adopts a resolution that states**
 18 **the association will be incorporated.**

19 (2) Membership in the association of unit owners shall be limited to unit owners.

20 (3) The affairs of the association shall be governed by a board of directors as provided for in
 21 the bylaws adopted under ORS 100.410.

22 (4) Subject to the provisions of the condominium's declaration and bylaws, and whether or not
 23 the association is unincorporated, the association may:

24 (a) Adopt and amend bylaws and rules and regulations;

25 (b) Adopt and amend budgets for revenues, expenditures and reserves and levy and collect as-
 26 sessments for common expenses from unit owners;

27 (c) Hire and terminate managing agents and other employees, agents and independent contrac-
 28 tors;

29 (d) Defend against any claims, proceedings or actions brought against it;

30 (e) Subject to subsection (11) of this section, initiate or intervene in litigation or administrative
 31 proceedings in its own name, and without joining the individual unit owners, in the following:

32 (A) Matters relating to the collection of assessments and the enforcement of declarations and
 33 bylaws;

34 (B) Matters arising out of contracts to which the association is a party;

35 (C) Actions seeking equitable or other nonmonetary relief regarding matters that affect the
 36 common interests of the unit owners, including but not limited to the abatement of nuisance;

37 (D) Matters relating to or affecting common elements, including but not limited to actions for
 38 damage, destruction, impairment or loss of use of any common element;

39 (E) Matters relating to or affecting the units or interests of unit owners including but not lim-
 40 ited to damage, destruction, impairment or loss of use of a unit or portion thereof, if:

41 (i) Resulting from a nuisance or a defect in or damage to a common element; or

42 (ii) Required to facilitate repair to any common element; and

43 (F) Any other matter to which the association has standing under law or pursuant to the dec-
 44 laration, bylaws or any articles of incorporation;

45 (f) Make contracts and incur liabilities;

- 1 (g) Regulate the use, maintenance, repair, replacement and modification of common elements;
 2 (h) Cause additional improvement to be made as a part of the common elements;
 3 (i) Acquire by purchase, lease, devise, gift or voluntary grant real or personal property or any
 4 interest therein and take, hold, possess and [*dispose of*] **convey** real or personal property or any
 5 interest therein;
 6 (j) Impose and receive any payments, fees or charges for the use, rental or operation of the
 7 common elements;
 8 (k) Impose charges for late payments of assessments, attorney fees for collection of assessments
 9 and, after giving written notice and an opportunity to be heard, levy reasonable fines for violations
 10 of the declaration, bylaws and rules and regulations of the association, provided that the charge
 11 imposed or fine levied by the association is based:
 12 (A) On a schedule contained in the declaration or bylaws, or an amendment to either that is
 13 delivered to each unit, mailed to the mailing address of each unit or mailed to the mailing addresses
 14 designated in writing by the owners; or
 15 (B) On a resolution adopted by the board of directors or the association that is delivered to each
 16 unit, mailed to the mailing address of each unit or mailed to the mailing addresses designated by the
 17 owners in writing;
 18 (L) Adopt rules regarding the termination of utility services paid for out of assessments of the
 19 association and access to and use of recreational and service facilities available to unit owners [*and,*
 20 *after giving*] **that must provide for** written notice and an opportunity to be heard[,] **before the**
 21 **association may** terminate the rights of any owners to receive such benefits or services until the
 22 correction of any violation covered by [*such*] **the** rule has occurred;
 23 (m) Impose reasonable charges for the preparation and recordation of amendments to the dec-
 24 laration or statements of assessments;
 25 (n) Assign its right to future income, including the right to receive common expense assess-
 26 ments;
 27 (o) Provide for the indemnification of its officers and executive board, as may be limited by ORS
 28 61.218 (3)(d) (1987 Replacement Part), and maintain directors' and officers' liability insurance;
 29 (p) Exercise any other powers conferred by the declaration or bylaws;
 30 (q) Exercise all other powers that may be exercised in this state by any such association; and
 31 (r) Exercise any other powers determined by the association to be necessary and proper for the
 32 governance and operation of the association.
 33 (5) Subject to subsection (6) of this section, unless expressly limited or prohibited by the decla-
 34 ration, the association has the authority to grant, execute, acknowledge[,] **and** deliver [*and record*]
 35 on behalf of the unit owners leases, easements, rights of way, licenses and other similar interests
 36 affecting the general common elements and consent to vacation of roadways within and adjacent to
 37 the condominium.
 38 (6)(a)(A) Except as provided in subparagraph (B) of this paragraph, the granting of a lease,
 39 easement, right of way, license or other similar interest pursuant to subsection (5) of this section
 40 shall be first approved by at least 75 percent of owners. **Unit owner approval may be solicited**
 41 **by any means the board of directors determines is reasonable and need not be at a meeting**
 42 **of the association.**
 43 (B) Unless the declaration otherwise provides:
 44 (i) The granting of a lease, easement, right of way, license or other similar interest affecting the
 45 general common elements for a term of two years or less shall require the approval of a majority

1 of the board of directors.

2 (ii) The granting of a lease, easement, right of way, license or other similar interest affecting
 3 the general common elements for a term of more than two years to a public body, as defined in ORS
 4 174.109, or to a utility or a communications company for [*underground*] installation and maintenance
 5 of power, gas, electric, water or other utility and communication lines and services requires the
 6 approval of a majority of the board of directors.

7 (iii) The granting of a lease, easement, license or other similar interest to an owner for the ex-
 8 clusive use of a part of the general common elements to which the owner’s unit provides primary
 9 access requires the approval of a majority of the board of directors. If the approval by the board
 10 of directors includes the right of the owner to make improvements to the general common elements
 11 to which the owner is being granted exclusive use, ORS 100.535 applies to the general common el-
 12 ements to the same extent that ORS 100.535 applies to a unit, including the right of the board under
 13 ORS 100.535 to require an owner, at owner’s expense, to submit an opinion of a registered architect
 14 or registered professional engineer that the proposed improvement will not impair the structural
 15 integrity or mechanical systems of the condominium.

16 (b) Unless the declaration otherwise provides, the consent to vacation of roadways within and
 17 adjacent to the condominium must be approved first by at least a majority of unit owners present
 18 voting in person or by proxy at a duly constituted meeting of the association called for the purpose.

19 (7) The instrument granting an interest or consent pursuant to subsection (5) of this section
 20 shall be executed by the chairperson and secretary of the association and acknowledged in the
 21 manner provided for acknowledgment of such instruments by such officers and shall state that such
 22 grant or consent was approved, if appropriate, by at least the percent of owners required under
 23 subsection (6) of this section.

24 (8) Unless expressly prohibited by the declaration, any action permitted under subsections (5)
 25 and (6) of this section regarding a general common element may be taken with respect to any limited
 26 common element, provided that the owner of the unit to which the use of the limited common ele-
 27 ment is reserved and the holder of any mortgage or trust deed affecting the unit consent to the
 28 action and also execute an instrument as provided under subsection (7) of this section.

29 (9) Except as otherwise provided in the association’s declaration or bylaws, the board of direc-
 30 tors of the association may modify, close, remove, eliminate or discontinue the use of a general
 31 common element facility or improvement or portion of the common element landscaping, regardless
 32 of whether such facility, improvement or landscaping is mentioned in the declaration or shown on
 33 the plat provided that:

34 (a) Nothing in this subsection shall be construed as limiting the authority of the board of di-
 35 rectors, in its discretion, to seek approval of such modification, closure, removal, elimination or
 36 discontinuance by the unit owners; and

37 (b) Modification, closure, removal, elimination or discontinuance other than on a temporary ba-
 38 sis of any swimming pool, spa or recreation or community building must be approved by at least a
 39 majority of the unit owners voting on such matter at a meeting or by written ballot held in ac-
 40 cordance with the declaration, bylaws or ORS 100.425.

41 (10)(a) A permit or authorization issued by the board of directors pursuant to authority granted
 42 to the board under law, the declaration or the bylaws, may be recorded in the deed records of the
 43 county where the condominium is located. An instrument recorded under this subsection shall:

44 (A) Include the name of the condominium and a reference to where the declaration and any
 45 applicable supplemental declarations are recorded;

1 (B) Identify, by the designations stated in the declaration or applicable supplemental declaration,
 2 all affected units and common elements;

3 (C) Include such other information and signatures as may be required by law, under the decla-
 4 ration or bylaws or as the board of directors may desire; and

5 (D) Be executed by the chairperson and secretary of the association and acknowledged in the
 6 manner provided for acknowledgment of such instruments by the officers.

7 (b) The board of directors may record an amendment, modification, termination or other instru-
 8 ment relating to the permit or authorization described in this subsection. Any such instrument shall
 9 include a reference to the location of the recorded instrument and be executed by the chairperson
 10 and secretary of the association and acknowledged in the manner provided for acknowledgment of
 11 such instruments.

12 (11)(a) Subject to paragraph (f) of this subsection, before initiating litigation or an administrative
 13 proceeding in which the association and an owner have an adversarial relationship, the party that
 14 intends to initiate litigation or an administrative proceeding shall offer to use any dispute resolution
 15 program available within the county in which the condominium is located that is in substantial
 16 compliance with the standards and guidelines adopted under ORS 36.175. The written offer must be
 17 hand-delivered or mailed by certified mail, return receipt requested, to the address, contained in the
 18 records of the association, for the other party.

19 (b) If the party receiving the offer does not accept the offer within 10 days after receipt by
 20 written notice hand-delivered or mailed by certified mail, return receipt requested, to the address,
 21 contained in the records of the association, for the other party, the initiating party may commence
 22 the litigation or the administrative proceeding. The notice of acceptance of the offer to participate
 23 in the program must contain the name, address and telephone number of the body administering the
 24 dispute resolution program.

25 (c) If a qualified dispute resolution program exists within the county in which the condominium
 26 is located and an offer to use the program is not made as required under paragraph (a) of this sub-
 27 section, litigation or an administrative proceeding may be stayed for 30 days upon a motion of the
 28 noninitiating party. If the litigation or administrative action is stayed under this paragraph, both
 29 parties shall participate in the dispute resolution process.

30 (d) Unless a stay has been granted under paragraph (c) of this subsection, if the dispute resol-
 31 ution process is not completed within 30 days after receipt of the initial offer, the initiating party
 32 may commence litigation or an administrative proceeding without regard to whether the dispute
 33 resolution is completed.

34 (e) Once made, the decision of the court or administrative body arising from litigation or an
 35 administrative proceeding may not be set aside on the grounds that an offer to use a dispute resol-
 36 ution program was not made.

37 (f) The requirements of this subsection do not apply to circumstances in which irreparable harm
 38 to a party will occur due to delay or to litigation or an administrative proceeding initiated to collect
 39 assessments, other than assessments attributable to fines.

40 **SECTION 12.** Section 29, chapter 569, Oregon Laws 2003, is amended to read:

41 **Sec. 29.** Unless the declaration of a condominium recorded before [*the effective date of this 2003*
 42 *Act*] **July 14, 2003**, expressly limits or prohibits the authority of the association of unit owners to
 43 grant, execute, acknowledge[,] **and** deliver [*and record*] on behalf of the unit owners leases, ease-
 44 ments, rights of way, licenses and other similar interests affecting the general common elements and
 45 consent to vacation of roadways within and adjacent to the condominium pursuant to ORS 100.405

1 (6) in effect at the time the declaration was recorded, the amendments to ORS 100.405 (6) by section
 2 28, **chapter 569, Oregon Laws 2003**, [of this 2003 Act] apply to **the authority of the association**
 3 **of unit owners of** a condominium recorded before [the effective date of this 2003 Act] **July 14, 2003**,
 4 **except for the limitation or prohibition on the authority of the association under this**
 5 **section.**

6 **SECTION 13.** ORS 100.410 is amended to read:

7 100.410. (1) The declarant shall adopt on behalf of the association of unit owners the initial by-
 8 laws that govern the administration of the condominium. The bylaws shall be recorded simultane-
 9 ously with the declaration as an exhibit or as a separate instrument.

10 (2) Unless otherwise provided in the declaration or bylaws, amendments to the bylaws may be
 11 proposed by a majority of the board of directors or by at least 30 percent of the owners.

12 (3) Subject to subsections (4) and (5) of this section and ORS 100.415 (20), an amendment of the
 13 bylaws is not effective unless the amendment is:

14 (a) Approved by at least a majority of the unit owners; and

15 (b) Certified by the chairperson and secretary of the association of unit owners as being adopted
 16 in accordance with the bylaws and the provisions of this section, acknowledged in the manner pro-
 17 vided for acknowledgment of instruments and recorded.

18 (4) In condominiums that are exclusively residential:

19 (a) The bylaws may not provide that greater than a majority of the unit owners is required to
 20 amend the bylaws except for amendments relating to age restrictions, pet restrictions, limitations
 21 on the number of persons who may occupy units and limitations on the rental or leasing of units.

22 (b) An amendment relating to a matter specified in paragraph (a) of this subsection is not ef-
 23 fective unless approved by at least 75 percent of the owners or a greater percentage specified in the
 24 bylaws.

25 (5) The bylaws may not be amended to limit or diminish any special declarant right without the
 26 consent of the declarant. However, the declarant may waive the declarant's right of consent.

27 (6)(a) For five years after the recording of the initial bylaws, before any amended bylaw may
 28 be recorded, the amended bylaw must be approved by the Real Estate Commissioner. The commis-
 29 sioner shall approve such amendment if the requirements of ORS 100.415 and this section have been
 30 satisfied.

31 (b) The approval by the commissioner under paragraph (a) of this subsection is not required for
 32 bylaws restated under subsection (10) of this section unless the bylaws are restated during the
 33 five-year period after the recording of the initial bylaws.

34 **(c) If the amended bylaw approved by the commissioner under this subsection is not re-**
 35 **corded as required in subsection (3) of this section within two years from the date of ap-**
 36 **proval by the commissioner, the approval automatically expires and the amended bylaw must**
 37 **be resubmitted for approval as provided in this section. The commissioner's approval shall**
 38 **set forth the date on which the approval expires.**

39 (7) Before the commissioner approves amended bylaws or restated bylaws under this section, the
 40 person submitting the amended bylaws or restated bylaws shall pay to the commissioner the fee
 41 provided by ORS 100.670.

42 (8) Notwithstanding a provision in the bylaws, including bylaws adopted prior to July 14, 2003,
 43 that requires an amendment to be executed, or executed and acknowledged, by all owners approving
 44 the amendment, amendments to the bylaws under this section become effective after approval by the
 45 owners if executed and certified on behalf of the association by the chairperson and secretary in

1 accordance with subsection (3)(b) of this section.

2 (9) An amendment to the bylaws must be conclusively presumed to have been regularly adopted
 3 in compliance with all applicable procedures relating to the amendment unless an action is brought
 4 within one year after the effective date of the amendment or the face of the amendment indicates
 5 that the amendment received the approval of fewer votes than required for the approval. Nothing
 6 in this subsection prevents the further amendment of an amended bylaw.

7 (10)(a) The board of directors, by resolution and without the further approval of unit owners,
 8 may cause restated bylaws to be prepared and recorded to codify individual amendments that have
 9 been adopted in accordance with this section.

10 (b) Bylaws restated under this subsection must:

11 (A) Include all previously adopted amendments that are in effect, state that the amendments
 12 were approved by the commissioner as required under this section and state that no other changes
 13 were made except, if applicable, to correct scrivener's errors or to conform format and style;

14 (B) Include a statement that the board of directors has adopted a resolution in accordance with
 15 paragraph (a) of this subsection and is causing the bylaws to be restated and recorded under this
 16 subsection;

17 (C) Include a reference to the recording index numbers and date of recording of the initial by-
 18 laws and all previously recorded amendments that are in effect and are being codified;

19 (D) Include a certification by the chairperson and secretary of the association that the restated
 20 bylaws include all previously adopted amendments that are in effect, that amendments were ap-
 21 proved by the commissioner if required under this section and that no other changes were made
 22 except, if applicable, to correct scrivener's errors or to conform format and style;

23 (E) Be executed and acknowledged by the chairperson and secretary of the association and re-
 24 corded in the deed records of each county in which the condominium is located; and

25 (F) If required under subsection (6) of this section, be approved by the commissioner.

26 (c) The board of directors shall cause a copy of the recorded restated bylaws, including the re-
 27 cording information, to be filed with the commissioner.

28 **SECTION 14.** ORS 100.510 is amended to read:

29 100.510. (1) Unless otherwise provided in the declaration, [*if the declaration designates*] **the**
 30 walls, floors [*or*] **and** ceilings [*as*] **are the** boundaries of a unit[:].

31 [(1)] (2) All lath, furring, wallboard, plaster-board, plaster, paneling, tiles, wallpaper, paint, fin-
 32 ished flooring and any other materials constituting any part of the finished surfaces thereof shall
 33 be a part of the unit except those portions of the walls, floors or ceilings that materially contribute
 34 to the structural or shear capacity of the condominium. All other portions of the walls, floors or
 35 ceilings shall be a part of the common elements.

36 [(2)] (3) The following shall be a part of the unit:

37 (a) All spaces, nonbearing interior partitions, [*windows, window frames, exterior*] **interior**
 38 doors[, *door frames*] and all other fixtures and improvements within the boundaries of the unit;
 39 [*and*]

40 **(b) The glazing and screening of windows and unit access doors; and**

41 [(b)] (c) All outlets of utility service lines, including but not limited to power, light, gas, hot and
 42 cold water, heating, refrigeration, air conditioning and waste disposal within the boundaries of the
 43 unit.

44 **SECTION 15.** ORS 100.535 is amended to read:

45 100.535. (1) Subject to subsections [(2) and (3)] **(5) and (6)** of this section and any additional

1 limitations contained in the declaration or bylaws, a unit owner:

2 (a) May make any improvements or alterations to the unit of the unit owner that do not impair
 3 the structural integrity or mechanical systems of the condominium or lessen the support of any
 4 portion of the condominium.

5 (b) After acquiring an adjoining unit or an adjoining part of an adjoining unit, may submit a
 6 written request to the board of directors for permission to remove or alter any intervening partition
 7 or to create apertures therein, even if the partition in whole or in part is a common element.

8 **(2)** The board of directors shall approve the change unless it determines within 45 days that the
 9 proposed change will impair the structural integrity or mechanical systems of the condominium or
 10 lessen the support of any portion of the condominium.

11 **(3)** The board of directors may require the unit owner, at the expense of the unit owner, to
 12 submit an opinion of a registered architect or registered professional engineer that the proposed
 13 change will not impair the structural integrity or mechanical systems of the condominium or lessen
 14 the support of any portion of the condominium.

15 **(4)** Removal of partitions or creation of apertures under *[this paragraph]* **subsection (1) of this**
 16 **section** is not an alteration of boundaries.

17 *[(2)]* **(5)** A unit owner shall make no repair or alteration or perform any other work on the unit
 18 which would jeopardize the soundness or safety of the property, reduce the value thereof, impair any
 19 easement or hereditament or increase the common expenses of the association unless the consent
 20 of all the other unit owners affected is first obtained.

21 *[(3)]* **(6)** Unless otherwise provided in the declaration or bylaws, a unit owner may not change
 22 the appearance of the common elements or the exterior appearance of a unit without permission of
 23 the board of directors of the association.

24 **(7) Unless otherwise provided in the declaration or bylaws, a unit owner is responsible**
 25 **for the maintenance, repair and replacement of the unit.**

26 **SECTION 16.** ORS 100.540 is amended to read:

27 100.540. (1) Each unit owner may use the common elements in accordance with the purposes for
 28 which they are intended, but may not hinder or encroach upon the lawful rights of the other unit
 29 owners.

30 **(2) The responsibility for maintenance, repair and replacement of the common elements**
 31 **is the responsibility of the association of unit owners. Unless otherwise provided in the dec-**
 32 **laration or bylaws, the cost of maintenance, repair and replacement is a common expense**
 33 **of the association.**

34 *[(2)]* **(3)** The necessary work of maintenance, repair and replacement of the common elements
 35 and additions or improvements to the common elements shall be carried out only as provided in the
 36 bylaws.

37 *[(3)]* **(4)** The association of unit owners shall have the right to have access to each unit as may
 38 be necessary for the maintenance, repair or replacement of the common elements, or to make
 39 emergency repairs therein necessary for the public safety or to prevent damage to the common el-
 40 ements or to another unit.

41 **SECTION 17.** ORS 100.115 is amended to read:

42 100.115. (1) When a declaration or a supplemental declaration under ORS 100.125 is made and
 43 approved as required, it shall, upon the payment of the fees provided by law, be recorded by the
 44 recording officer. The fact of recording and the date thereof shall be entered thereon. At the time
 45 of recording the declaration or supplemental declaration, the person offering it for record shall also

1 file an exact copy, certified by the recording officer to be a true copy thereof, with the county
2 assessor.

3 (2) A plat of the land described in the declaration or a supplemental plat described in a sup-
4 plemental declaration, complying with ORS 92.050, 92.060 (1) and (2), 92.080 and 92.120, shall be re-
5 corded simultaneously with the declaration or supplemental declaration. Upon request, the person
6 offering the plat or supplemental plat for recording shall also file an exact copy, certified by the
7 surveyor who made the plat to be an exact copy of the plat, with the county assessor and the county
8 surveyor. The exact copy shall be made on suitable drafting material having the characteristics of
9 strength, stability and transparency required by the county surveyor. The plat or supplemental plat,
10 titled in accordance with subsection (4) of this section, shall:

11 (a) Show the location of:

12 (A) All buildings and public roads. The location shall be referenced to a point on the boundary
13 of the property; and

14 (B) For a condominium containing units described in ORS 100.020 (3)(b)(C) or (D), the moorage
15 space or floating structure. The location shall be referenced to a point on the boundary of the up-
16 land property regardless of a change in the location resulting from a fluctuation in the water level
17 or flow.

18 (b) Show the designation, location, dimensions and area in square feet of each unit including:

19 (A) For units in a building described in ORS 100.020 (3)(b)(A), the horizontal and vertical
20 boundaries of each unit and the common elements to which each unit has access. The vertical
21 boundaries shall be referenced to a known benchmark elevation or other reference point as ap-
22 proved by the city or county surveyor;

23 (B) For a space described in ORS 100.020 (3)(b)(B), the horizontal boundaries of each unit and
24 the common elements to which each unit has access. If the space is located within a structure, the
25 vertical boundaries also shall be shown and referenced to a known benchmark elevation or other
26 reference point as approved by the city or county surveyor;

27 (C) For a moorage space described in ORS 100.020 (3)(b)(C), the horizontal boundaries of each
28 unit and the common elements to which each unit has access; and

29 (D) For a floating structure described in ORS 100.020 (3)(b)(D), the horizontal and vertical
30 boundaries of each unit and the common elements to which each unit has access. The vertical
31 boundaries shall be referenced to an assumed elevation of an identified point on the floating struc-
32 ture even though the assumed elevation may change with the fluctuation of the water level where
33 the floating structure is moored.

34 (c) Identify and show, to the extent feasible, the location and dimensions of all limited common
35 elements described in the declaration. The plat may not include any statement indicating to which
36 unit the use of any noncontiguous limited common element is reserved.

37 (d) Include a statement, including signature and official seal, of a registered architect, registered
38 professional land surveyor or registered professional engineer certifying that the plat fully and ac-
39 curately depicts the boundaries of the units of the building and that construction of the units and
40 buildings as depicted on the plat has been completed, except that the professional land surveyor who
41 prepared the plat need not affix a seal to the statement.

42 (e) Include a surveyor's certificate, complying with ORS 92.070, that includes information in the
43 declaration in accordance with ORS 100.105 (1)(a) and a metes and bounds description or other de-
44 scription approved by the city or county surveyor.

45 (f) Include a statement by the declarant that the property and improvements described and de-

1 picted on the plat are subject to the provisions of ORS 100.005 to 100.625.

2 (g) Include such signatures of approval as may be required by local ordinance or regulation.

3 (h) Include any other information or data not inconsistent with the declaration that the
4 declarant desires to include.

5 (i) If the condominium is a flexible condominium, show the location and dimensions of all vari-
6 able property identified in the declaration and label the variable property as “WITHDRAWABLE
7 VARIABLE PROPERTY” or “NONWITHDRAWABLE VARIABLE PROPERTY,” with a letter dif-
8 ferent from those designating a unit, building or other tract of variable property. If there is more
9 than one tract, each tract shall be labeled in the same manner.

10 (3) The supplemental plat required under ORS 100.150 (1) shall be recorded simultaneously with
11 the supplemental declaration. Upon request, the person offering the supplemental plat for recording
12 shall also file an exact copy, certified by the surveyor who made the plat to be an exact copy of the
13 plat, with the county assessor and the county surveyor. The exact copy shall be made on suitable
14 drafting material having the characteristics of strength, stability and transparency required by the
15 county surveyor. The supplemental plat, titled in accordance with subsection (4) of this section,
16 shall:

17 (a) Comply with ORS 92.050, 92.060 (1), (2) and (4), 92.080, 92.120 and subsections (4) and (5) of
18 this section.

19 (b) If any property is withdrawn:

20 (A) Show the resulting perimeter boundaries of the condominium after the withdrawal; and

21 (B) Show the information required under subsection (2)(i) of this section as it relates to any re-
22 maining variable property.

23 (c) If any property is reclassified, show the information required under subsection (2)(a) to (d)
24 of this section.

25 (d) Include a “Declarant’s Statement” that the property described on the supplemental plat is
26 reclassified or withdrawn from the condominium and that the condominium exists as described and
27 depicted on the plat.

28 (e) Include a surveyor’s affidavit complying with ORS 92.070.

29 (4) The title of each supplemental plat described in ORS 100.120 shall include the complete name
30 of the condominium, followed by the additional language specified in this subsection and the appro-
31 priate reference to the stage being annexed or tract of variable property being reclassified. Each
32 supplemental plat for a condominium recorded on or after January 1, 2002, shall be numbered se-
33 quentially and shall:

34 (a) If property is annexed under ORS 100.125, include the words “Supplemental Plat No.
35 _____ : Annexation of Stage _____; or

36 (b) If property is reclassified under ORS 100.150, include the words “Supplemental Plat No.
37 _____ : Reclassification of Variable Property, Tract _____.

38 (5) Before a plat or a supplemental plat may be recorded, it must be approved by the city or
39 county surveyor as provided in ORS 92.100. Before approving the plat as required by this section,
40 the city or county surveyor shall:

41 (a) Check the boundaries of the plat and units and take measurements and make computations
42 necessary to determine that the plat complies with this section.

43 (b) Determine that the name complies with ORS 100.105 (5) and (6).

44 (c) Determine that the following are consistent:

45 (A) The designation and area in square feet of each unit shown on the plat and the unit desig-

1 nations and areas contained in the declaration in accordance with ORS 100.105 (1)(d);

2 (B) Limited common elements identified on the plat and the information contained in the decla-
 3 ration in accordance with ORS 100.105 [(1)(g)] (1)(h);

4 (C) The description of the property in the surveyor’s certificate included on the plat and the
 5 description contained in the declaration in accordance with ORS 100.105 (1)(a); and

6 (D) For a flexible condominium, the variable property depicted on the plat and the identification
 7 of the property contained in the declaration in accordance with ORS 100.105 (7)(c).

8 (6) The person offering the plat for approval shall:

9 (a) Submit a copy of the proposed declaration and bylaws or applicable supplemental declaration
 10 at the time the plat is submitted; and

11 (b) Submit the original or a copy of the executed declaration and bylaws or the applicable sup-
 12 plemental declaration approved by the commissioner if required by law prior to approval.

13 (7) For performing the services described in subsection (5)(a) to (c) of this section, the city sur-
 14 veyor or county surveyor shall collect from the person offering the plat for approval a fee of \$150
 15 plus \$25 per building. The governing body of a city or county may establish a higher fee by resol-
 16 ution or order.

17 (8)(a) Whenever variable property is reclassified or withdrawn as provided in ORS 100.155 (1)
 18 or (2) or property is removed as provided in ORS 100.600 (2), the county surveyor shall, upon the
 19 surveyor’s copy of all previously recorded plats relating to the variable property or property being
 20 removed and upon any copy thereof certified by the county clerk, trace, shade or make other ap-
 21 propriate marks or notations, including the date and the surveyor’s name or initials, with archival
 22 quality black ink in such manner as to denote the reclassification, withdrawal or removal. The re-
 23 cording index numbers and date of recording of the supplemental declaration and plat or amendment
 24 and amended plat shall also be referenced on the copy of each plat. The original plat may not be
 25 changed or corrected after the plat is recorded.

26 (b) For performing the activities described in this subsection, the county clerk shall collect a fee
 27 set by the county governing body. The county clerk shall also collect a fee set by the county gov-
 28 erning body to be paid to the county surveyor for services provided under this subsection.

29 (9) In addition to the provisions of subsection (12) of this section, a plat, including any floor
 30 plans that are a part of the plat, may be amended as follows:

31 (a)(A) Except as otherwise provided in ORS 100.600, a change to the boundary of the property,
 32 a unit or a limited common element or a change to the configuration of other information required
 33 to be graphically depicted on the plat shall be made by a plat entitled “Plat Amendment” that shall
 34 reference in the title of the amendment the recording information of the original plat and any pre-
 35 vious plat amendments.

36 (B) The plat amendment shall comply with ORS 92.050, 92.060 (1), (2) and (4), 92.080 and 92.120
 37 and shall include:

38 (i) A graphic depiction of the change.

39 (ii) For a change to the boundary of the property, a surveyor’s certificate, complying with ORS
 40 92.070.

41 (iii) For a change to a boundary of a unit or a limited common element or a change to other
 42 information required to be graphically depicted, the statement of a registered architect, registered
 43 professional land surveyor or registered professional engineer described in subsection (2)(d) of this
 44 section.

45 (iv) A declaration by the chairperson and secretary on behalf of the association of unit owners

1 that the plat is being amended pursuant to this subsection. Such declaration shall be executed and
 2 acknowledged in the manner provided for acknowledgment of deeds.

3 (C) The plat amendment shall be accompanied by an amendment to the declaration authorizing
 4 such plat amendment. The declaration amendment shall be executed, approved and recorded in ac-
 5 cordance with ORS 100.110 and 100.135.

6 (D) Before a plat amendment may be recorded, it must be approved by the city or county sur-
 7 veyor as provided in ORS 92.100. The surveyor shall approve the plat amendment if it complies with
 8 the requirements of this subsection. The person offering the plat amendment shall:

9 (i) Submit a copy of the proposed amendment to the declaration required under this paragraph
 10 when the plat amendment is submitted; and

11 (ii) Submit the original or a copy of the executed amendment to the declaration approved by the
 12 commissioner if required by law prior to approval of the plat amendment.

13 (E) Upon request, the person offering the plat amendment for recording shall also file an exact
 14 copy, certified by the surveyor who made the plat to be an exact copy of the plat amendment, with
 15 the county assessor and the county surveyor. The exact copy shall be made on suitable drafting
 16 material having the strength, stability and transparency required by the county surveyor.

17 (b)(A) A change to a restriction or other information not required to be graphically depicted on
 18 the plat may be made by amendment of the declaration without a plat amendment described in
 19 paragraph (a) of this subsection. An amendment under this paragraph shall include:

20 (i) A reference to recording index numbers and date of recording of the declaration, plat and
 21 any applicable supplemental declarations, amendments, supplemental plats or plat amendments.

22 (ii) A description of the change to the plat.

23 (iii) A statement that the amendment was approved in accordance with the declaration and ORS
 24 110.135.

25 (B) The amendment shall be executed, approved and recorded in accordance with ORS 100.110
 26 and 100.135.

27 (C) Before the amendment may be recorded, it must be approved by the city or county surveyor
 28 as provided in ORS 92.100. The surveyor shall approve the amendment if it complies with this sub-
 29 section. Such approval shall be evidenced by execution of the amendment or by written approval
 30 attached thereto.

31 (c)(A) Floor plans of a condominium for which a plat was not required at the time of creation
 32 may be amended by an amendment to the declaration. An amendment under this paragraph shall
 33 include:

34 (i) A reference to recording index numbers and date of recording of the declaration and any
 35 applicable supplemental declarations or amendments.

36 (ii) A description of the change to the floor plans.

37 (iii) A graphic depiction of any change to the boundaries of a unit or common element and a
 38 statement by a registered architect, registered professional land surveyor or registered professional
 39 engineer certifying that such graphic depiction fully and accurately depicts the boundaries of the
 40 unit or common element as it currently exists.

41 (B) The amendment shall be approved and recorded in accordance with ORS 100.110 and 100.135
 42 except that any change to the floor plans need only comply with the requirements of the unit own-
 43 ership laws in effect at the time the floor plans were initially recorded.

44 (10) After recording of any declaration amendment or plat amendment pursuant to subsection
 45 (9) of this section, the county surveyor shall, upon the surveyor's copy of all previously recorded

1 plats relating to the condominium and any copies filed under ORS 92.120 (3), make such appropriate
 2 marks or notations, including the date and the surveyor's name or initials, with archival quality
 3 black ink in such manner as to denote the changes. The recording index numbers and date of re-
 4 cording of the declaration amendment and any plat amendment shall also be referenced on the copy
 5 of each plat. The original plat may not be changed or corrected after the plat is recorded.

6 (11) For performing the services described in subsections (9) and (10) of this section, the county
 7 surveyor shall collect from the person offering the plat amendment or declaration amendment for
 8 approval a fee established by the county governing body.

9 (12) The following may be amended by an affidavit of correction in accordance with ORS 92.170:

10 (a) A plat, whenever recorded.

11 (b) Floor plans recorded prior to October 15, 1983.

12 **SECTION 18.** ORS 100.275 is amended to read:

13 100.275. (1) Subject to ORS 100.550 (3), ORS 100.250 to 100.280, including the filing of a Condo-
 14 minium Information Report described in ORS 100.260 (1), apply to property submitted to the pro-
 15 visions of this chapter before October 3, 1989, if:

16 (a) The board of directors of the association receives a written request to comply with such
 17 sections from at least one unit owner or holder of a first mortgage or deed of trust on a unit;

18 (b) The board of directors of the association adopts a resolution to comply with such sections
 19 in accordance with the bylaws;

20 (c) The association is a party to a suit or action, the person designated in the declaration under
 21 ORS 100.105 [(1)(k)] (1)(L), the chairperson or secretary receives written notice to comply with such
 22 sections from any other party to such suit or action. A copy of the notice shall be delivered to the
 23 Real Estate Agency. The Real Estate Agency shall provide a copy of the filed report to the re-
 24 questing party and may charge the association a fee for cost of such action. If the association fails
 25 to deliver for filing such report, the provisions of ORS 100.265 (3) shall apply; or

26 (d) A filing is required to comply with the requirements of ORS 100.120, 100.135 or 100.450.

27 (2) The Condominium Information Report required under subsection (1) of this section shall be
 28 executed by the chairperson or secretary of the association and the designated agent.

29 **SECTION 19.** ORS 100.550 is amended to read:

30 100.550. (1) Service of process in any action relating to the condominium may be made on:

31 (a) If the condominium was submitted to the provisions of this chapter before October 3, 1989,
 32 the person designated in the declaration to receive service of process;

33 (b) The person named as designated agent in the Condominium Information Report filed with the
 34 Real Estate Agency under ORS 100.250;

35 (c) If the association is organized as a corporation under Oregon law, the registered agent in
 36 accordance with ORS 60.111 or 61.086 (1987 Replacement Part); or

37 (d) The chairperson or secretary of the association.

38 (2) Except as provided in subsection (4) of this section, if the association of unit owners of
 39 property submitted to the provisions of this chapter before October 15, 1983, wishes to designate a
 40 person other than the one named in the declaration to receive service of process in the cases pro-
 41 vided in subsection (1) of this section, it shall record an amendment to the declaration. The
 42 amendment shall be certified by the chairperson and the secretary of the association of unit owners,
 43 and shall state the name of the successor with the successor's residence or place of business as re-
 44 quired by ORS 100.105 [(1)(k)] (1)(L), and that the person named in the amendment was designated
 45 by resolution duly adopted by the association of unit owners.

1 (3) Unless prohibited by the declaration or bylaws, the board of directors of the association of
 2 unit owners of property submitted to the provisions of this chapter after October 15, 1983, may elect
 3 to designate a person other than the one named in the declaration to receive service of the process
 4 in the cases provided in subsection (1) of this section. After the adoption of a resolution by the
 5 board of directors in accordance with the bylaws, the board of directors, without the need for fur-
 6 ther action by the association or approval under ORS 100.110 and 100.135, shall record an amend-
 7 ment to the declaration. The amendment shall be certified by the chairperson and the secretary of
 8 the association of unit owners, and shall state the name of the successor with the successor's resi-
 9 dence or place of business as required by ORS 100.105 [(1)(k)] (1)(L), that the person named in the
 10 amendment has consented to the designation and that the resolution was duly adopted by the asso-
 11 ciation of unit owners.

12 (4) Subsection (3) of this section applies to property submitted to the provisions of this chapter
 13 before October 15, 1983, if:

14 (a) The board of directors of the association of unit owners receives a written request from at
 15 least one unit owner that subsection (3) of this section applies; or

16 (b) The board of directors of the association of unit owners adopts a resolution in accordance
 17 with the bylaws of the association that subsection (3) of this section applies.

18 **SECTION 20.** ORS 100.640 is amended to read:

19 100.640. The following documents and information shall be submitted to the Real Estate Com-
 20 missioner as part of the filing required under ORS 100.635:

21 (1) A copy of the proposed or recorded declaration or supplemental declaration of condominium
 22 ownership drawn in conformance with ORS 100.105 or 100.120, or the law applicable in the state
 23 where the condominium was created;

24 (2) A copy of the proposed or recorded bylaws drawn in conformance with ORS 100.415 or the
 25 law applicable in the state where the condominium was created;

26 (3) A copy of the full size plat prepared in conformance with ORS 100.115 (2) or the law appli-
 27 cable in the state where the condominium was created, or a copy of the site plan;

28 (4) A statement from the county assessor or county surveyor that the name for the condominium
 29 is acceptable under ORS 100.105 (6);

30 (5) A copy of a preliminary title report, title insurance policy or condominium guarantee that
 31 has been issued within the preceding 30 days, including a map showing the location of property de-
 32 scribed in the report, policy or guarantee or other evidence of title satisfactory to the commissioner;

33 (6) A copy of all restrictive covenants, reservations or other documents that may create an
 34 encumbrance on or limit the use of the property other than those restrictions contained in the
 35 declaration or bylaws;

36 (7) A copy of the reserve study required by ORS 100.175 and other sources of information that
 37 serve as a basis for calculating reserves in accordance with ORS 100.175 (3), unless the information
 38 is contained in the disclosure statement;

39 (8) The following sample forms:

40 (a) Unit sales agreement, including the notice to purchaser of cancellation rights in accordance
 41 with ORS 100.730 and 100.740, the statement required by ORS 93.040 [(1)] (2) and any warranty re-
 42 quired under ORS 100.185; and

43 (b) A receipt for documents required under ORS 100.725;

44 (9) If required by ORS 100.680:

45 (a) A copy of the escrow agreement drawn in conformance with ORS 100.680 and executed by

1 both the declarant and the escrow agent. If individual escrow agreements or instructions are to be
2 executed by the purchaser, other than the standard escrow instruction required by the escrow agent,
3 submit sample form and a letter from the escrow agent, agreeing to the establishment of the escrows
4 and the procedure set forth in the sample form; and

5 (b) A unit sales agreement drawn in conformance with ORS 100.680;

6 (10) If any of the sales will be by means of an installment contract of sale:

7 (a) A copy of the escrow agreement or escrow instructions executed by the developer and the
8 escrow agent providing for the establishment of collection escrows and the deposit of documents in
9 accordance with ORS 100.720; and

10 (b) The proposed installment contract of sale form, if available;

11 (11) Any other documents by which the purchasers will be bound;

12 (12) Any report or disclosure statement issued for the condominium, by the federal government
13 and any other state; and

14 (13) A statement of any additional facts or information which the developer desires to submit
15 to the commissioner.

16 **SECTION 21.** ORS 94.858 is amended to read:

17 94.858. (1) The timeshare instrument may provide that an association of timeshare owners be
18 organized to serve as a means through which the timeshare owners may take action with regard to
19 the administration, management and operation of the timeshare plan and the timeshare property.
20 The association shall be organized as a corporation for profit or nonprofit corporation. The name
21 of the association shall include the complete name of the timeshare plan.

22 (2) Membership in the association shall be limited to timeshare owners.

23 (3) The affairs of the association shall be governed by a board of directors or other governing
24 body as provided for in the bylaws adopted under the applicable incorporation requirements.

25 (4) Subject to the provisions of the timeshare instrument and bylaws, the association may:

26 (a) Assume the role of managing entity;

27 (b) Adopt and amend bylaws, rules and regulations;

28 (c) Adopt and amend budgets for revenues, expenditures and reserves and levy and collect as-
29 sessments for common expenses from timeshare owners;

30 (d) Hire and terminate a managing agent, other employees, agents and independent contractors;

31 (e) Institute, defend or intervene in litigation or an administrative proceeding in the associ-
32 ation's own name on behalf of the association or on behalf of two or more timeshare owners on any
33 matter affecting the timeshare property;

34 (f) Make contracts and incur liabilities;

35 (g) Regulate the use, maintenance, repair, replacement and modification of timeshare property;

36 (h) Acquire by purchase, lease, devise, gift or voluntary grant real property or any interest
37 therein and take, hold, possess and [*dispose of*] **convey** real property or any interest therein;

38 (i) Impose a charge for the late payment of an assessment and, after giving notice and an op-
39 portunity to be heard, levy a reasonable fine for violation of the timeshare instrument, bylaws and
40 rules and regulations of the association;

41 (j) Provide for the indemnification of the association's officers and governing board and maintain
42 adequate liability insurance for the association's officers and governing board;

43 (k) Exercise any other power conferred by a timeshare instrument or bylaws; and

44 (L) Exercise any other power determined by the association to be necessary and proper for the
45 governance and operation of the association.

1 (5) If an association of timeshare owners is formed under this section, the public report issued
 2 for the timeshare plan under ORS 94.828 (1), (2) and (4) shall include a disclosure of the powers of
 3 the association and the manner in which the association will be governed.

4 **SECTION 22.** ORS 94.590 is amended to read:

5 94.590. (1)(a) The declaration may be amended only with the approval of owners representing
 6 at least 75 percent of the total votes in the planned community or any larger percentage specified
 7 in the declaration.

8 (b) An amendment under this section may not:

9 (A) Limit or diminish any right of a declarant reserved under ORS 94.580 (3) or (4) or any other
 10 special declarant right without the consent of the declarant. A declarant may waive the declarant's
 11 right of consent.

12 (B) Change the boundaries of any lot or any uses to which any lot or unit is restricted as stated
 13 in the declaration under ORS 94.580 [(2)(L)] **(2)(m)** or change the method of determining liability for
 14 common expenses, the method of determining the right to common profits or the method of deter-
 15 mining voting rights of any lot or unit unless the owners of the affected lots or units unanimously
 16 consent to the amendment.

17 (c) Any changes to the plat, including required approvals or consents of owners or others, are
 18 governed by the applicable provisions of ORS 92.010 to 92.190.

19 (2)(a) Unless otherwise provided in the declaration, an amendment to the declaration may be
 20 proposed by a majority of the board of directors or by at least 30 percent of the owners in the
 21 planned community.

22 (b) When the association adopts an amendment to the declaration, the association shall record
 23 the amendment in the office of the recording officer in each county in which the planned community
 24 is located. An amendment of the declaration is effective only upon recordation.

25 (3) Notwithstanding a provision in a declaration that requires amendments to be executed and
 26 acknowledged by all owners approving the amendment, amendments to a declaration under this
 27 section shall be executed and certified on behalf of the association by the president and secretary
 28 as being adopted in accordance with the declaration and the provisions of this section and ac-
 29 knowledged in the manner provided for acknowledgment of deeds.

30 (4) An amendment to a declaration or plat shall be conclusively presumed to have been regularly
 31 adopted in compliance with all applicable procedures relating to such amendment unless an action
 32 is brought within one year after the date such amendment was recorded or the face of the recorded
 33 amendment indicates that the amendment received the approval of fewer votes than required for
 34 such approval. However, nothing in this subsection shall prevent the further amendment of an
 35 amended declaration or plat.

36 (5) During any period of declarant control, voting on an amendment under subsection (1) of this
 37 section shall be without regard to any weighted vote or special voting right reserved by the
 38 declarant except as otherwise provided under ORS 94.585. Nothing in this subsection is intended
 39 to prohibit a declarant from reserving the right to require the declarant's consent to an amendment
 40 during the period reserved in the declaration for declarant control.

41 (6) The board of directors, upon the adoption of a resolution, may cause a restated declaration
 42 to be prepared and recorded to codify individual amendments that have been adopted in accordance
 43 with this section or ORS 94.585 without the further approval of owners. A declaration restated un-
 44 der this subsection must:

45 (a) Include all previously adopted amendments in effect and may not include any other changes

- 1 except to correct scriveners' errors or to conform format and style;
- 2 (b) Include a statement that the board of directors has adopted a resolution in accordance with
- 3 this subsection and is causing the declaration to be restated and recorded under this subsection;
- 4 (c) Include a reference to the recording index numbers and date of recording of the initial dec-
- 5 laration and all previously recorded amendments in effect being codified;
- 6 (d) Include a certification by the president and secretary of the association that the restated
- 7 declaration includes all previously adopted amendments in effect and no other changes except, if
- 8 applicable, to correct scriveners' errors or to conform format and style; and
- 9 (e) Be executed and acknowledged by the president and secretary of the association and re-
- 10 corded in the deed records of each county in which the planned community is located.

11
